

REGULAR MEETING OF THE OAKLAND BOARD OF HEALTH

November 18, 2014 - 7:30 p.m.

Conference Room, Municipal Building, Municipal Plaza, Oakland, NJ

REGULAR BUSINESS

CALL TO ORDER

Mr. Tiffinger called the meeting to order at 7:35 PM.

Roll Call: Ms Blanco, Mr. Talucci, Mr. Tiffinger, Ms. West.

ABSENT MEMBERS

Since Mr. Ostapczuk did not report he would be absent, it was expected that he would be late.

OTHERS PRESENT

Council Liaison Pasquale Pignatelli, Thomas J. Romans, Esq., and R.E.H.S. Kristin Caperino

MEETING ANNOUNCEMENT

Mr. Tiffinger announced that the meeting was being held in accordance with the regulations of the Public Meetings Law, notices of which were sent to The Record, Suburban Trends and any other persons requesting same.

7:37 – Mr. Ostapczuk entered the meeting.

ADOPTION OF MINUTES

The Board reviewed the September and October minutes.

On motion of Ms. West, seconded by Mr. Ostapczuk, the minutes were approved.

Roll Call: All Yeas – Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West. Ms. Blanco abstained.

REVIEW REPORTS

The Board reviewed the following reports:

- Sanitarian's (REHS') Report – October
- Secretary's/Registrar's Report – October
- Tyco Animal Control Report – October
- BCDHS Public Health Nursing Activity Report – October
- BCDHS School Audit Reports

On motion of Ms. West, seconded by Mr. Ostapczuk, the reports were accepted.

Roll Call: All Yeas – Ms. Blanco, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West

PAYMENT OF BILLS

On motion of Mr. Ostapczuk, seconded by Ms. West, the following bills were approved.

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| 10/21/2014 – Borough of Waldwick (Three children seen for immunizations at the 10/14/14 CHC, per contract) | \$ 60.00 |
| 11/1/2014 – Tyco Animal Control (Monthly Animal Control Services for October, per contract) | \$1,200.00 |
| 11/1/2014 – Tyco Animal Control (Animal Control Emergency Calls for October, per contract – 3) | \$ 120.00 |
| 11/18/2014 – Thomas J. Romans, Esq. (For professional services rendered during the month of November, per contract) | \$ 212.50 |

Roll Call: All Yeas – Ms. Blanco, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West

UNFINISHED BUSINESS

CESSPOOL/TCO POLICY

It was reported that Inspector McGrath did not have a chance to complete her recommendations and would have them for the December meeting.

NEW BUSINESS

MEETING OPENED TO THE PUBLIC

On motion of Mr. Ostapczuk, seconded by Ms. Blanco, the meeting was opened to the public.

Roll Call: All Yeas - Ms. Blanco, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West

GIANT FARMER'S MARKET

Mr. J. S. Lee, of 59 Virginia Drive, Fort Lee introduced himself to the Board. Mr. Lee is the General Manager at the establishment.

This establishment was summoned to appear before the Board due to having received two Conditionally Satisfactory ratings within a 12-month period. Inspector Caperino reported that she observed the same problems she had cited this establishment for in the past, i.e., temperature issues and food being left out, both in the Deli area and in the food prep area in the back. Out of temperature food was destroyed.

Mr. Tiffinger asked if there is a problem with new employees not being properly supervised. Mr. Lee stated that he was working with a new employee and he believes the problems are fixed and they are ready for re-inspection. Mr. Tiffinger advised Mr. Lee that he has to stay on top of the employees to be sure they are doing everything properly all of the time, not just when you the establishment is being reinspected. Mr. Tiffinger said summonses will be issued the next time there is a problem and the food will once again be thrown out.

Inspector Caperino said there was a high turnover of staff when this establishment opened causing many problems. Since Sofia, the owner's daughter came on board, the staff turnover subsided for about eight months and all the problems were fixed. There is a lot of new staff at the establishment again. Since the last inspection, Mr. Lee said they have made a list of the employees who need training to be sure they are

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educated and he is meeting with his staff every night to review procedures. Mr. Tiffinger said that is acceptable.

MEETING CLOSED TO THE PUBLIC

On motion of Mr. Ostapczuk, seconded by Ms. Blanco, the meeting was closed to the public.

Roll Call: All Yeas - Ms. Blanco, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West

OAKLAND CHINESE CUISINE

It was reported that last week this establishment received its fourth Conditionally Satisfactory rating in just a little over the period of a year. Inspector Caperino reported on the problems she has had with trying to get this establishment to comply with food codes. Despite employees having just taken the Food Manager's course in their native language, the owner having sanitizing procedures both shown and explained to him numerous times, the owner still cannot demonstrate working knowledge of the procedures. Issues of cross contamination and proper cooling continue. The Board agreed that, despite every effort to help the owner of this establishment comply with food codes, he did not seem willing to do what is required of him.

Inspector Caperino noted that the owner appeared in court on the two summonses issued to him but he did not bring an interpreter with him. The amount of the fines being levied totaled \$1,500. Due to the amount of the fines and lack of interpreter, the Judge decided to postpone the case so an interpreter could be present.

The matter was discussed at length and with all concurring, it was decided that a hearing will be held to revoke and/or refuse to reissue this establishment's license to operate. The hearing will be held at the Municipal Building Conference Room at 7:00 PM, just before the December Board of Health Meeting. The owner of the establishment will be advised to bring an attorney to represent him. Mr. Romans will draft a letter to this establishment advising that the establishment's license may be revoked and not renewed. The letter will be signed by Mr. Tiffinger and mailed via both regular mail and certified mail, return receipt requested. It was also agreed that 20 days advance notice of the hearing should be provided to the owner. Mr. Romans informed Inspector Caperino that he will need a copy of the file and the specifics of the history and asked to have the information either e-mailed or faxed to him. Someone with first-hand knowledge will need to be present at the hearing, including Inspector Caperino and her supervisor Steve Peters.

Mr. Romans asked Inspector Caperino if she had yet spoken to the Prosecutor. She responded that she hadn't had an opportunity to do so. She will do so when she goes to court with Oakland Chinese Cuisine.

2015 BOARD OF HEALTH BUDGET

Ms. Dubowick presented the proposed budget to the Board.

Goals: #1 - Remains the same.

#2 – Keep residents apprised of current information about Ebola and EV-D68 and any other community health issues that may arise in the upcoming year.

The 2015 Waldwick Inter-local Agreement has yet to be received, so a 2% increase in the cost of the CHC program will be used in the interim.

A footnote shall be added under Bergen County Department of Health Services Contract stating that if the Board recommends pursuing another option for public health services, a yet-to-be determined amount of additional funding may be required.

The Board also agreed to a 2% increase in Mr. Romans' retainer which hadn't been increased in several years.

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The Dues line item was increased by \$25 in to cover any increases in Registrar Association dues.

An additional \$200 has been added to the Blood-borne Pathogen Training line item in order to cover the cost of titer testing. On that note, Mr. Ostapczuk stated that the First Aid Squad had its Blood-borne Pathogens training. It lasted a half an hour and all the instructor did was read from a state-prepared script. There was no presentation. The cost for Blood-borne Pathogens Training through the county was almost \$4,000 vs. the \$450 that Valley Hospital charged. Mr. Ostapczuk questioned whether there is an alternative course that might save the Borough money. Ms. Dubowick said Valley would not contract just for Blood-borne Pathogens Training. The class is also offered on-line, but whether anyone can access the test is unknown. There is also a record keeping aspect to the training. Council Liaison Pignatelli said each department required to have training should designate a record keeper. Mr. Ostapczuk will check into the regulations and find out exactly what is required to see if there is a less expensive alternative.

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| Advertising (5-01-27-330-021) | \$ 1,700 |
| Professional Services (5-01-27-330-028) | \$ 3,111 |
| Dues (5-01-27-330-040) | \$ 75 |
| Professional Development (5-01-27-330-042) | \$ 500 |
| Health Services (5-01-27-330-093) | |
| Health Supplies (5-01-27-330-094) | \$ 400 |
| Miscellaneous (5-10-27-330-100) | |
| Blood-borne Pathogen Training (5-01-27-330-135) | \$ 4,200 |
| Communicable Disease Program (5-01-27-330-140) | \$ 4,800 |
| Health Clinics (5-01-27-330-150) | \$ 4,600 |
| Bergen County Health Contract (5-01-27-330-160) | \$125,000 |
| Subscriptions (5-01-27-330-044) | \$ 19 |

On motion of Mr. Ostapczuk, seconded by Ms. Blanco, the following budget was approved:

Roll Call: All Yeas – Ms. Blanco, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West

EBOLA AND EV-D68

The Board discussed the matter and decided that all resident questions regarding both Ebola and EV-D68 would be directed to Bergen County Department of Health Services, which acts as Oakland's Health Department. Ms. Dubowick noted that the State Department of Health and Poison Control Information Systems collaborated to develop a 24/7 Ebola information line for residents to call with questions they have about Ebola. This information has been posted on the Borough's website. Ms. Dubowick said if anyone called indicating a family member has symptoms of Ebola, the caller's contact information would be obtained and immediately given to the County public health nurses.

Cases of EV-D68 in the schools would be reported directly to the County by the school nurses. Other cases would be reported directly to the child's PMD or the ER which in turn would be reported to the County.

BOARD MEMBER TERM EXPIRATION

Mr. Tiffinger's term on the Board will expire on December 31nd he would like to be reappointed to the Board.

BOARD MEMBER RESIGNATIONS

It was reported that an e-mail was sent to Ms. Wilgus requesting that she submit her resignation in writing which has since been received. Dr. Danko has yet to respond to the same request. Ms. Dubowick indicated that she had been in touch with Dr. Danko, but to date, her resignation has yet to be received. Dr. Danko's father is gravely ill.

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Both Ms. Wilgus' and Dr. Danko's terms are due to expire on December 31st, Board members were asked to submit the names of any potential candidates.

ORDINANCE PROHIBITING SALE OF TOBACCO PRODUCTS TO ANYONE UNDER AGE 21

Ms. Dubowick reported that the Mayor had contacted her the day before requesting the Board's review of Teaneck's recently adopted ordinance and recommendation on whether Oakland should adopt same.

On motion of Mr. Talucci, seconded by Mr. Ostapczuk, this matter was tabled until the December meeting to give the Board time to review the ordinance.

Roll Call: All yeas – Ms. Blanco, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West.

ANY OTHER BUSINESS

IHHS SNACK STAND

It was reported that Margaret Cameron, the PAC parent certified in Food Handling through Bergen County, stopped by the office right after last month's Board meeting. When asked to provide proof of the other parents' course certifications, Ms. Cameron said she is the only Certified Food Handler. No other parents took a class elsewhere. Ms. Cameron indicated she would be at the stand at all times when it is open. Mr. Dubowick informed Ms. Cameron that one parent must be in charge of the stand each year and we must have that individual's contact information. The stand which has been inspected will be open till mid-December. Inspector Caperino said she has e-mailed Ms. Cameron twice but has yet to hear back from her.

A & A SEPTIC SERVICE

It was reported that Mr. Narrea is now driving a new truck advertising A & A Septic Service and has not been observed wearing any clothing with the Zuidema name on it.

ADJOURNMENT

On motion of Mr. Ostapczuk, seconded by Mr. Talucci, the meeting was adjourned at 9:13 PM.

Roll Call: All Yeas – Ms. Blanco, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West

APPROVED:

Stephen C. Tiffinger, President

ATTEST: _____
Karin Kennedy Dubowick, Secretary

DATE: _____