

REGULAR MEETING OF THE OAKLAND BOARD OF HEALTH

June 20, 2017 - 7:30 p.m.

Conference Room - Municipal Building, Municipal Plaza, Oakland, NJ

CALL TO ORDER

Mr. Tiffinger called the meeting to order at 7:32 PM.

ROLL CALL

Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Pignatelli, Mr. Tiffinger, Ms. West

ABSENT MEMBERS

Mr. Talucci was absent due to a family emergency.

On motion of Ms. West, seconded by Ms. Ashkenazi, Mr. Talucci's absence was excused.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Pignatelli, Mr. Tiffinger, Ms. West

OTHERS PRESENT

Thomas J. Romans, Esq., Principal R.E.H.S. Marjorie Vanacore and C.H.E.S. Jillian Travilla

MEETING ANNOUNCEMENT

Mr. Tiffinger announced that the meeting was being held in accordance with the regulations of the Public Meeting Law, notices of which were sent to The Record, Suburban Trends and any other persons requesting same.

REGULAR BUSINESS

ADOPTION OF MINUTES

On motion of Ms. West, seconded by Ms. Ashkenazi, the January minutes were approved.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. Tiffinger, Ms. West. Mr. LaForgia and Mr. Pignatelli abstained.

On motion of Mr. Pignatelli, seconded by Mr. LaForgia, the February minutes were approved.

Roll Call: All Yeas – Mr. LaForgia, Mr. Pignatelli, Mr. Tiffinger and Ms. West. Ms. Ashkenazi and Mr. Ashkenazi abstained.

On motion of Mr. LaForgia, seconded by Mr. Ashkenazi, the Board approved the May minutes.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia and Mr. Pignatelli. Mr. Tiffinger and Ms. West abstained.

REVIEW REPORTS

The Board reviewed the following reports:

- BCDHS Public Health Nursing Activity Report – May
- CDRSS Report – May
- REHS' Monthly Report – May

Regular Meeting of the Oakland Board of Health – June 20, 2017 – Page 2

- Secretary's/Registrar's Report – May
- Tyco Animal Control Report – May

On motion of Ms. Ashkenazi, seconded by Ms. West, the reports were accepted.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Pignatelli, Mr. Tiffinger, Ms. West

PAYMENT OF BILLS

The Board reviewed the following bills:

4/26/2017 – Baudville, Inc. (Foil Certificate Paper & Folders for Wedding Vows)	\$ 104.70
5/30/2017 – North Jersey Media Group (Advertise Intro of Ord. #17-Code-94)	\$ 110.80
6/1/2017 – Abbey Glen Pet Memorial Park (Animal carcass cremation – 223 lbs)	\$ 156.10
6/1/2017 – Tyco Animal Control (May 2017 Animal Control Services)	\$ 1,275.00
6/1/2017 – Tyco Animal Control (May 2017 Animal Control Emergency Responses – Two)	\$ 120.00
5/10/2017 – MGL Printing Solution (Marriage License Envelopes & Minute Book)	\$ 144.00
6/20/2017 – Thomas J. Romans, Esq. (Attend 6/20/2017 Board of Health Meeting)	\$ 221.92

On motion of Ms. West, seconded by Mr. LaForgia, the bills were approved for payment.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Pignatelli, Mr. Tiffinger, Ms. West

UNFINISHED BUSINESS

EMERGENCY PREPAREDNESS DVD'S

Mr. LaForgia reported that he contacted BCDHS Director Hansil Asmar who will forward Mr. LaForgia an emergency preparedness DVD appropriate for airing on Public Access TV.

ADOPT ORDINANCE #17-CODE-94 AMENDING THE RETAIL FOOD EST. CODE

With no public present, Mr. Tiffinger directed Ms. Dubowick to take Ordinance #17-CODE-94 from the table and read same for final reading.

AN ORDINANCE TO AMEND CHAPTER BH:II OF THE BOROUGH OF OAKLAND BOARD OF HEALTH CODE "RETAIL FOOD ESTABLISHMENTS"

BE IT RESOLVED THAT AN ORDINANCE ENTITLED, “AN ORDINANCE TO AMEND CHAPTER BH:II OF THE BOROUGH OF OAKLAND BOARD OF HEALTH CODE “RETAIL FOOD ESTABLISHMENTS” introduced on May 16, 2017, pass final reading, and that said Ordinance be adopted as an Ordinance of the Board of Health of the Borough of Oakland.

BE IT FURTHER RESOLVED that the Secretary of the Board of Health is hereby directed to cause said Ordinance to be published in The Record in the manner provided by Law.

On motion of Mr. LaForgia, seconded by Ms. West, the Board adopted Ordinance #17-CODE-94.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Pignatelli, Mr. Tiffinger, Ms. West

NEW BUSINESS

WAIVER OF CERTAIN TEMPORARY FOOD LICENSE FEES

It was reported that the Fire Department Ladies Auxiliary holds an annual Fish and Chips dinner which is open to the public and catered by an outside company. The catering company obtains the Temporary Health License and pays the \$100 fee which is passed along to the Fire Department. Mr. Kunze asked if the Board would consider waiving the temporary license fees for events that are sponsored by Borough-affiliated organizations when an outside vendor is used because the Borough is, in effect, paying for the license.

The Board discussed the matter and wanted several questions answered before rendering a decision on the matter. The Board wanted to know if the event is catered at the catering company's cost and if the Fire Department is donating all proceeds to an outside organization. Mr. Pignatelli also asked Ms. Dubowick to find out if Mr. Kunze is aware that an R.E.H.S. must inspect the event and that the Borough pays for this service. Ms. Dubowick will check and report back.

LENAPE VALLEY DINER

Inspector Vanacore reported that this establishment has been continuously conditional and Inspector Caperino issued the owner five summonses yesterday. Inspector Vanacore said she conducted the last inspection due to the owner complaining about the inspector who conducted the previous inspection. Inspector Vanacore observed food being improperly handled and cooled and dishes being improperly dried. She said dishes are supposed to be air dried after the dish machine runs and they were being wiped with a cloth which causes contamination. It was reported this establishment had been issued 10 conditional satisfactory ratings in the last three years. Also discussed was the owner's terrible attitude and poor treatment of the inspectors.

The owner is scheduled for an August court appearance and Mr. Tiffinger said the owner is coming before the Board in September. It was agreed that both the owner and the manager in charge should be summoned to the September meeting.

The Board discussed what options it has to deal with a restaurant owner who repeatedly fails to comply with code requirements. Since the infractions are not serious enough to close the establishment, it was agreed summonses should continue to be issued for violations. Fines are set by state code (\$50 to \$1,000) and the judge decides the on the amount of the fine levied. Therefore, the Board decided that when the owner appears in court in August, the inspector should explain to the judge that the owner of the establishment is a repeat offender and request a significant increase in the fines for these violations as well as for any subsequent violations. Inspector Vanacore also recommended that the owner be required to take the Food Manager's Course again.

Regular Meeting of the Oakland Board of Health – June 20, 2017 – Page 4

Jillian Travilla introduced herself and said she is a new county health educator and has been assigned to this area. She distributed the Needs Assessment and discussed the summer programs being offered, including summer camp offerings, i.e., a Lyme Awareness Program for adults, teens and children, a Zika and mosquito awareness program, called Bergen Bites Back and Skin Cancer Awareness program. Ms. Travilla said the Board should contact her supervisor Eric Chivaglia with any questions.

Ms. Vanacore noted that doorknob hang cards with information about Zika are available and if complaints are received from residents who have standing water on their property, a card could be hung on their doorknobs.

Ms. Dubowick noted that she had e-mailed the Director of Recreation to inform him of the programs the County is offering at summer camps and his response was that parents would not attend. Mr. Tiffinger did not agree. Mr. Pignatelli said a captive audience is needed and suggested asking for a slot of time at senior center meetings and PTA meetings. Ms. Travilla said she would be glad to put together programs for the seniors, the schools and for the library. It was reported that the Library Director no longer wished to schedule health programs because his experience has been that no one attends. The Senior Director schedules all programming at the Senior Center and her prior approval must be obtained.

ANY OTHER BUSINESS

No other business was reported.

ADJOURNMENT

SUMMER ADJOURNMENT

On motion of Mr. Pignatelli, seconded by Ms. West, the Board adjourned meetings for July and August or by call of the Chair with sufficient advance notice to publicize the meeting as required by the Open Public Meetings Law.

Roll Call: All Yeas - Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Pignatelli, Mr. Tiffinger, Ms. West

HANDLING OF CERTAIN MATTERS

On motion of Ms. West, seconded by Mr. LaForgia, the Board authorized the President or Vice-President to handle any problems arising during the period of summer adjournment. Problems shall be submitted to the President or Vice-President for review and suggested action, with all such matters reported for ratification at the next regular meeting of the Board of Health.

Roll Call: All Yeas - Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Pignatelli, Mr. Tiffinger, Ms. West

PAYMENT OF BILLS

On motion of Ms. West, seconded by Mr. LaForgia, the Board authorized President or Vice-President to approve for payment any vouchers requiring payment during the period of summer adjournment; same to be ratified at the next regular meeting of the Board of Health

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Pignatelli, Mr. Tiffinger, Ms. West

On motion of, Mr. Pignatelli, seconded by Mr. LaForgia, the meeting was adjourned at 8:35 PM.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Pignatelli, Mr. Tiffinger, Ms. West

Regular Meeting of the Oakland Board of Health – June 20, 2017 – Page 5

APPROVED:

Stephen C. Tiffinger, President

ATTEST:

Karin Kennedy Dubowick, Secretary

DATE:
