

REGULAR MEETING OF THE OAKLAND BOARD OF HEALTH

March 16, 2009 - 7:30 p.m.

Conference Room - Municipal Building

CALL TO ORDER Meeting called to order at 7:35 PM by Mr. Beattie.

ROLL CALL Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West – All Yes

OTHERS PRESENT Council Liaison Pasquale Pignatelli, Thomas J. Romans, Esq. and Senior Registered Environmental Health Specialist Deborah A. McGrath

MEETING ANNOUNCEMENT **This meeting is being held in accordance with the regulations of the Public Meetings Law, notices of which were sent to The Record, Suburban Trends and any other persons requesting same.**

REGULAR BUSINESS

MINUTES The Board reviewed the February 9th meeting minutes.

Mr. Tiffinger noted an error in the last name of one of the interns that attended last month's meeting. The name appears as Lang and should be Lion. Ms. Dubowick corrected the error.

Motion of Mr. Ostapczuk, seconded by Mr. Tiffinger, the February meeting minutes were approved.

Roll Call: Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West – All Yes

REPORTS The Board reviewed the February Sanitarian's (REHS') Monthly Report.

Motion of Mr. Tiffinger, seconded by Dr. Davis, the Sanitarian's (REHS') Monthly Report was accepted.

Roll Call: Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West – All Yes

The Board reviewed the February Secretary's/Registrar's Report.

Motion of Dr. Davis, seconded by Mr. Talucci, the February Secretary's/Registrar's Report was accepted.

Roll Call: Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West – All Yes

The Board also reviewed the Animal Control Report from the month of February. Mr. Beattie noted that not many dead birds had been picked up. Mr. Tiffinger said there is a core program to pick up dead corvids for West Nile testing, and that most of the corvids alive today are now immune to West Nile Virus.

PAYMENT OF BILLS

02/02/2009 – Borough of Waldwick

\$30.00

(Two children seen for immunizations only at the 1/13/09 CHC)

Motion of Ms. West, seconded by Mr. Tiffinger, bill approved for payment.

Roll Call: Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West – All Yes

UNFINISHED BUSINESS

**LETTER TO MAYOR
SZABO RE PROPOSED
REDUCTION OF TRASH
PICK-UPS**

The Board reviewed and discussed the contents of the letter and decided the letter is satisfactory with the exception of the recommendation in the last sentence. The Board agreed to recommend weekly garbage pick-ups between October 1st and March 31st, and twice-weekly pickups between April 1st and September 30th and requested Ms. Dubowick change the last sentence in the letter to reflect this recommendation.

Motion of Mr. Tiffinger, seconded by Mr. Talucci, the Board directed Ms. Dubowick to prepare the final draft of the letter for Mr. Beattie's signature with the noted change.

Roll Call: Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West – All Yes

**SPECIAL NEEDS ASSESS-
MENT AND FILMING OF
ROUND TABLE DIS-
CUSSION**

Ms. Dubowick informed the Board that she had called Joanne Moriarty at the Bergen County Department of Health Services to discuss the idea of filming a round-table discussion on the subject of emergency preparedness and the need to conduct a community special needs assessment. Ms. Dubowick asked if the County would be willing to write a script and facilitate the discussion. Ms. Moriarty indicated that the County would not be able to write the script and facilitate but would like to participate in the discussion. Ms. Moriarty highly recommended not using the list of special needs categories in the State OEM's model as it would make the assessment too cumbersome. Special needs should be limited to only those with serious disabilities, as the town could not possibly respond every type of a special need in the population.

Mr. Beattie stated that he would like to contact a professor at William Paterson University to have students develop the script as a part of their academic program. It was mentioned that a large percentage of Oakland residents don't subscribe to Cablevision any longer and, therefore, don't get Channel 77. The Board discussed the special needs survey and how the HIPAA laws might apply to the information provided in the survey. Ms. West asked about the goal of the assessment and film. Ms. Dubowick responded that the assessment is a phase of emergency preparedness and the film would familiarize residents with the importance of developing an individual emergency preparedness plan and why those with special needs should participate in the survey. This would be especially important in the event an evacuation is necessary.

The Board discussed liability relating to failure to respond to survey participants, whether the HIPAA laws apply, and the possible need for participants to sign releases so the information can be shared with emergency responders. Mr. Beattie

said more research needs to be done on the subject. This topic will be discussed further at the next meeting.

NEW BUSINESS

TERMINATION OF ON-GOING RABIES CLINIC

Ms. Dubowick reported that the town's on-going rabies clinic will terminate the beginning of June, and 200 doses of vaccine had just been received from the state. The vaccine may be used by the two participating vets in Oakland until it is gone. Once the program is terminated, towns may choose to conduct a one-day clinic or arrange with a local vet to administer vaccinations, using their own supply of vaccine and syringes, the former being a far more costly alternative. Both Oakland vets were contacted for proposals to conduct one-day clinics. Ramapo Valley Animal Hospital immediately responded. As a good will gesture to the town, Dr. Duhr offered his services and the services of a vet tech to conduct the one-day clinic at no charge. Additional staff would need to be provided to complete the paperwork and to open, close, and clean the building used. Oakland Animal Hospital indicated they would submit a proposal but has yet to do so. It was agreed that Dr. Duhr had made a generous offer which will save taxpayers money.

On recommendation of Building and Grounds Foreman Joe Ferrarella, Ms. Dubowick and Inspector McGrath toured the Recreation storage building, opposite the Danny D'Elia Recreation Building, to assess it for suitability for a clinic. It was agreed that the site is well suited for a clinic, but permission from the Recreation Commission would need to be obtained. Mr. Beattie expressed concern about enough parking being available. The parking lot in front of Valley Middle School is available, with a staircase leading directly down to the building. Signs would be needed. The Board agreed to use the site, and Mr. Ostapczuk offered to speak to Recreation Commissioner Steve Wagoner to request permission to use the building.

CHC EQUIPMENT AND SUPPLIES

It was reported to the Board that items, formerly used at the Oakland baby clinic, are in storage at Borough Hall. The items include an infant measuring table, otoscope, five rolls of exam paper, a Hemocue and a stethoscope.

Ms. Dubowick asked if the Board wished to donate the items to the Waldwick Public Health Center that hosts the regional Child Health Conference to which Oakland's children are sent. The Board discussed the matter and decided to donate everything but the stethoscope. If Waldwick is not interested in them, they may be discarded. Ms. Dubowick will contact the Waldwick Public Health Nurse to obtain a decision.

TOWN CARNIVAL – BOH TABLE

The Board discussed the possibility of setting up a booth to distribute health education material and emergency preparedness information at this year's town carnival being held the week of July 20th. Ms. Dubowick reported that many give-away items were left over from the 1998 health fair, including plastic literature bags, pens, pencils and balloons that could be distributed. Mr. Beattie said he would speak to Public Events Committee Chairman Bob Fabrizio.

WEBSITE WISH LIST

In response to a request from the Communication Committee, a wish list for the Board of Health website was developed which included the ability to accept credit card charges in order to handle transactions over the internet, the ability to post and edit information, the ability to post forms and applications that can be downloaded and updated by the public. The ability to handle credit card transactions over the

internet can only be decided by the Mayor and Council. Mr. Ostapczuk who is also a member of the Communications Committee asked Ms. Dubowick to e-mail the list to him.

TOBACCO AGE OF SALE SURVEILLANCE

Inspector McGrath reported to the Board that grant funding for this program will terminate on March 31st. The Board discussed various options to continue the program and suggested that Inspector McGrath speak to Detective Mark Piercey to explore the possibility of recruiting student volunteers to conduct the surveillance which can be used to meet community service requirements. Chief Kasper should be contacted first. It was agreed that Oakland students not be used to conduct surveillance in Oakland.

OTHER BUSINESS

BLOCK AND LOT FILE CONVERSION

It was reported that the conversation of all the block and lot files to the new numeric system was nearly complete. Ms. Dubowick credited Inspector McGrath for completing much of the project and thanked her for all the help she provided.

ELEVATORS IN RESTAURANTS

Council Liaison Pignatelli reported that restaurants under a certain square footage are not required to install elevators.

ARTICLE IN SUBURBAN NEWS

Mr. Beattie raised a concern about residents feeding wildlife. Mr. Beattie spoke about deer carrying ticks infected with Lyme Disease, raccoons and other rodents infected with rabies, and coyotes and bears being attracted into backyards by the food residents leave out. While residents may enjoy seeing the wildlife in their yards, they are creating a safety and public health hazard. Mr. Beattie will draft an article to for publication in the Suburban News urging residents to cease feeding wildlife and asked the members of the Board to e-mail him with any contributions they'd like to make to the article.

OEM – PODS DISCUSSION

Mr. Pignatelli who is also involved with the OEM reported that a discussion on PODS took place at a recent OEM meeting. It was agreed that the Board of Health should participate in OEM meetings, especially when the subject of PODS is discussed. Mr. Pignatelli will request that Mr. Beattie be notified of future meetings.

ADJOURNMENT

Motion of Mr. Ostapczuk, seconded by Mr. Tiffinger, the meeting was adjourned at 9:15 PM.

Roll Call: Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West - All Yes

APPROVED:

Ronald J. Beattie, President

ATTEST: _____
Karin Kennedy Dubowick, Secretary

DATE: _____