

REGULAR MEETING OF THE OAKLAND BOARD OF HEALTH

October, 16, 2018 - 7:30 p.m.

Conference Room - Municipal Building, Municipal Plaza, Oakland, NJ

REGULAR BUSINESS

CALL TO ORDER

Mr. Tiffinger called the meeting to order at 7:31 PM.

Roll Call: Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Provenzale, Mr. Tiffinger, Ms. West

Ms. Dubowick noted that Mr. Talucci would be coming but said he might be late.

Absent Members

None

Others Present

Board of Health Attorney Thomas J. Romans, Senior REHS Kristin Caperino,

MEETING ANNOUNCEMENT

Mr. Tiffinger read the meeting announcement: This meeting is being held in accordance with the regulations of the Public Meetings Law, notices of which were sent to The Record, Suburban Trends and any other persons requesting same.

ADOPTION OF MINUTES

The Board reviewed the September minutes.

On motion of Ms. West, seconded by Mr. LaForgia, the minutes were adopted.

Roll Call: All Yeas – Mr. LaForgia Mr. Provenzale, Mr. Tiffinger, Ms. West. Ms. Ashkenazi and Mr. Ashkenazi abstained.

REVIEW REPORTS

The Board reviewed the following reports:

- BCDHS Public Health Nursing Activity & CDRSS Reports – September

7:35 PM – Mr. Talucci entered the meeting.

- REHS' Monthly Report & Summaries – September
- Tyco Animal Control Report – September
- Secretary's/Registrar's Report – September

Mr. Tiffinger commented on the number of cases of Lyme disease in the CDRSS Report and asked if there is information on the website about Lyme. Ms. Dubowick said believed there is and will check to be sure. Also discussed was the new tick-borne disease that renders people severely allergic to beef and the polio-like virus

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affecting children, both of which are rare. It is yet unknown what causes the polio-like virus but seems to be far more serious in children that are severely immunocompromised. Mr. LaForgia reported that information about Lyme disease was included in the most recent Borough newsletter. He said the newsletter had been e-mailed to him by the Communications Commission and he believed people could sign up to receive it by going to their webpage.

Also discussed was the fact that revenue was down as of September, driven mostly by septic activity being below what it was last year. It was reported that the stock of foreclosed homes are now selling and being flipped.

On motion of Ms. Ashkenazi, seconded by Ms. West, the reports were accepted.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Provenziale, Mr. Talucci, Mr. Tiffinger, Ms. West

PAYMENT OF BILLS

The Board reviewed the following bills:

10/01/2018 – Tyco Animal Control	\$1,275.00
(September 2018 Monthly Animal Control Services, per Contract)	

10/16/2018 – Thomas J. Romans, Esq.	\$ 243.75
(Retainer due for attending 10/16/2018 BOH Meeting, per Contract)	

On motion of Ms. West, seconded by Mr. Provenziale, the bills were approved for payment.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Provenziale, Mr. Talucci, Mr. Tiffinger, Ms. West

UNFINISHED BUSINESS

CAFÉ L'AMORE UPDATE

It was reported Café L'Amore's September and October monthly progress reports had been received. Inspector Caperino said each report is still more of protocol than a progress report. Of concern was the comment made under "Inspection" in the October 14th report, "A short inspection was conducted in which we did not have any problems that I am aware of." There is also no mention of the shell-fish tags. Inspector Caperino said the biggest problem they encountered at the restaurant, that food was not being cooked to the proper temperature, was not mentioned in the report. There also is nothing mentioned about the number of meetings that were held with employees or log sheets detailing the temperature checks. Inspector Caperino said they should realistically be checking temperatures in the refrigeration units each day and keeping track of them. It was agreed this information should be included in the monthly reports.

A letter will be sent to the owners requesting support documentation for Items #2, #4 and #6 under "Refrigeration" and for the inspection described in the October 14th report and. The Board also requested that, moving forward, copies of the weekly and spot self-inspection reports and the log sheets supporting the temperature checks be included with the monthly progress reports. Any logs they have for the temperature checks and self-inspection forms for inspections done in September and October for the October 14th progress report should be submitted with the November report.

NEW BUSINESS

OAKLAND PIZZA

While it was thought this establishment needed to come before the Board, it was determined they, in fact, did not have to consecutive Conditional ratings in 12 months, the requirement for a hearing.

2019 BUDGET - GOALS

The Board discussed goals for 2019.

On motion of Ms. Ashkenazi, seconded by Mr. Provenzale, the following goals were set for 2019:

1. Continue serving the residents of Oakland by providing mandated services and enforcement of all state and local codes in a professional, courteous and timely manner.
2. Explore amending Board of Health Food Ordinance to implement posting of inspection placards on front door and inspection results on the website and rework and amend the Board of Health Septic Ordinance that prohibits Oakland licensed septic installers from conducting inspections.
3. Continue to provide non-mandatory services as need arises.
4. Meet with County Health Department to inquire about and implement available programs for the community.

Roll Call: All Yeas - Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Mr. Tiffinger, Ms. West

2019 MEETING SCHEDULE

On motion of Mr. LaForgia, seconded by Mr. Talucci, the following Meeting Schedule was adopted for 2019 and will be published in the newspapers, according to law:

January 15th*
February 19th
March 19th
April 16th
May 21st
June 18th
September 17th
October 15th
November 19th
December 17th

*Reorganization and Regular Meeting

Meetings are held in the Conference Room at 7:30 PM in the Oakland Municipal Building, One Municipal Plaza, Oakland, NJ

No meeting is held in July and August unless called by the Chair.

Work sessions, when required, will be held at the Call of the Chair the week immediately preceding the Regular Meeting.

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Roll Call: All Yeas - Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Mr. Tiffinger, Ms. West

OTHER BUSINESS

SENIOR FLU SHOT CLINIC

It was reported that a total of 19 seniors and employees were vaccinated at the October 2nd clinic.

RABIES CLINIC

It was reported that volunteers are needed to help at the clinic because the people who had signed up had to cancel. An e-mail was sent to the High School and to the Mothers Club of Oakland, but no responses had been received. Ms. Dubowick asked if any of the Board member were available to help. If need be, several Board member said they would do so.

SEPTIC INFORMATION FOR HOME SELLERS AND BUYERS RELATED TO NEED FOR REPLACEMENT

Inspector Caperino said she spoke to her Supervisor, Marjorie Vanacore, who recommended the Board put a link on the website to the NJDEP's Frequently Asked Questions about septic systems.

Ms. West said the document previously posted on the website started out speaking about the rumors that exist surrounding what is required when selling a house with a septic system; however, it never addressed what, in fact, is required. She felt the document contained good information but needed to be tweaked. Inspector Caperino felt there was too much information in the document which would make it confusing if a resident's septic only needed a simple repair.

Ms. Dubowick will rework the document Ms. West spoke about and forward it to the Board for review.

ADJOURNMENT

On motion of Mr. LaForgia, seconded by Mr. Provenzale, the meeting was adjourned at 8:46 PM.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Mr. Tiffinger, Ms. West

APPROVED:

Brian LaForgia, Vice-President

ATTEST: _____
Karin Kennedy Dubowick, Secretary

DATE: _____