

# **REGULAR MEETING OF THE OAKLAND BOARD OF HEALTH**

**November 8, 2010 - 7:30 p.m.**

**Conference Room - Municipal Building, Municipal Plaza, Oakland, NJ**

## **CALL TO ORDER**

Mr. Beattie called the meeting to order at 7:34 PM.

## **ROLL CALL**

Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Tiffinger, Ms. West, Ms. Wilgus

## **OTHERS PRESENT**

Council Liaison Pasquale Pignatelli, Senior Sanitary Inspector (REHS) Deborah A. McGrath, and Thomas J. Romans, Esq.

## **MEETING ANNOUNCEMENT**

Mr. Beattie announced that the meeting was being held in accordance with the regulations of the Public Meetings Law, notices of which were sent to The Record, Suburban Trends and any other persons requesting same.

## **REGULAR BUSINESS**

### **ADOPTION OF MINUTES**

The Board reviewed the minutes of October 19th. On motion of Mr. Ostapczuk, seconded by Ms. Wilgus, the minutes were approved.

ROLL CALL: All Yeas – Dr. Davis, Mr. Ostapczuk, Mr. Tiffinger, Ms. West  
Mr. Beattie & Ms. Wilgus abstained.

### **REVIEW REPORTS**

The Board reviewed the following reports:

- Sanitarian's (REHS') Monthly Report – October
- Secretary's/Registrar's Monthly Report –October
- Tyco Animal Control Report – October
- "Ever Taste a Rainbow" Children's Story Hour Program Summary

On motion of Ms. West, seconded by Mr. Tiffinger, the reports were accepted.

ROLL CALL: All Yeas – Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Tiffinger Ms. West, Ms. Wilgus

Mr. Beattie noted that two nursing students from the College of St. Elizabeth were present at the meeting.

### **PAYMENT OF BILLS**

The Board reviewed the following bills.

10/21/2010 – Borough of Waldwick (1 child seen for immunization only at 10/20/10 CHC)	\$ 15.00
11/1/2010 – Tyco Animal Control (October Animal Control Services, no emergency calls)	\$ 1,150.00
11/2/2010 – The Valley Hospital (2 <sup>nd</sup> Quarter Nursing Services billing)	\$ 1,098.25
11/8/2010 – Thomas J. Romans, Esq. (Attend November Board meeting)	\$ 208.00

On motion of Mr. Tiffinger, seconded by Ms. West, the bills were approved for payment.

ROLL CALL: All Yeas – Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Tiffinger, Ms. West, Ms. Wilgus

## **UNFINISHED BUSINESS**

### **RABIES PROGRAM**

The Borough's free rabies clinic will be held on Saturday, 11/13, and a request for volunteers was made. Ms. Wilgus indicated she would help.

### **SENIOR FLU AND PNEUMONIA SHOT PROGRAM**

The Senior Flu/Pneumo Shot Program was held at the Senior Center on Thursday, 11/4; 140 people were vaccinated for flu and six people were vaccinated for pneumonia. The number of participants was down from previous years, which was attributed to widespread availability of flu shots at major pharmacy chains.

### **BOARDING HOME**

It was reported that a response has yet to be received to the letter Inspector McGrath mailed to the state boarding house licensing agency requesting an inspection of the boarding home on Franklin Avenue.

## **NEW BUSINESS**

### **PROPOSED 2011 BERGEN COUNTY PUBLIC HEALTH CONTRACT**

The Board and Mr. Romans thoroughly reviewed the proposed contract.

On motion of Mr. Tiffinger, seconded by Ms. Wilgus, the Board approved the proposed 2011 contract for Public Health Infrastructure/Health Officer coverage, at a cost of \$17,078.42, and 6.5 units of Registered Environmental Health Specialist (Sanitarian) services, at a cost of \$108,550, for a total contract cost of \$125,628.42. The Board also directed Ms. Dubowick to forward the proposed contract to the Mayor and Council for approval and signature.

Roll Call: All yeas – Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Tiffinger, Ms. West, Ms. Wilgus

### **SEPTIC PLAN REVIEW – 1 LAURA LANE, BLOCK 3301, LOT 23.01**

Inspector McGrath reviewed the septic plans for this property with the Board. The subject of surface water drainage on this property was also discussed.

Councilman Pignatelli noted that the septic design engineer must address surface water drainage on all septic plans. Therefore, Mr. Pignatelli believes there is no need for a separate ordinance to address zero degree runoff. Mr. Tiffinger agreed with Councilman Pignatelli. Inspector McGrath indicated that she can reject any septic plan that does not provide this information.

## **Regular Meeting of the Oakland Board of Health – November 8, 2010 – Page 3**

Motion of Dr. Davis, seconded by Mr. Ostapczuk, the Board approved the septic plans for 1 Laura Lane, Block 3301, Lot 23.01.

Roll Call: All yeas – Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Tiffinger, Ms. West, Ms. Wilgus

### **DRAINAGE REQUIREMENTS ON SEPTIC DESIGN PLANS**

Discussed during review of the septic plan for 1 Laura Lane.

### **CODED SYSTEMS**

Ms. Dubowick informed the Board that a letter had been received from Coded Systems regarding Board of Health ordinances that had not yet been codified. In order to appropriate funding for codifying the ordinances in the 2011 budget, the Board directed Ms. Dubowick to send Coded Systems copies of the ordinances in need of codification so a cost estimate may be obtained.

## **ANY OTHER BUSINESS**

### **EDGE LIFESTYLE CENTER**

Inspector McGrath advised the Board that Edge Lifestyle Center's attorney had contacted her earlier this year to inquire about whether this facility would be allowed to occupy the former Drug Fair space in the Kennedy Shopping Center. Inspector McGrath said she advised the attorney that the septic system serving that location was inadequate to handle the water flow from the proposed showers. Nothing further was heard until she received a letter from the NJDEP approving the occupancy under the site's NJPDES Permit. The approval was based on the total flow for all the septic systems on the site, not on the system serving Edge. Inspector McGrath called the DEP to express her concerns about the system malfunctioning. Should the system malfunction, the DEP recommends connecting Edge's waste line into the next largest septic system on the site which Inspector McGrath indicated is already close to capacity.

The plans recently received from Edge showed seven showers, eight toilets, 14 sinks, a steam room, two saunas, a dishwasher, refrigeration and an area to prepare shakes. The DEP's approval indicated no food would be served, thus Inspector McGrath sent Edge a letter advising that no food may be prepared on the premises; if an overflows occurs, summonses will be issued and water usage must be immediately stopped.

The Board discussed the matter, agreed with Inspector McGrath's assessment of the situation and instructed her to send a memo to the Construction Department advising that a food license will not be issued to Edge Lifestyle Center. The Board also recommended use of low-flow toilets and shower head flow restrictors. Inspector McGrath reported that she had already made this recommendation. It was noted that, should a malfunction occur, the DEP would be responsible for coming up with a solution to remedy the problem.

Inspector McGrath added that proprietor of the American Woman Fitness Center at Copper Tree Mall had contacted her several times expressing concern about Edge's lack of available parking. The gentleman reported that Edge has another facility in Ramsey, where he counted 160 cars in lot early on a recent Sunday morning. The Copper Tree Mall would be the most logical place for patrons to park if Edge's lot is full. When questioned about why the Planning Board approved the occupancy, Inspector McGrath reported that there was no change in use requiring Planning Board approval. Council Liaison Pignatelli suggested the proprietor of American Woman contact the DEP with his concerns.

### **MEETING OPENED TO THE PUBLIC**

On motion of Mr. Ostapczuk, seconded by Ms. West, the meeting was opened to the public.

Roll Call: All yeas - Mr. Bettie, Dr. Davis, Mr. Ostapczuk, Mr. Tiffinger, Ms. West, Ms. Wilgus

**Regular Meeting of the Oakland Board of Health – November 8, 2010 – Page 4**

At the request of Mr. Beattie, Ms. Donna Moen and Ms. Karen Grassia introduced themselves. Both women are seniors in the RN to BSN Program at the College of St. Elizabeth in Morristown. Ms. Moen said that they are taking a Community Nursing Course and are conducting an assessment of Oakland; attending a Board of Health meeting is a requirement for the course. Ms. Moen asked what constitutes the Board of Health, so Mr. Beattie introduced the members of the Board and the Health Department staff. Also provided was a description of the contracted services for public health nursing, public health services, including health officer coverage, and the inter-local agreement for Child Health Conference services.

Ms. Moen & Ms. Grassia said they are focusing on childhood obesity and were provided with a copy of the program summary for the “Ever Taste a Rainbow” children story hour program presented by the Bergen County Department of Health Services Department of Health Education during the summer at the Oakland Public Library.

Mr. Beattie thanked Ms. Moen and Ms. Grassia for coming to the meeting.

Motion of Mr. Ostapczuk, seconded by Mr. Tiffinger, the meeting was closed to the public.

Roll Call: All yeas – Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Tiffinger, Ms. West, Ms. Wilgus

**ADJOURNMENT**

On motion of Ms. West, seconded by Dr. Davis, the meeting was adjourned at 8:39 PM.

Roll Call: All Yeas – Mr. Beattie, Dr. Davis, Mr. Ostapczuk, Mr. Tiffinger, Ms. West, Ms. Wilgus

APPROVED:

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Ronald J. Beattie, President

ATTEST: \_\_\_\_\_  
Karin Kennedy Dubowick, Secretary

DATE: \_\_\_\_\_