

# REGULAR MEETING OF THE OAKLAND BOARD OF HEALTH

April 13, 2009 - 7:30 p.m.

Conference Room - Municipal Building

**CALL TO ORDER** Meeting called to order at 7:47 PM by Mr. Beattie.

**ROLL CALL** Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Tiffinger, Ms. West, Ms. Wilgus – All Yes

**OTHERS PRESENT** Council Liaison Pasquale Pignatelli, Thomas J. Romans, Esq. and Senior Registered Environmental Health Specialist Deborah A. McGrath

**MEETING ANNOUNCEMENT** **This meeting is being held in accordance with the regulations of the Public Meetings Law, notices of which were sent to The Record, Suburban Trends and any other persons requesting same.**

## REGULAR BUSINESS

**MINUTES** The Board reviewed the March 16<sup>th</sup> meeting minutes.

It was noted that Mr. Pignatelli attended and discussed the OEM meeting, not Mr. Ostapczuk, and Joanne Moriarty is employed by the Bergen County Dept. of Health Services.

Motion of Dr. Davis, seconded by Ms. West, the meeting minutes were approved, as amended.

Roll Call: Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Tiffinger, Ms. West – All Yes Ms. Wilgus abstained.

**REPORTS** The Board reviewed the March Sanitarian's (REHS') Monthly Report.

Motion of Ms. Wilgus, seconded by Mr. Ostapczuk, the Sanitarian's (REHS') Monthly Report was accepted.

Roll Call: Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Tiffinger, Ms. West, Ms. Wilgus – All Yes

The Board reviewed the March Secretary's/Registrar's Report.

Motion of Ms. Wilgus, seconded by Dr. Davis, the Secretary's/Registrar's Report was accepted.

Roll Call: Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Tiffinger, Ms. West, Ms. Wilgus – All Yes

The Board reviewed the March Bergen County Animal Control Report.

Motion of Mr. Ostapczuk, seconded by Mr. Tiffinger, the Animal Control Report was accepted.

Roll Call: Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Tiffinger, Ms. West, Ms. Wilgus – All Yes

<b>PAYMENT OF BILLS</b>	<b>03/11/2009 – Borough of Waldwick</b>	<b>\$ 30.00</b>
	(Two children seen for immunizations only at the 3/10/09 CHC)	
	<b>04/01/2009 – Ramapo Valley Animal Hospital</b>	<b>\$585.00</b>
	(Administer 117 Rabies Vaccinations)	
	<b>04/02/2009 – Karin Kennedy Dubowick</b>	<b>\$ 20.00</b>
	(Reimbursement for Registrar Certification Course #M70013 Held on 3/18/2009)	
	<b>04/06/2009 – Oakland Animal Hospital</b>	<b>\$360.00</b>
	(Administer 72 Rabies Vaccinations)	

Motion of Mr. Tiffinger, seconded by Ms. Wilgus, bills approved for payment.

Roll Call: Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Tiffinger, Ms. West, Ms. Wilgus – All Yes

## **UNFINISHED BUSINESS**

**SPECIAL NEEDS ASSESS-  
MENT AND FILMING OF  
ROUND TABLE DIS-  
CUSSION**

Tabled.

### **RABIES CLINIC**

Mr. Ostapczuk reported that he had spoken with Steve Wagoner, the Commissioner of Recreation, about holding the rabies clinic in the recreation storage building. Mr. Wagoner had no problem with it and just asked to be notified of the date.

### **CHC EQUIPMENT AND SUPPLIES**

Mr. Beattie reported that Carol Shephard, the public health nurse from Waldwick, had been contacted and the equipment and supplies were gratefully accepted. A thank you card received from Ms. Shephard was read to the Board.

### **TOWN CARNIVAL – BOH TABLE**

Mr. Beattie reported that he spoke with Bob Fabrizio, the Chairman of the Public Events Committee about the Board of Health hosting a booth at the Carnival in order to distribute literature to the public. Mr. Fabrizio agreed to the idea with one stipulation, i.e., that the booth be manned every night of the carnival. Mr. Beattie said he spoke with Mike Kozak from the Environmental Commission about sharing the booth and suggested that, perhaps, the OEM would like to do so as well. If several groups share the responsibility to cover the booth, there should be no problem manning it throughout the entire carnival. Mr. Pignatelli said that, in his experience, he has found that handing out bags filled with literature is far more successful than leaving literature on the table for people to pick up. Suggestions were made on what to include in the bags. Inspector McGrath will contact the County to obtain literature and brochures. It was suggested that a copy of the special needs survey also be placed in each bag.

### **FEEDING WILDLIFE ARTICLE**

Mr. Beattie reported that he had reached out to The Record to do an article and received no response. He also sent an e-mail to the Suburban News to invite a reporter to the April Board of Health meeting. The reporter said she thought it was a great idea and would run it by her editor. Mr. Beattie noted that no one from the newspaper was present at the meeting.

**TOBACCO AGE OF SALE  
SURVEILLANCE**

Inspector McGrath reported that she reached out to Det. Piercy who was not available when she called. The County was able to conduct surveillance in Oakland prior to the conclusion of the program. Four establishments were checked, and none of the establishments involved sold any tobacco products. Inspector McGrath spoke to her supervisor, Bruce Bailey, about Oakland conducting the surveillance. Mr. Bailey thought it was not a good idea. If it is done, all establishments selling tobacco would have to be included so as to avoid the appearance of any establishment being singled out. Mr. Beattie agreed with Mr. Bailey. Teen smoking and smoking prevention measures were also discussed.

**CHANGE IN GARBAGE  
PICK-UP SCHEDULE**

Mr. Beattie reported that the suggestions made in the letter sent to Mayor Szabo were adopted in the new garbage contract.

**BLOCK AND LOT FILE  
CONVERSION**

Ms. Dubowick reported that this project has been completed and, again, thanked Inspector McGrath for all the work she did on the project.

**ADJOURNMENT**

Motion of Mr. Ostapczuk, seconded by Ms. West, the meeting was adjourned at 8:21 PM.

Roll Call: Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Tiffinger, Ms. West, Ms. Wilgus - All Yes

APPROVED:

\_\_\_\_\_  
Ronald J. Beattie, President

ATTEST: \_\_\_\_\_  
Karin Kennedy Dubowick, Secretary

DATE: \_\_\_\_\_