

REORGANIZATION AND REGULAR MEETING OF THE OAKLAND BOARD OF HEALTH
January 11, 2010 - 7:30 p.m.
Conference Room - Municipal Building

REORGANIZATION MEETING

CALL TO ORDER

Mr. Beattie called the meeting to order at 7:35 PM.

ROLL CALL

Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West, Ms. Wilgus

OTHERS PRESENT

Council Liaison Pasquale Pignatelli, Senior Sanitary Inspector and R.E.H.S. Deborah A. McGrath and Thomas J. Romans, Esq.

MEETING ANNOUNCEMENT

Mr. Beattie announced that the meeting was being held in accordance with the regulations of the Public Meetings Law, notices of which were sent to The Record, Suburban Trends and any other persons requesting same.

Mr. Beattie stepped down and turned the meeting over to the Secretary.

REORGANIZATION

NOMINATION OF PRESIDENT

Secretary called for nominations for President. Motion of Ms. Wilgus, seconded by Mr. Ostapczuk, Mr. Beattie was nominated for President.

ROLL CALL: All Yeas - Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West, Ms. Wilgus
Abstained - Mr. Beattie

APPOINTMENT OF PRESIDENT

With no other nominations for President, nominations were closed. Motion of Ms. Wilgus, seconded by Dr. Davis, nominations for President were closed and Mr. Beattie was appointed President for the year 2010, pending reappointment to the Board of Health at the January 14th Mayor and Council Meeting.

ROLL CALL: All Yeas - Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West, Ms. Wilgus
Abstained: Mr. Beattie

Secretary stepped down and President took the chair.

NOMINATION OF VICE-PRESIDENT

Mr. Beattie called for nominations for Vice-President. Motion of Ms. West, seconded by Mr. Tiffinger, Dr. Davis was nominated.

APPOINTMENT OF VICE-PRESIDENT

With no other nominations for Vice-President, nominations were closed. Motion of Ms. Wilgus, seconded by Mr. Talucci, Dr. Davis was appointed Vice-President for the year 2010.

ROLL CALL: All Yeas – Mr. Beattie, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West, Ms. Wilgus
Abstained – Dr. Davis

Reorganization and Regular Meeting of the Oakland Board of Health, January 11, 2009 – Page 2

APPOINTMENT OF ATTORNEY

Motion of Dr. Davis, seconded by Mr. Ostapczuk, Thomas J. Romans, Esq. was appointed Board of Health Attorney for the year 2010.

ROLL CALL: All Yeas – Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West, Ms. Wilgus

DESIGNATION OF OFFICIAL NEWSPAPER

Motion of Ms. Wilgus, seconded by Ms. West, The Record was designated as the official publication to receive all Board of Health Legal Notices providing, however, that in the event of a deadline that cannot be met by The Record, the Suburban Trends was designated to receive such notices as well as all other public meeting notices.

ROLL CALL: All Yeas – Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West, Ms. Wilgus

ADOPTION OF 2010 MEETING SCHEDULE

Motion of Ms. West, seconded by Ms. Wilgus, the 2010 meeting schedule and place approved at the December 14, 2009 Board of Health meeting was adopted and Secretary directed to publish same in The Record and Suburban Trends.

ROLL CALL: All Yeas – Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West, Ms. Wilgus

ADOPTION OF BY-LAWS

Motion of Dr. Davis, seconded by Mr. Tiffinger ,the By-Laws were adopted for the year 2010.

ROLL CALL: All Yeas – Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West, Ms. Wilgus

ADJOURNMENT

Motion of Mr. Tiffinger, seconded by Ms. Wilgus, the 2010 Reorganization meeting was adjourned at 7:46 PM.

ROLL CALL: All Yeas – Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West, Ms. Wilgus

REGULAR MEETING

CALL TO ORDER

Mr. Beattie called the meeting to order at 7:45 PM.

ROLL CALL

Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West, Ms. Wilgus .

OTHERS PRESENT

Council Liaison Pasquale Pignatelli, Senior Sanitary Inspector & R.E.H.S. Deborah A. McGrath and Board of Health Attorney Thomas J. Romans, Esq.

MEETING ANNOUNCEMENT

Mr. Beattie announced that the meeting was being held in accordance with the regulations of the Public Meetings Law, notices of which were sent to The Record, Suburban Trends and any other persons requesting same.

REGULAR BUSINESS

ADOPTION OF MINUTES

The minutes of December 14, 2009 were reviewed. Motion of Ms. Wilgus, seconded by Mr. Ostapczuk, the minutes were approved.

ROLL CALL: All Yeas – Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West, Ms. Wilgus

REVIEW AND ACCEPTANCE OF REPORTS

- Sanitarian’s (REHS’) Monthly Report – December 2009
- Secretary’s Registrar’s Monthly Report – December 2009
- Bergen County Dept. of Health Services Animal Control Report – November 2009
- Valley Hospital Communicable Disease Report – 2009

Inspector McGrath reported that, on December 23rd, she had received notification that sewer service had been cut off to three homes in Ramapo River Reserve. As a result, she placed condemnation notices on the front door of each home, two of which were occupied and the third vacant. The owners of the occupied dwellings made payment quickly and service was restored within 24 hours. The third dwelling remains unoccupied and condemned.

Mr. Tiffinger asked Inspector McGrath about the massage parlor at Long Hill Medical Plaza mentioned in her monthly report. Mr. Pignatelli said the unit was closed down due to failure to obtain building permits and Inspector McGrath noted that there was an unlicensed tanning bed and many fire code violations. Mr. Beattie said it has been a long standing problem, not only in Oakland but in nearly every community. The Board discussed what measures could be taken to prevent the massage parlor from returning. Mr. Tiffinger suggested finding out if the masseuses are licensed. Mr. Romans will look into the matter to find out if the State requires licensing and if local health departments would be able to enforce those laws. Mr. Beattie asked Mr. Romans to check into zoning laws, as well.

Motion of Ms. West, seconded by Mr. Talucci, the reports were accepted.

ROLL CALL: All Yeas - Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West, Ms. Wilgus

PAYMENT OF BILLS

Motion of Dr. Davis, seconded by Mr. Tiffinger, the following bills were approved for payment:

12/24/2009 – Bergen County Dept. of Health Services (2 nd Half 2009 public health services, per contract)	\$59,333.67
1/4/2010 – Bergen County Dept. of Health Services (4 th Qtr. 2009 animal control services, per contract)	\$ 4,737.00

ROLL CALL: All Yeas – Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West, Ms. Wilgus

UNFINISHED BUSINESS

MEETING WITH BERGEN COUNTY DEPT. OF HEALTH SERVICES & VALLEY HOSPITAL

Ms. Dubowick reported that the January 7th meeting was held due to a matter brought to the attention of the Board by Oakland's public health nurse, Ms. Jane Clemente. Ms. Clemente expressed concern over the possibility that Oakland might be paying for a duplication of communicable disease surveillance services by the Valley Hospital and Bergen County Dept. of Health Services, Oakland's public health officer service provider. This led to confusion over which contracting agency, the County or Valley Hospital, is responsible for certain aspects of communicable disease surveillance. The meeting was held to clarify the matter.

The meeting was attended by Mr. Beattie, Ms. West, Administrator Kunze and Ms. Dubowick from the Borough, Leonard Fiorenza, Planner, Nancy Mangieri, Epidemiologist, and Margaret Mantello, Coordinator of Inter-local Nursing Services from the County, and Jane Clemente, R.N. and Collette Cummings, Director of the Department of Community Health from Valley Hospital.

The confusion that existed stemmed from the fact that the health officers in Valley Hospital's other contracting towns were more heavily involved in communicable disease surveillance in their respective towns than Bergen County Department of Health Services is in Oakland. The meeting resulted in the following determinations:

1. Due to staffing limitations, the County cannot provide the same level of health officer coverage to Oakland as do the individual health officers serving the other towns contracting with Valley Hospital.
2. Based on state regulations, Valley Hospital is responsible for all communicable disease surveillance as Oakland's contracted public health nursing service provider. As Oakland's contracted public health officer service provider, the County is responsible for nursing supervision and must be kept apprised of communicable disease surveillance activity in Oakland. The County's nurses will become directly involved in the community only when back up is required. The County will then step in to provide whatever assistance is necessary.
3. The County's nurses are always available for consultation and to answer any questions that arise.
4. Any reports of an unusual increase in communicable disease type symptoms, e.g., influenza-like-illness or gastro-intestinal illness, received by the Oakland Health Department should be reported to the public health nurses at both Valley Hospital and the County.

BERGEN COUNTY DEPT. OF HEALTH SERVICES 2010 PUBLIC HEALTH CONTRACT

The contract was reviewed and found satisfactory. Motion of Mr. Tiffinger, seconded by Dr. Davis, the Board recommended that the contract be executed and directed the Secretary to forward same to the Administrator for execution by the Mayor and Council.

ROLL CALL: All Yeas – Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West Ms. Wilgus

VALLEY HOSPITAL 2010 PUBLIC HEALTH NURSING CONTRACT

The contract was reviewed and found satisfactory. Motion of Mr. Ostapczuk, seconded by Mr. Talucci, the Board recommended that the contract be executed and directed the Secretary to forward same to the Administrator for execution by the Mayor and Council.

Reorganization and Regular Meeting of the Oakland Board of Health – January 11, 2009 – Page 5

ROLL CALL: All Yeas – Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. Wilgus
Abstained – Ms. West

WALDWICK 2010 INTER-LOCAL AGREEMENT FOR CHILD HEALTH CONFERENCE SERVICES

The agreement was reviewed and found satisfactory. Motion of Ms. West and seconded by Ms. Wilgus, the Board recommended execution of the contract, directed Mr. Beattie to sign, and directed Secretary to forward same to Administrator for execution by the Mayor and Council.

ROLL CALL: All Yeas – Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West,
Ms. Wilgus

H1N1 VACCINATION CLINICS

Ms. Dubowick reported that 53 Oakland residents were vaccinated at the November 29th H1N1 Clinic held at the Valley Hospital Kraft Center in Paramus.

An additional \$2,000 in H1N1 funding is available to Oakland from Bergen County. Ms. Dubowick reported that most of the recent inquiries about H1N1 vaccinations have come from senior citizens since they were not in the high priority group when the first vaccination clinic was held and asked if the Board wanted to hold another H1N1 flu shot clinic. The Senior Center was suggested as the venue and it was reported that both the Senior Center and the nurses are available on February 3rd, from 4 PM to 7 PM. The Board agreed with the recommendation and the date, time and venue were approved. Ms. Dubowick will make the arrangements.

RABIES CLINIC UPDATE

Mr. Beattie thanked Mr. & Mrs. Talucci, Ms. Wilgus, and Inspector McGrath for volunteering their time to help at the January 9th clinic. Dr. Duhr and his staff from Ramapo Valley Animal Hospital did a wonderful job and their volunteer services were also much appreciated. A letter of thanks will be sent to Dr. Duhr. Carol Tyler, Oakland's new Animal Control Officer was also present at the clinic and reminded residents to license their cats and dogs. A total of 93 cats and dogs were vaccinated.

NEW BUSINESS

Inspector McGrath informed the Board of an ongoing septic problem at a property on Yawpo Avenue. The neighbors below the property-in-question have been complaining for years about the problem, and many inspections had been done with inconclusive results. Inspector McGrath said she finally convinced the homeowners to have new septic plans drawn up, but they have not proceeded with the installation. Unhappy with the progress that had made, the complainant called the DEP. The DEP is requiring a system replacement; therefore, Inspector McGrath issued an abatement notice granting the homeowners 30 days, or until February 4th, to start the work.

Upon receiving the abatement notice, the homeowner called Inspector McGrath informing her that both he and his wife had lost their jobs, had no money to pay for a new septic and were unable to obtain a loan being unemployed.. They requested an extension until April to give them an opportunity to find funding for the project. Inspector McGrath said the job would not be cheap and reported that she gave the homeowners information on the Bergen County Home Improvement Program through which loans are available that do not need to be paid back until the home is sold. A call to the County revealed that the homeowners qualify.

The Board discussed the matter and acknowledged both the homeowners' unfortunate situation and the serious nature of the problem. The Board agreed to grant the homeowners an extension until March 1st. If more time is needed, the Board will take the matter under advisement again after March 1st.

Reorganization and Regular Meeting of the Oakland Board of Health, January 11, 2009 – Page 6

ANY OTHER BUSINESS

Council Liaison Pignatelli took a moment to thank the Board members for all their work and for the time they volunteer each month to attend meetings. Council Liaison Pignatelli also noted the important role volunteers play in the function of the town.

APPROVED:

Ronald J. Beattie, President

ATTEST: _____
Karin Kennedy Dubowick, Secretary

DATE: _____