



BOROUGH OF OAKLAND, NEW JERSEY

Richard S. Kunze
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Borough Administrator
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CHIEF FINANCIAL OFFICER – OAKLAND BOROUGH, Bergen County. F/T Position

Opportunity for a dynamic, hands-on professional to oversee all financial operations of the borough. Oakland is a stable, financially sound municipality with a \$19 million current fund budget and \$2.3 million water and sewer utility budget. Responsibilities are those as set forth in NJAC 5:32-2.1 including maintenance of all fiscal records, ensuring proper financial controls, monthly reconciliations of all bank statements, investments, cash flow management, debt management, preparation of the Annual Financial Statements and assistance in preparing the budget. Knowledge of Edmunds software desired. A degree in finance, accounting or related field is required. CMFO certification preferred but willing to consider candidates who can demonstrate the ability and desire to obtain it within two years from appointment. Please submit cover letter with salary requirement and resume to Richard Kunze, Borough Administrator, 1 Municipal Plaza, Oakland, NJ 07436 or to boroadmin@oakland-nj.org. EOE Deadline for applications is Friday, March 23, 2018.

1 MUNICIPAL PLAZA OAKLAND, NEW JERSEY 07436