



**1 Municipal Plaza  
Oakland, NJ 07436  
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## Meeting Minutes ~ Dec 6, 2021

1. Meeting Called to Order 7:33pm
2. Meeting Announcement: This meeting is being held in accordance with the Open Public Meetings Law, Duly Announced, submitted to the newspaper and advertised more than 48 hours in advance of the meeting and notice posted in the Municipal Building and on the Borough Website.
3. Via Zoom attended by Peter Kikot, Ed Clark, Joe LaTerra, Alexandro Suriano and Nancy Krause. Kim Bouma, Ray Carroll and Tony Smid were excused. Councilman Grant Van Eck was not in attendance.
4. Open to the Public: No public was present in the zoom waiting room.
5. Review of prior meeting minutes ~ Motion to approve November Minutes made by Mr. Clark and seconded by Mr. Laterra.
6. Adopt-A-Tree Program ~ Mrs. Krause submitted the write up of the program but missed the deadline for the December borough newsletter
7. Continuing Education Units (CEUs): Mrs. Krause reported that as of today we have the necessary 8 credits for our 2021 Accreditation.
8. 3 responses for Tree Removal/Pruning RFQ
  - a. ORRs, Downes, and Rich – ORR came in the lowest by 10K. for 32,050K. Mr. Clark recommends giving it to ORR, easier to manage with just one company. Mr. Clark motioned that we offer job to ORR, pending confirmation on tree #18, and we leave it open to add 3 or 4 other trees pending they are in line with the other bids. Seconded by Mr. Kikot. All in favor.
  - b. Remaining available budget for 2021 is 18K after RFQ paid. Mr. Clark motioned that we use remaining funds to purchase trees for 2022 planting. He has a list of over 100 planting locations some of which are on borough property. Within the RFQ will be the purchase of tree protectors and gator bags. All were in favor.
  - c. Dec 22, 4pm open RFQ for trees at borough hall
9. Adopt a tree –



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- a. Mr. Kikot has a form for tree requests almost ready and will make available online and at the DPW.
  - b. 2022 can do a RFQ for the adopt a trees – by Jan 15
  - c. Adopt a really small tree – 100 small tree – for arbor day program- people can plant wherever they want.
  - d. Tree guards - - to protect trees from deer – give out guards with the small trees
10. The Borough of Oakland has officially been awarded the NJDEP Stewardship Grant for the Borough Tree Inventory in the amount of \$21,787.50. We are meeting later this month with the Assistant Borough Admin. Michael Carelli to discuss exactly what we will be asking of Sav-A-Tree in our inventory.
11. Interviews for Part-time shade tree officer begins on Dec 21 at library, 3:30pm.
12. Downtown Streetscape Design Standards –
- a. Recommend attending Planning board meeting Dec 9 7pm
13. New business discussion
- a. Adopt a (really small) tree program future expansion
    - i. Pot up and grow trees for 2-4 years then use for borough restoration projects or giveaways. Can get trees as saplings through NJ Forest Service.
    - ii. Need a deer fenced area maybe 25'x 50' (side of DPW building or Industrial Park Fire House)
    - iii. Need to Fabric and Stone the area and have an automatic irrigation system installed
    - iv. NJ Forest Service Order for 2022 approve a budget and have Michael Place the Order.
14. Meeting adjournment - 8:49pm