



1 Municipal Plaza  
 Oakland, NJ 07436  
 (201) 337-8104 ~ Ext. 3022  
 Fax (201) 405-7723  
 shadetree@oakland-nj.org

**Commercial or Non-Primary Resident Application for Tree Removal Permit**  
 ~ PLEASE PRINT OR TYPE ~

Name of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Address where tree(s) to be removed:

Primary Address of Applicant: \_\_\_\_\_

Applicant Email: \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_\_

Tree(s) to be removed by:  Property Owner; or  New Jersey licensed tree service provider:

Name of Tree Service: \_\_\_\_\_

Business Registration Number (NJTC#) \_\_\_\_\_

Has the above premises been the subject of any current or prior application to the Zoning Board of Adjustment or Planning Board?

Yes  No If yes, please state the date: \_\_\_\_\_ Board Resolution # (if any): \_\_\_\_\_

**PERMIT APPLICATION MUST BE RECEIVED AT LEAST TEN (10) BUSINESS DAYS PRIOR TO PROPOSED REMOVAL DATE**

Yes  No All trees proposed for removal MUST be marked with YELLOW TAPE ONLY around trunk.  
**\*\*\*DO NOT MARK TREES PERMANENTLY WITH PAINT\*\*\***

Proposed date of tree removal: \_\_\_\_\_ Total number of trees proposed for removal: \_\_\_\_\_

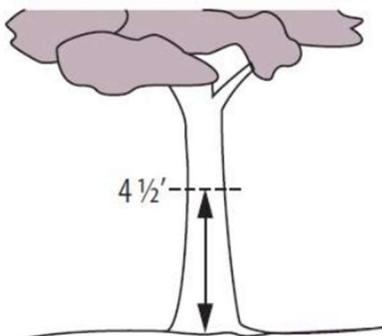
#	Trunk Diameter	Reason for removal	Forester Comments
1			
2			
3			
4			

#	Trunk Diameter	Reason for removal	Forester Comments
5			
6			
7			
8			
9			
10			

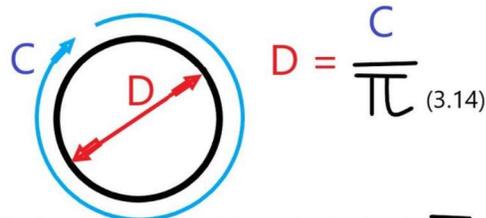
NOTE: Please list additional trees on a separate sheet if necessary.

**\* Trunk Diameter = Diameter at Breast Height, measured at 4.5ft high)\***

### Measuring Tree Size for Existing Trees



### Finding the Diameter



Take the circumference of the circle, divide it by  $\pi$  to get the diameter

Image of how to calculate diameter with circumference measurement

Figure 1 <https://www.portland.gov/trees/tree-care-and-resources/how-measure-tree#toc-finding-the-diameter>

- Permit application does not constitute approval; do not schedule tree removal until a permit has been approved by the Borough.
- A copy of the applicant's property survey with the trees to be removed clearly located is required for this application to be considered.
- The submittal of a tree replacement plan may be required and is indicated below.
- Minimum required size of replacement trees: Deciduous replacements are required to be no less than 3.0" in caliper. Coniferous replacements are required to be 6' - 8' in height.

***(See List of Approved Replacement Species on page 4)***

- No substitutions of replacement tree varieties permitted without prior Borough written approval.
- Approved permits are valid for twelve (12) months, beginning on the authorization date written below.

- The fee for processing this permit is \$50; unless greater than 5 trees, then the cost is \$10 per tree.
- For a subdivision or major site plan development application, the fee to be charged will be determined either by the above formula or at a fee of one thousand eight hundred sixty (\$1,860.00) dollars per acre.

----- \* \* DO NOT WRITE BELOW THIS LINE \* \* -----

Permit Fee \$ \_\_\_\_\_  Cash;  Check # \_\_\_\_\_

Received by staff member: \_\_\_\_\_

Tree Replacement Plan:  Not Required;  Required by Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Commercial and Non-primary Applicant -Tree Mitigation Schedule			
Qty of trees to be removed at each size category	Size Category (Diameter of Tree to Removed)	Qty of 3" min. caliper replacement trees required	Total number of replacement trees (Column A x Column C)
	Dead or Ash	0	
	6"-12"	2	
	12"-18"	4	
	18"-24"	6	
	24"-36"	8	
	36" or greater	10	
<b>Total</b>			

Previously Filed Planting of replacement tree(s):  Not Required;  Required, as follows:

\_\_\_\_\_

\_\_\_\_\_

**Replacement Schedule and Mitigation Requirement**

As a condition to any permit to remove any live tree, the Shade Tree Commission shall require that the applicant plant, at the applicant's expense, other trees in the place of the one(s) removed. In cases where the planting of a new shade trees in place of the one(s) removed would, in the judgment of the Property Owner or the Shade Tree Commission, not be feasible; the applicant shall be required to pay to the Borough of Oakland an amount equal to three hundred fifty (\$350.00) dollars per tree for all commercial applications. The Shade Tree Commission will then release the applicant from the requirement of planting new trees on that site.

Tree Removal Permit:  APPROVED

Notes:

\_\_\_\_\_

\_\_\_\_\_

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Authorization of Borough Representative: \_\_\_\_\_ Date: \_\_\_\_\_

----- \*\* DO NOT WRITE ABOVE THIS LINE \*\* -----

By signing the application below, you are acknowledging the conditions described above for any required replacements.

Signature of Applicant: \_\_\_\_\_

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**Approved replacement trees**

- Acer rubrum (Red Maple)
- Acer x freemanii (Armstrong Maple)
- Acer saccharum (Sugar Maple)
- Celtis (Hackberry)
- Ginkgo
- Gleditsia (Honey Locust)
- Gymnocladus (Kentucky Coffee Tree)
- Koelreuteria (Goldenrain Tree)
- Liquidambar (Sweet Gum)
- Liriodendron (Tulip Tree)
- Metasequoia (Dawn Redwood)
- Nyssa (Black Gum)
- Ostrya (Hophornbeam)
- Picea abies (Norway Spruce)
- Pinus strobus (White Pine)
- Platnus (Planetree)
- Quercus (Oak)
- Saphora (Pagodatree)
- Tillia (Linden)
- Taxodium (Bald Cypress)
- Ulmus (Elm)
- Zelkova

**Not approved for use as replacement trees**

- Acer palamatum (Japanese Maple)
- Acer platanoides (Norway Maple)
- Acer saccharinum (Silver Maple)
- Betula sp. (Birch)
- Carpinus (Hornbeam)
- Cornus (Dogwood)
- Fraxinus (Ash)
- Magnolia
- Malus (Crabapple)
- Prunus (Cherry, Plum)
- Pyrus (Pear)
- Salix (Willow)
- Thuja (Arborvitae)
- Tsuga (Hemlock) (due to invasive insect)
- Fagus (Beech) (Due to disease)