

Public Events Meeting Minutes

Monday November 10, 2014
7:30 PM at the Senior Citizen Center

1. Call to order:

- a. Flag salute
- b. Attendance

2. Open to the Public

3. Old business (Reviews/Discussions/Approvals)

- a. Meeting minutes review and approval from 10-13-2014 – Approved with no changes
- b. Halloween (Oct 25th 2014) at 10 am – review
 - i. Let's have Halloween on October 24th 9:30 am kickoff for 2015.
 - ii. Expand trunk or treat to about 16 cars.
 - iii. PE needs to communicate with the DPW ahead of time to pick up anything we need such as pumpkins from Shoprite.
 - iv. PE needs to communicate ahead of time with the Police department to finalize Halloween Parade route.
 - v. Chopper will get in touch with the lady in Hiawatha for pumpkins for next year. We need to order 225.
 - vi. PE members assigned with tasks need to stick with the order as decided in the meeting by the committee.
 - vii. For next year we need: 200 juice boxes next year, 100 waters, 225 sets of stickers, pre-order munchkins from Shoprite, 15 lbs of tangerines, 15 lbs of apples.
 - viii. Try starting the parade at 9:30 am
 - ix. Send future communications to jerseyjensen@gmail.com for councilmen Jensen as the Borough e-mail is still not functioning.

4. Current business

- a. Holiday (Dec 7th, 2014) at 5 pm
 - i. Santa suit – we have to purchase the suit because the old one is no longer available. Chopper will take care of it. Erinda sent him the details.
 - ii. Flyer is done. Performers have been invited and confirmed (DTNJ, DALBS, Amanda Masefield, Gerrard Berman School Choir). Guests of honor have been confirmed (Mayor, Santa, Pastor, Rabbi, NJCB). DPW is all setup and ready to go with the outdoor event details. FD is setup and ready to go with all the details for Santa delivery. Smile station is happy to send volunteers to help again this year. Detail posting have been taken care of on Facebook. Sharon will deal with the Suburban news. Flyer and details will be sent to all involved in the next two weeks, pending all details have come back first.
 - iii. Toys for Santa to give away need to be purchased from Shoprite or Oriental Trading.
 - iv. Michael is taking care of the food and we asked for \$1200 to be approved. We are sticking to the same menu as last year except for one item.
 - v. We gather at 3:30 pm
- b. Carnival (June 25-28, 2014 24-27, 2015)
 - i. Mike is working on it

5. New business

- a. Easter egg hunt (April 12th, 2014)
- b. Baseball/Softball parade
- c. Memorial Day parade (May 25th, 1pm 2014)
- d.
- e. Include treasury report
- f. Town on a spending and hiring freeze, unexpected expenses 250000 but

6. Closing comments /Announcements

- a. Next meeting on December 8, 2014.

7. Adjournment

Meeting adjourned at 8:44 pm. Moved, seconded and voted yes unanimously.