



Oakland Communications

Bulletin Board Background Music Submission Form

If you are a musician who lives or works in the Borough of Oakland, NJ, lives in any Township or Borough that directly shares a border with the Borough of Oakland, NJ, or lives in the Township of Wyckoff, the Borough of Oakland is interested in hearing your original composition/s for potential use on our Borough's public access television channel, Oakland TV Optimum 77 and FiOS 45.

Almost all local access television channels use background music while informational slides are displayed on the air. While most stations use stock and royalty free music, Oakland TV would like to provide an opportunity for local musicians to showcase their original works to the general public for free of charge. There shall be no limit to the number of music submissions that a musician can submit for airing on Oakland TV.

All music submissions will be reviewed and approved by the Bulletin Board Committee before airing to ensure it is suitable for air. Determining appropriateness for air in this committee's review shall be guided by the following principles:

- The musical work/s must not have obscene, indecent, and profane language for air as defined by the Federal Communications Commission (FCC).
- The musical work/s must be an original composition and not violate any existing copyrighted works.
- The musical work/s should be appealing or admissible to all potential Oakland TV viewers, as the age of potential viewers span all age groups.
- The musical work/s should be at least two (2) minutes long but no more than ten (10) minutes long.
- The musical work/s should be able to be played on air year-round, but music that can be played for an official, observed holiday is also acceptable if noted as such upon submission.

The Bulletin Board Committee shall inform the submitting musician whether their work/s were approved or rejected and should provide comments as to why any work/s was rejected, if applicable, within two (2) months of receiving the work/s. The musician may then fix any issues with the submitted work/s based off of the comments received and then can resubmit any particular work/s up to two (2) additional times after the initial submittal.

Music shall be submitted in an easily shared and downloadable hard copy and/or digital format and sent to the Communications Commission's email (occ@oakland-nj.org) or brought to Borough Hall so it can be sent along to the Bulletin Board Committee for listening and review. Musicians are highly encouraged to include a letter or note explaining their work/s and any other information they deem pertinent to their submission to the Bulletin Board Committee. This submission form must also be signed and completed and can be attached to the music submittal and/or be dropped off at Oakland Borough Hall addressed to the Oakland Communications Commission Bulletin Board Committee.

Agreement:

I, _____, agree to have my musical works (Song Names Here:

_____) as identified on the attached exhibit used by the Borough of Oakland, N.J., if approved by the Oakland Communications Commission's Bulletin Board Committee. I understand that I will not receive any royalties from my submitted musical works and that if approved for use, the Borough of Oakland, New Jersey and the Oakland Communications Commission may use the musical works.

I understand that in exchange for submitting my musical works, I will receive no monetary payment nor any gift in-kind and that my sole benefit will be free publicity of the musical works and that I will also be receiving recognition on the Oakland TV channel. I attest that to the best of my knowledge, the musical works contain no copyright infringements and I understand that I will be held liable if any action is taken against the Borough because of the use by the Borough of the musical works. I have read the guidelines of the Oakland Communications Commission Bulletin Board Committee and the musical works submitted shall conform to these guidelines.

Sign: _____

Printed Name: _____

Mailing Address: _____

Cell Phone Number: _____

Other Phone Number (If applicable): _____

Email Address: _____

FOR OFFICIAL USE ONLY:

Borough Hall Date Received: _____

OCC Chair Signature: _____ Date: _____

Bulletin Board Chair Signature: _____ Date: _____

Borough Administrator: _____ Date: _____