



**1 Municipal Plaza  
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## MEETING MINUTES ~ December 7, 2020

1. Meeting Called to Order at 7:41
2. Meeting Announcement: This meeting is being held in accordance with the Open Public Meetings Law, Duly Announced, submitted to the newspaper and advertised more than 48 hours in advance of the meeting and notice posted in the Municipal Building and on the Borough Website.
3. Roll Call – Via Zoom in attendance was Joe LaTerra, Peter Kikot, Ed Clark, and Nancy Krause. Councilman Eric Kulmala.
4. Motion to Open to the Public made by Mr. LaTerra, seconded by Ms. Krause. No public present. Motion to close to the public made by Mr. LaTerra, seconded by Mr. Clark.
5. Review of prior meeting minutes ~ Motion to approve the November minutes as written made by Mr. Clark, seconded by Mr. LaTerra. All in favor.
6. Membership Review ~ Two Member Positions Available
  - a. Councilman Kulmala will make announcement at the next council meeting.
7. Adopt-A-Tree Program ~
  - i. Waiting on the ordinance – Mr. Clark, Ms. Krause, and Mr. Kikot will talk about what can be done in the meantime this Saturday Dec 12, 2pm. Zoom. Ms. Krause will set up call.
8. Update on Ordinance ~ Revisions from Borough attorney to be discussed at next meeting. Multipage comments received from the borough attorney. Review revisions and all comments need to be prepared by January meeting.
9. Great Oak Park – Dog Park Tree Order Update – We did RFQ and settled on supplier. Michael Carelli sent purchase order. Delivery will be in March, DPW will supply labor.
10. 2020 RFQ for Removal & Pruning. Award now – Opening quotes on Monday December 21, 7pm, via Zoom. Deadline at 4 pm, December 21. RFQ for plant installations – Opening quotes December 21. Opening quotes
11. GIS Mapping: Mr. Kikot suggested we start GIS mapping of our Landmark and new trees plantings. Councilman Kulmala will check with Boswell Engineering for Map that is already existing that can be used for the base map.



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12. New business discussion
  - b. Ms. Krause explained that we need a total of 8 CEU for our accreditation every year. We should have 5 credits as of now. We need 3 more credits for this year.
13. Meeting adjournment. Motion to close made by Ms. Krause and seconded by Mr. LaTerra at 8:15pm. All in favor.