

REGULAR MEETING OF THE OAKLAND BOARD OF HEALTH

September 14, 2009 - 7:30 p.m.

Conference Room - Municipal Building

CALL TO ORDER Meeting called to order at 7:49 PM by Mr. Beattie.

ROLL CALL Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Ms. Wilgus – All Yes

OTHERS PRESENT Council Liaison Pasquale Pignatelli, Senior Registered Environmental Health Specialist Deborah A. McGrath, Dep. OEM Coordinator & Oakland Traffic Officer Tom Pianettini, OEM Coordinator Roy Bauberger, Len Fiorenza, Bergen County Dept. of Health Services, Kim Birdsall, Bergen County Dept. of Health Services, Jane Clementi, R.N., Valley Hospital

MEETING ANNOUNCEMENT **This meeting is being held in accordance with the regulations of the Public Meetings Law, notices of which were sent to The Record, Suburban Trends and any other persons requesting same.**

REGULAR BUSINESS

MINUTES The Board reviewed the July 13th meeting minutes.

Motion of Mr. Ostapczuk, seconded by Dr. Davis, the minutes were approved.

Roll Call: Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Ms. Wilgus – All Yes

REPORTS The Board reviewed the following reports:

Sanitarian's (REHS') Monthly Report – July
Secretary's/Registrar's Report – July & August
Bergen County Animal Control Report – May (response times only), June, July
Bergen County Dept. of Health Services Office of Health Promotion – 1st Half '09
Bergen County Dept. of Health Services Public Health Nursing – 1st Half '09
Valley Hospital Adult Health Clinic Stats – 1st Half '09

Motion of Dr. Davis, seconded by Ms. Wilgus, the reports were accepted.

Roll Call: Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Ms. Wilgus – All Yes

PAYMENT OF BILLS

08/13/2009 – Borough of Waldwick	\$ 35.00
(Two children seen at the 7/15/09 CHC)	
08/13/2009 – The Valley Hospital	\$1,337.22
(2 nd Quarter Community Health Services)	

Motion of Ms. Wilgus, seconded by Mr. Ostapczuk, bills were approved for payment.

Roll Call: Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Ms. Wilgus – All Yes

NEW BUSINESS

NEW SEPTIC FEE Inspector McGrath and Ms. Dubowick addressed the Board about adopting a

new ordinance requiring a fee for reviewing site plans and architectural plans submitted to the Health Department by the Building Department and Planning Board. These plan reviews can require a considerable amount of Inspector McGrath's time, and similar fees are charged in other towns with septic systems. The proposed fees are:

- \$50.00 for reviewing site plans and architectural plans
- \$25.00 for reviewing site plans only.

The proposed fees would be paid to the Health Department by the applicant at the time the plans are submitted to the Planning Board or Building Department. The Board agreed that the fees are fair and directed Ms. Dubowick to have Mr. Romans draft an ordinance and bring it to the next meeting for further discussion by the Board.

Mr. Ostapczuk spoke about the Environmental Comm. Meeting he had attended in Sept. at which representatives from an association attempting to clean up Pompton Lake appeared to discuss septic maintenance in Oakland. Mr. Ostapczuk said their intent was to ask Oakland to adopt an ordinance requiring routine septic maintenance as the association feels that septic effluent coming from Mahwah and Oakland flows into Pompton Lake. Mr. Pignatelli noted that the County Wastewater Management Plan requires towns to come up with these plans but does not require towns to adopt an ordinance. Mr. Ostapczuk felt the association is attempting to improve the water quality in order to improve property values. Mr. Pignatelli suggested that a fecal coliform level of the lake be obtained to substantiate the association's claim. Mr. Ostapczuk feels the gentlemen will be attending other Borough meetings to discuss this subject. Mr. Beattie said the Board of Health will require science to substantiate their request if they appear at a future meeting.

UNFINISHED BUSINESS

OPEN MEETING TO THE PUBLIC Motion of Dr. Davis, seconded by Mr. Talucci, the meeting was opened to the public.

Roll Call: Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Ms. Wilgus – All Yes

7:55 PM Annette Tolomeo, R.N., Valley Hospital entered the meeting and introduced herself.

PODS Mr. Bauberger and Officer Pianettini updated Mr. Fiorenza and Ms. Birdsall on POD activity since the Town Hall Meeting held at the Wyckoff YMCA earlier this year.

- Two POD sites have been identified, Valley Middle School on the south side of town and Heights School on the north side of town.

- A traffic flow plan has been developed by Officer Pianettini.

- Permission to use the school facilities as POD sites as well as for training has been granted by the Board of Education.

- Volunteers have been recruited.

- The POD will be handled the same way as any other large-scale emergency, using the incident command system which includes, communication, logistics, traffic control, shelter, food and water.
- Security will include two police officers at each POD site. DPW and Building Dept. personnel will provide back-up security. A police officer will provide security when meds are picked up. (Mr. Fiorenza noted that a roster of all of all first responders must be submitted to the County.)
- The Drive-thru model is best suited for Oakland and will be utilized.
- Oakland Fire Department Ladies Auxiliary will be in charge of food and shelter. OEM has an agreement with Oakland ShopRite and Wakefern Food who will provide trucks with food and water.
- Walkie talkies will be provided by and utilized only by OEM. OEM will provide vests and raincoats.

Also discussed was the fact that not all surrounding towns will be hosting a POD, and no one can be denied meds since they are a federal asset. This raised a concern, as Ramapo Valley Road is the only north-south thoroughfare in Oakland. An inundation of traffic coming from surrounding towns would shut down this route. Mr. Fiorenza said if the town is not able to function, it's a different story, and turning people from other towns away would not be denying a federal asset.

Officer Pianettini said OEM is prepared should an event occur. Ms. Birdsall reported that there is a tremendous positive amount of energy being poured into PODS in the region and Oakland is ahead of the curve with its preparations.

Mr. Beattie said the Board of Health will be responsible for the staffing and internal workings of the POD.

Ms. Clementi reported the R.N.'s from Valley Hospital's Dept. of Community Health would be available to contracting towns in a public health emergency. Mr. Fiorenza was asked if a physician is required at the POD. He said it is recommended but not required. An RN is required. Becton Dickenson and Merck-Medco, both of which are located in Franklin Lakes, were identified as possible sources for R.N.'s and/or physicians, and Mr. Pignatelli recommended sending a letter to both companies inquiring about this possibility.

Management of the POD was discussed. According to Kim Birdsall, OEM would be the eyes and ears of the POD handling all communication between the County, incident command and each POD. The POD Manager's responsibilities would be limited to the internal workings of the POD.

H1N1

Mr. Fiorenza spoke about the vaccine ordering process and how it will be shipped:

- It is unknown how many private physicians will order vaccine.
- The quantity of vaccine in the initial shipment is unknown.
- The amount of vaccine initially shipped will most likely be far less than what was ordered.

- Additional quantities will be received as vaccine becomes available from the manufacturer.
- The CDC has not provided stratification of the high risk groups, therefore the County will need to make this decision if the amount of vaccine initially received is grossly inadequate.

The County will order vaccine and run H1N1 flu clinics only for those towns with which it has contracted to run seasonal flu clinics. The County has limited staff to run clinics and will provide assistance to other health officers in the County once contracted towns' clinics have been done. The best case scenario is that a lot of private physicians will order vaccine.

Mr. Pignatelli confirmed with Mr. Fiorenza that Valley Hospital will be running Oakland's H1N1 clinics since Oakland contracts the Hospital to run the town's seasonal flu clinics.

The County's approach to vaccination administration is to expand on the existing system, i.e., run H1N1 clinics the same way seasonal flu clinics are run and suggested using the CHC's for children under five years of age. It was questioned whether the nurse who runs the regional CHC serving 10 towns, including Oakland, would be able to handle the influx of children in need of vaccinations.

Mr. Fiorenza noted that the vaccine is free to everyone who orders it, private medical providers may charge an administrative fee; however, the fee cannot exceed what Medicare reimburses, i.e., \$25.00. Public clinics cannot charge an administrative fee.

The County will post a calendar on LINCS of the H1N1 vaccination providers.

Mr. Beattie told Mr. Fiorenza about Exit 58, a program that airs on Oakland's public access television station. Exit 58 has a time slot available and has offered it to the Board of Health to do a segment on H1N1. Mr. Beattie asked if Mr. Fiorenza would be willing to film a segment on H1N1 similar to what was discussed at the meeting. Mr. Fiorenza said he would get back to Mr. Beattie on this.

Mr. Beattie reported that he had met earlier in the week with Dr. Richard Heflich, Oakland's Superintendent of Schools. Dr. Heflich is registered with the LINCS network and is following the CDC's guidelines for schools. He recently sent a letter to all parents with information about H1N1 and outlining the schools flu policy based on the guidelines. Mr. Fiorenza said this information had just been updated. He also mentioned that State of New Jersey has developed standardized consent forms which have yet to be received by the County.

Mr. Pignatelli asked Ms. Clementi about Valley's Hospital's commitment to Oakland with regard to H1N1 support. Ms. Clementi said they will provide support and run clinics. Mr. Pignatelli asked where the clinics will be held. Ms. Clementi said that detail had yet to be worked out but it definitely should not be held at the Senior Center. Mr. Beattie asked Ms. Clementi to call and set something up during the week.

Ms. Clementi asked Mr. Fiorenza about reimbursement to the town for H1N1 vaccination administration costs and referred to the per capita grant funds that each town is receiving for activity related to H1N1. Mr. Fiorenza said the County probably will not be distributing funds to contracting towns as the County provides

surveillance for H1N1 activity and must pay staff overtime for all the additional work H1N1 has created. These funds will also go towards public service announcements. Mobile vaccination stations must be paid for, as well. The County will also play a coordinating role. Mr. Fiorenza said he cannot provide a definitive answer at this time. Mr. Pignatelli said the funds would be passed on to contracting towns in either money or services.

Mr. Beattie thanked Mr. Fiorenza, Ms. Birdsall, Mr. Bauberger, Officer Pianettini, Ms. Clementi and Ms. Tolomeo for coming to the meeting and for their input.

MEETING CLOSED TO THE PUBLIC

Motion of Mr. Ostapczuk, seconded by Mr. Talucci, the meeting was closed to the public.

Roll Call: Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Ms. Wilgus – All Yes

COMMUNITY NEEDS ASSESSMENT

It was reported that there is still space in Crossroads for a small article. The Board reviewed an article announcing the community needs assessment and agreed that it would be appropriate for the available space. Mr. Ostapczuk asked Ms. Dubowick to e-mail the article to him first thing in the morning.

Motion of Mr. Ostapczuk, seconded by Ms. Wilgus, the article on the community needs assessment was approved for publication in Crossroads.

Ms. Dubowick asked Mr. Ostapczuk if he knew why the letter to residents and the special needs survey had yet to be posted on the Borough's website and indicated that the survey could not be sent out into the community until this had been accomplished. Mr. Ostapczuk said he would check into it.

Also discussed was the October 7th Table Top POD Exercise being conducted by the County.

GERALD GARDNER, P.E.

Mr. Beattie and Inspector McGrath advised the Board that the Police report had been received and there was nothing for which Mr. Gardner could be prosecuted. The outstanding as-built plans have been received. It was agreed that the work submitted by Mr. Gardner was sloppy.

SEPTIC MAINTENANCE

Tabled until the October meeting.

OTHER BUSINESS

No other business reported.

ADJOURNMENT

Motion of Dr. Davis, seconded by Ms. Wilgus, the meeting was adjourned at 9:10 PM.

Roll Call: Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Ms. Wilgus - All Yes

APPROVED:

Ronald J. Beattie, President

ATTEST: _____
Karin Kennedy Dubowick, Secretary

DATE: _____