

**REORGANIZATION
AND
REGULAR MEETING
OF THE OAKLAND BOARD OF HEALTH**

January 17, 2023 - 6:30 p.m.

Oakland Public Library, Municipal Plaza, Oakland, NJ

REORGANIZATION MEETING

CALL TO ORDER

Mr. Tiffinger called the meeting to order at 6:34 PM.

ROLL CALL

Ms. Ashkenazi, Mr. Ashkenazi, Ms. Check, Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Mr. Tiffinger

ABSENT MEMBERS

No members were absent; however, BOH Attorney Ms. Sedarat was absent due to an unforeseen and unavoidable medical procedure.

OTHERS PRESENT

Council Liaison Pasquale Pignatelli and Chief REHS Laura Folco

MEETING ANNOUNCEMENT

Mr. Tiffinger announced that the meeting was being held in accordance with the regulations of the Public Meetings Law, notices of which were sent to The Record, Suburban Trends and any other persons requesting same.

OPEN/CLOSE FOR PUBLIC COMMENT

No members of the public were present.

NOMINATE & APPOINT PRESIDENT

Mr. Tiffinger called for nominations for President for 2023.

On motion of Mr. Ashkenazi, seconded by Ms. Ashkenazi, Mr. Tiffinger was nominated as President.

With no other nominations having been made, nominations were closed.

Mr. Tiffinger thanked the Board and accepted the nomination to serve as President for 2023.

On motion of Mr. LaForgia, seconded by Mr. Provenzale, Mr. Tiffinger was appointed President of the Board of Health for 2023.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Check, Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Mr. Tiffinger

NOMINATE & APPOINT VICE-PRESIDENT

Mr. Tiffinger called for nominations for Vice-President for 2023.

On motion of Mr. Ashkenazi, seconded by Mr. Provenzale, Mr. LaForgia was nominated for Vice-President.

With no other nominations having been made, nominations were closed.

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Mr. LaForgia thanked the Board and accepted the nomination to serve as Vice-President for 2023.

On motion of Ms. Ashkenazi, seconded by Mr. Ashkenazi, Mr. LaForgia was appointed Vice-President of the Board of Health for the year 2023.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Check, Mr. LaForgia, Mr. Provenziale, Mr. Talucci, Mr. Tiffinger

NOMINATE AND APPOINT ATTORNEY

Mr. Tiffinger called for nominations for Board of Health Attorney for 2023.

Mr. LaForgia stated that the RFQ Subcommittee had chosen McDonnell & Whitaker, LLC to nominate for Board of Health Attorney for 2023.

On motion of Mr. LaForgia, seconded by Mr. Provenziale, McDonnell & Whitaker, LLC. was nominated for BOH Attorney for the year 2023.

Roll Call: All Yeas – Mr. Ashkenazi, Ms. Ashkenazi, Ms. Check, Mr. LaForgia, Mr. Provenziale, Mr. Talucci, Mr. Tiffinger

With no other nominations having been made, nominations were closed.

On motion of Mr. Provenziale, seconded by Mr. LaForgia, McDonnell & Whitaker LLC was appointed Board of Health Attorney for the year 2023.

Roll Call: All Yeas – Mr. Ashkenazi, Ms. Ashkenazi, Ms. Check, Mr. LaForgia, Mr. Provenziale, Mr. Talucci, Mr. Tiffinger

PROFESSIONAL SERVICES CONTRACT

Mr. Tiffinger announced that the terms of the 2023 Professional Services Contract for BOH Attorney remained the same as those for the 2022 contract.

Mr. Tiffinger called for a motion to approve the 2023 Professional Services Contract for BOH Attorney with McDonnell & Whitaker LLC, and to authorize BOH President to execute same.

On motion of Mr. Provenziale, seconded by Mr. LaForgia, the 2023 Professional Services Contract with McDonnell & Whitaker LLC. was approved and Mr. Tiffinger was authorized to execute same.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Check, Mr. LaForgia, Mr. Provenziale, Mr. Talucci, Mr. Tiffinger

PROFESSIONAL SERVICES RESOLUTION, #1-23

The Board Members Reviewed Resolution #1-23:

WHEREAS, it is necessary for the Board of Health of the Borough of Oakland to engage in the services of a **Board of Health Attorney** for 2023; and

WHEREAS, funds will be available by way of budget to compensate said Board of Health Attorney; and

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WHEREAS, N.J.S.A. 40:11-1 et sec. exempts professional services from certain requirements of public bidding provided a notice of the appointment be printed in a newspaper of general circulation within the municipality; and

WHEREAS, Board of Health member Mr. Brian LaForgia has nominated McDonnell & Whitaker LLC to serve as the Board of Health Attorney for the year 2023; and

WHEREAS, the Board of Health of the Borough of Oakland will receive an Affirmative Action compliance statement from McDonnell & Whitaker LLC prior to entering into a contract, and

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Borough of Oakland that said Board of Health Attorney be and is hereby appointed for the year 2023; and

BE IT FURTHER RESOLVED, that compensation for said Board of Health Attorney for the year 2023 shall be claimed, approved and paid in the manner set forth in N.J.S.A. 40a:5-18 and pursuant to agreement to be entered into between parties; and

BE IT FURTHER RESOLVED that the contract amount shall not exceed \$4,000.00 (\$2,925.00 retainer and \$1,075.00 other legal services) without further authorization of the Board of Health of the Borough of Oakland, and the Chief Financial Officer has certified sufficient funds are available in Account #3-01-27-330-028; and

BE IT FURTHER RESOLVED that the President of the Board of Health of the Borough of Oakland is hereby authorized to sign the agreement on behalf of the Board of Health of the Borough of Oakland; and

BE IT FURTHER RESOLVED, that the Secretary of the Board of Health of the Borough of Oakland shall cause a notice of the adoption of this resolution to be printed in a qualified newspaper within ten (10) days after passage hereof.

Mr. Tiffinger called for a motion to adopt Resolution 1-23 for 2023 Professional Services BOH Attorney.

On motion of Mr. LaForgia, seconded by Mr. Provenzale, Resolution 1-23 was adopted.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Check, Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Mr. Tiffinger

DESIGNATE OFFICIAL NEWSPAPER

Mr. Tiffinger asked for a motion to designate the official newspaper.

On motion of Mr. LaForgia, seconded by Ms. Check, The Record was designated as the Official Publication to receive all Board of Health legal notices in 2023, providing, however, that in the event a deadline cannot be met by The Record, the Suburban Trends is designated to receive such notices as well as other public meeting notices.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Check, Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Mr. Tiffinger

ADOPT BY-LAWS

Mr. Tiffinger asked if anyone wanted to make changes to the By-Laws. No changes were proposed.

On motion of Mr. Provenzale, seconded by Mr. LaForgia, the By-Laws were adopted for the year 2023.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Check, Mr. LaForgia, Provenzale, Mr. Talucci, Mr. Tiffinger

ADJOURNMENT

Mr. Tiffinger asked for a motion to adjourn:

On motion of Ms. Check, seconded by Mr. Talucci, the Re-organization portion of the meeting was adjourned at 6:40 PM.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Check, Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Mr. Tiffinger

REGULAR MEETING

REGULAR BUSINESS

CALL TO ORDER

Mr. Tiffinger called the meeting to order at 6:41 PM.

ROLL CALL:

All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Check, Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Mr. Tiffinger

ABSENT MEMBERS

No members were absent; however, BOH Attorney Ms. Sedarat was absent due to an unforeseen and unavoidable medical procedure.

OTHERS PRESENT

Council Liaison Pasquale Pignatelli and Chief REHS Laura Folco

MEETING ANNOUNCEMENT

Mr. Tiffinger announced that the meeting was being held in accordance with the regulations of the Public Meetings Law, notices of which were sent to The Record, Suburban Trends and any other persons requesting same.

OPEN/CLOSE FOR PUBLIC COMMENT

No members of the public were present.

ADOPTION OF MINUTES

The Board reviewed the December minutes.

Mr. Tiffinger asked if anyone had questions or corrections to the minutes. They did not.

Mr. Tiffinger asked for a motion to approve the minutes.

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On motion of Mr. LaForgia, seconded by Ms. Check, the minutes were approved.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Check, Mr. LaForgia, Mr. Provenziale, Mr. Talucci, Mr. Tiffinger

REVIEW REPORTS

The Board reviewed the following reports:

BCDHS Public Health Nursing & Activity Report & CDRSS Report – December
REHS' Monthly Report & Summaries – December
Tyco Animal Control Report – December
Secretary's/Registrar's Report – December

Mr. Tiffinger asked if anyone had questions or comments regarding the reports. They did not.

Mr. Tiffinger called for a motion to accept the reports.

On motion of Mr. Provenziale, seconded by Mr. Talucci, the reports were accepted.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Check, Mr. LaForgia, Mr. Provenziale, Mr. Talucci, Mr. Tiffinger

PAYMENT OF BILLS

The Board reviewed the following bills:

Services to be Charged to 2022 Budget:

1/1/2023 – Tyco Animal Control	\$ 1,325.00
(Monthly Animal Control Services – December, per 2022 Contract)	
1/1/2023 – Borough of Waldwick	\$ 40.00
(Well Baby Clinic 4 th Qtr. – per Interlocal Agreement 2022)	
1/11/2023 – Bergen County Department of Health Services	\$ 18,238.71
(Septics & Wells – 11/1/22 – 12/31/22)	

Mr. Tiffinger asked if there were any objections to the bills. There were not.

Mr. Tiffinger asked for a motion to approve the bills for payment.

On motion of Mr. LaForgia, seconded Mr. Provenziale, the Board approved the bills for payment.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Check, Mr. LaForgia, Mr. Provenziale, Mr. Talucci, Mr. Tiffinger

UNFINISHED BUSINESS

None

NEW BUSINESS

None

OTHER BUSINESS

None

ADJOURNMENT

Mr. Tiffinger called for a motion to adjourn the meeting.

On motion of Mr. LaForgia, seconded by Mr. Provenzale, the meeting was adjourned at 7:00 PM.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Check, Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Mr. Tiffinger

APPROVED:


Stephen C. Tiffinger, President

ATTEST:


Sandra Steele, Secretary

DATE:

2 / 21 / 2023