

REGULAR MEETING OF THE OAKLAND BOARD OF HEALTH

October 18, 2016 - 7:30 p.m.

Conference Room - Municipal Building, Municipal Plaza, Oakland, NJ

REGULAR BUSINESS

CALL TO ORDER

Mr. Tiffinger called the meeting to order at 7:34 PM.

ROLL CALL

All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. Pignatelli, Mr. Talucci, Mr. Tiffinger

ABSENT MEMBERS

Ms. West was absent due to vacation.

On motion of Mr. Pignatelli, seconded by Mr. Talucci, Ms. West's absence was excused.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. Pignatelli, Mr. Talucci, Mr. Tiffinger

OTHERS PRESENT

Thomas J. Romans, Esq. and R.E.H.S. Kristin Caperino

MEETING ANNOUNCEMENT

Mr. Tiffinger announced the meeting was being held in accordance with the regulations of the Public Meetings Law, notices of which were sent to The Record, Suburban Trends and any other persons requesting same.

ADOPTION OF MINUTES

The Board reviewed the September minutes. Due to a lack of quorum of members present at the last meeting, the September meeting minutes were tabled until the next meeting.

On motion of Mr. Pignatelli, seconded by Ms. Ashkenazi, the minutes were tabled until the October meeting.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. Pignatelli, Mr. Talucci, Mr. Tiffinger

REPORTS

Council Liaison Talamini entered the meeting at 7:37 PM.

The Board reviewed the following reports:

- BCDHS Public Health Nursing Activity Report – September
- CDRSS Report – September
- REHS' Monthly Report – September
- Secretary's/Registrar's Report – September
- Tyco Animal Control Report – September

On motion of Mr. Pignatelli, seconded by Ms. Ashkenazi, the reports were accepted.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. Pignatelli, Mr. Talucci, Mr. Tiffinger

PAYMENT OF BILLS

The Board reviewed the following bills:

09/22/2016 – North Jersey Media Group (Advertise August 9 th Special Meeting in The Record)	\$ 36.34
09/30/2016 - Tyco Animal Control (Monthly Animal Control Services, per Contract – September 2016)	\$ 1,250.00
09/30/2016 – Tyco Animal Control (Animal Control Emergency Responses (1) during August 2016)	\$ 60.00
09/20/2016 – Thomas J. Romans, Esq. (For professional services rendered during the month of October, attend 10/18/2016 BOH meeting)	\$ 221.92

On motion of Mr. Talucci, seconded by Ms. Ashkenazi, the bills were approved for payment.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. Pignatelli, Mr. Talucci, Mr. Tiffinger

UNFINISHED BUSINESS

BH:6-8 – KITCHEN AND LAUNDRY FACILITIES ORDINANCE

The Board and Inspector Caperino discussed this ordinance, adopted by the Board of Health in the 1980's, which requires a 20% increase in the size of field area and the addition of a second 1,000-gallon septic tank in a series on all septic design plans for new construction and expansion projects. The Board was unsure of why the ordinance was adopted and on what data the Board at the time based these requirements.

Advanced treatment technology being utilized in today's septic system designs did not exist when this ordinance was adopted. Advanced treatment technology pretreats the effluent so it is nearly clean water by the time it is discharged to the septic field. As a result, the field size for these systems may be reduced by up to 30%, depending upon the type of advanced treatment being utilized. When advanced treatment technology is utilized, a second tank, 1,500-gallons in size, is always included in the design. Since it was agreed the state is far more knowledgeable about septic design than the Board, it was decided the REHS reviewing the plans should defer to the state code to determine field size.

Another issue Inspector Caperino brought before the Board is how the required 20% increase in field area for new construction and expansion projects impacts the surrounding neighbors. Because Oakland's lots are so small and septic systems must be 50' apart, when the field area on one property is expanded by 20%, it can render some or all of the surrounding neighbors incapable of being able to expand their homes. The Board felt it is unfair to require the additional 20% field area, especially when there is no data supporting its need and because advanced treatment technology can be utilized to reduce the field size which limits the negative impact on surrounding neighbors.

The Board decided to repeal this ordinance in its entirety. Out of fairness to all residents and in the interest of protecting Oakland's groundwater, the Board will at a future meeting discuss the possibility of requiring all septic system design plans to include alternative treatment technology.

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On motion of Mr. Pignatelli, seconded by Ms. Ashkenazi, the Board decided to repeal in its entirety Board of Health Ordinance BH:6-8.

Roll Call: All Yeas - Ms. Ashkenazi, Mr. Ashkenazi, Mr. Pignatelli, Mr. Talucci, Mr. Tiffinger

EMERGENCY PREPAREDNESS DVD'S

Mr. Talucci brought in the emergency preparedness DVD's and reported they not only skip when being played on his DVD player but the clarity is not very good. It was decided Mr. Tiffinger will view the DVD's at his home to determine if the content and clarity are acceptable for submission to the Communications Committee for airing on Public Access TV.

NEW BUSINESS

SEPTIC PLAN RE-REVIEW FEE

It was reported the re-review fee charged to engineers for reviewing any revised septic plans beyond the original site plan and one revision had been repealed the last time the septic ordinance was codified.

While most engineers achieve an approved plan either after review of the initial site plan or one revision, some engineers have been submitting three and four sets of revised septic plans for review before their plans can be approved. Inspector Caperino has many other responsibilities that take her out of the office. Having to review multiple revised plans because of an engineer's omissions/errors or because the plans do not comply with state or local septic codes the engineer is supposed to be familiar with wastes Inspector Caperino's time and bogs her down.

The Board decided to reinstate the re-review fees by adding as section to the ordinance being introduced next month. A \$50 fee will be charged for a second revised plan review and \$100 for each revised plan review thereafter. All plans for the project submitted after the initial site plan will be considered revisions.

It was also reported when engineers were previously charged plan re-review fees they would bill their clients to recoup the funds, a practice the Board felt was unfair. As a result the Board asked Ms. Dubowick to prepare a letter explaining the purpose of the plan re-review fees so clients will be fully informed about why they are being billed by their engineer.

2017 MEETING SCHEDULE

On motion of Mr. Pignatelli, seconded by Mr. Talucci, the Board approved the following meeting schedule for 2017 which will be published according to law:

2017 Meeting Schedule

January 17th*
February 21st
March 21st
April 18th
May 16th
June 20th
September 19th
October 17th
November 21st
December 19th

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***Reorganization and Regular Meeting**

Meetings are held in the Conference Room at 7:30 PM in the Oakland Municipal Building, One Municipal Plaza, Oakland, NJ.

No meeting is held in July and August unless called by the Chair.

Work sessions, when required, will be held at the Call of the Chair the week immediately preceding the Regular Meeting.

Roll Call: All Yeas - Ms. Ashkenazi, Mr. Ashkenazi, Mr. Pignatelli, Mr. Talucci, Mr. Tiffinger

CROSSROADS ARTICLE – FALL 2016

Bergen County Department of Health Services Health Educator Albert Ferrara prepared two articles on the subject of quitting smoking, one in case Crossroads is released prior to the Great American Smokeout on November 17th and another in case the newsletter is released after the 17th. The Board reviewed and approved both articles which will be forwarded to Mr. Kunze.

ANY OTHER BUSINESS

UPDATE ON THE FREE SENIOR FLU SHOT CLINIC

A total of 29 Borough seniors and employees attended the clinic which was held on Thursday, October 6th, at the Senior Center. Once again, Oakland Pharmacy Owner Neil Vadapalli, R.Ph. generously volunteered his time to administer flu vaccinations. At no cost to the Borough, Oakland Pharmacy will submit the claims to Medicare and Oakland's prescription health insurance provider and bill directly anyone whose claim is rejected. A letter of thanks has been prepared for Mr. Tiffinger's signature and will be mailed to Oakland Pharmacy tomorrow.

OAKLAND'S ANNUAL RABIES CLINIC

The clinic is scheduled for Saturday, November 5th, from 1 PM to 3 PM at the Recreation Storage Shed, 24 Lawlor Drive. Ms. Dubowick reported she has two volunteers and a possible third to staff the clinic.

INSIDE OUT DAY

Ms. Caron McCormick from the Oakland Journal sent an e-mail to the Board of Health announcing Inside Out Day, a day to promote mental health. Participants showed their support by wearing their shirts inside out encouraging people to be "real". The initiative was supported by the Board of Education, the Recreation Department and the Business Community. A copy of the flyer was placed on Facebook and the Borough's website. Ms. McCormick stopped by the Board of Health office and asked Ms. Dubowick to make a statement about the Board of Health supporting the event. With Mr. Tiffinger's approval, the statement was made. The video will be posted on-line.

OAKLAND'S NEW WEBSITE

Ms. Dubowick reported the Borough will be launching its new website sometime before the end of the year. Once that happens, residents will have the ability to make payments through the site via credit card.

Each department was responsible for creating the content for its section of the site which Ms. Dubowick provided by the deadline. The Board of Health's website content is quite comprehensive and will include downloadable copies of applications and many informational documents. The site will have information about vital statistics, including how to apply for the various types of licenses, how to apply for certified

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copies. It will also contain a link to the State Bureau of Vital Statistics' website so residents will be able to obtain the most up-to-date information at all times.

The Septic System section will include information about the importance of pumping, information for home sellers, buyers and realtors, requirements for additions, a list of licensed installers, licensed septic pumpers, septic fees, an explanation of the Test Hole and Plan Review and Construction Permit fees to clear up confusion residents have about the purpose of the two permits. There will also be a link to the state septic code as well as directions on how to find local septic codes.

Under the Health and Safety Resources section, there will be information about Oakland's various clinics, including the CHC, Adult Health Clinic and Free Senior Flu Shot Clinic. Also posted will be links to the CDC, NJDOH and Bergen County Department of Health Services so residents may obtain the most up-to-date information about various diseases and health topics. The section will contain information about HIV testing, bike safety, distracted driving, a link to a site with resources for parents, NJ Family Care and a link to www.Recall.gov, a site where six different government agencies' recalls are listed. There will also be a link to the state's "Healthy Home Manual" will also be posted.

The Animal Control section will provide information about many different types of animals, an animal bite policy, rabies, how to deskunk your pet, information about Oakland's Annual Free Rabies Clinic and where to find ordinances pertaining to different animals.

Another section about mental health will be added, and it was agreed information about unused medication disposal should be included as well. The Board commended Ms. Dubowick on the job she did on this project.

ADJOURNMENT

On motion of Mr. Pignatelli, seconded by Ms. Ashkanazi, the meeting was adjourned at 8:52 PM.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. Pignatelli, Mr. Talucci, Mr. Tiffinger

APPROVED:

Stephen C. Tiffinger, President

ATTEST: _____
Karin Kennedy Dubowick, Secretary

DATE: _____