

# **REGULAR MEETING OF THE OAKLAND BOARD OF HEALTH**

**December 13, 2010 - 7:30 p.m.**

**Conference Room - Municipal Building, Municipal Plaza, Oakland, NJ**

## **CALL TO ORDER**

Mr. Beattie called the meeting to order at 7:31 PM.

## **ROLL CALL**

Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West,

## **OTHERS PRESENT**

Council Liaison Pasquale Pignatelli, Senior Sanitary Inspector (REHS) Deborah A. McGrath, and Thomas J. Romans, Esq.

## **MEETING ANNOUNCEMENT**

Mr. Beattie announced that the meeting was being held in accordance with the regulations of the Public Meetings Law, notices of which were sent to The Record, Suburban Trends and any other persons requesting same.

## **REGULAR BUSINESS**

### **ADOPTION OF MINUTES**

The Board reviewed the minutes of November 8th. On motion of Mr. Tiffinger, seconded by Dr. Davis, the minutes were approved.

ROLL CALL: All Yeas – Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Tiffinger, Ms. West  
Mr. Talucci abstained.

### **REVIEW REPORTS**

The Board reviewed the following reports:

- Sanitarian's (REHS') Monthly Report – November
- Tyco Animal Control Report – November

On motion of Mr. Ostapczuk, seconded by Mr. Talucci, the reports were accepted.

ROLL CALL: All Yeas – Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger Ms. West

### **PAYMENT OF BILLS**

The Board reviewed the following bills.

12/1/2010 – Tyco Animal Control (November Animal Control Services, 2 emergency calls)	\$ 1,270.00
11/8/2010 – Thomas J. Romans, Esq. (Attend December Board meeting)	\$ 212.00

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On motion of Ms. West, seconded by Mr. Tiffinger, the bills were approved for payment.

ROLL CALL: All Yeas – Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West

### **UNFINISHED BUSINESS**

#### **RABIES PROGRAM UPDATE**

Ms. Dubowick thanked Mr. Talucci and Ms. Wilgus for their help at the Rabies Clinic and Mr. Beattie for stopping by to offer his help. A total of 66 pets were vaccinated, 21 cats and 45 dogs. A letter of thanks was sent to Dr. Duhr at Ramapo Valley Animal Hospital for administering the vaccinations at no cost to the Borough.

#### **BOARDING HOME UPDATE**

Mr. Beattie reported on a meeting he had had with Fire Code Official Ralph Porrino, Det. Mark Piercey and Health Inspector Deborah McGrath to discuss this subject. Mr. Tiffinger reported that he had recently seen a State vehicle parked in front of the boarding home and felt an inspection might have been done. Mr. Beattie asked Inspector McGrath to contact the state and follow up on this issue.

### **NEW BUSINESS**

#### **2011 VALLEY HOSPITAL NURSING CONTRACT**

The Board and Mr. Romans thoroughly reviewed the proposed contract.

On motion of Dr. Davis, seconded by Mr. Ostapczuk, the Board approved the 2011 Valley Hospital contract for Public Health Nursing coverage:

Communicable Disease Management:	\$4,583.04
Community Programs (Health Clinics)	\$4,083.48
Blood-borne Pathogens:	\$450 (training) & \$225 (1 series Hep-B shots)

Roll Call: All yeas – Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger.  
Ms. West abstained.

#### **BOARD MEMBER TERM EXPIRATIONS**

Mr. Ostapczuk's and Ms. West's terms on the Board will expire this year. As Ms. West and Mr. Ostapczuk indicated they wish to be reappointed, they completed Citizen Leadership Forms which will be submitted to the Borough Clerk.

#### **2011 MEETING SCHEDULE**

The Board adopted the following meeting schedule for 2011 which will be published in The Record and Suburban Trends:

Monday, January 10  
TUESDAY, February 15  
Monday, March 14  
WEDNESDAY, April 6  
Monday, May 9  
Monday, June 13  
Monday, July 11  
Monday, September 12  
THIRD Monday, October 17

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Monday, November 14

Monday, December 12

Notes: 1. Meetings are held in the Conference Room at 7:30 PM in the Oakland Municipal Building, One Municipal Plaza, Oakland, NJ

2. No meeting is held in August unless called by the Chair.
3. Work sessions, when required, will be held at the Call of the Chair the week immediately preceding the Regular Meeting.

### **ANIMAL CONTROL COMPLAINT PROCEDURE**

A section of the Borough's Animal Control Ordinance pertaining to complaint follow-up procedure was discussed. Administrator Kunze asked for the Board's recommendation on whether Section 5-1.8.b.2 should be eliminated from the ordinance. Ms. Dubowick reported that Animal Control Officer Carol Tyler recommended doing so because she believes all complaints should be investigated. The investigation will reveal if the complaint is unfounded. The Board unanimously agreed the section should be removed from the ordinance and directed Ms. Dubowick to report the recommendation to Administrator Kunze.

### **REQUEST FROM COLLEGE STUDENT**

It was reported that an e-mail had been received from Hannah Sabbagh, a resident of Oakland and college student majoring in public health. Ms. Sabbagh is interested in doing an internship or volunteer work to learn more about the inner workings of a local health department. The Board welcomed the idea, and Mr. Beattie indicated he would like to meet with Ms. Sabbagh, Ms. Dubowick, and Health Inspector McGrath to discuss the possibility. Mr. Beattie asked Ms. Dubowick to arrange the meeting. It was also suggested that the Ms. Sabbagh be connected with the nurses at Bergen County Dept. of Health Services.

## **ANY OTHER BUSINESS**

### **CODED SYSTEMS**

Ms. Dubowick reported that an estimate to codify and post Board of Health ordinances on the internet had been received and forwarded to Administrator Kunze. The cost is estimated at \$1,800.

### **DOG AND CAT CENSUS**

It was reported that Administrator Kunze is recommending a census be done in 2012 and will be bringing this subject before the Mayor and Council. The cost of the census is \$.85 per household. According to Animal Control Officer Carol Tyler, most towns recoup the cost of the census the first year through additional license fees collected for unlicensed cats and dogs. Council Liaison Pignatelli and the Board felt that, if the census is done, it should be well publicized in advance to give residents an opportunity to license their cats and dogs. The Board directed Ms. Dubowick to take care of the publicity if the Borough proceeds with the census.

## **ADJOURNMENT**

On motion of Ms. West, seconded by Dr. Davis, the meeting was adjourned at 8:30 PM.

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Roll Call: All Yeas – Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West

APPROVED:

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Ronald J. Beattie, President

ATTEST: \_\_\_\_\_  
Karin Kennedy Dubowick, Secretary

DATE: \_\_\_\_\_