



## **Borough of Oakland Recreation Commission Field Use Permit Application**

In accordance with the Bylaws of the Borough of Oakland Recreation Commission, this application must be completed and submitted to the Recreation Commission before you are authorized to utilize any Recreation Facility in the Borough of Oakland. Please return the completed application and Hold Harmless Agreement (attached) to:

Tracy Saliani  
c/o Oakland Recreation  
1 Municipal Plaza  
Oakland, NJ 07436

Please include a check made out to the Borough of Oakland for the application fee as stated in the schedule of fees below with a copy of your CERTIFICATE OF INSURANCE. If you fail to include a Certificate of Insurance, your application will automatically be denied and returned to you.

**YOUR APPLICATION MUST BE APPROVED BY THE COMMISSIONER OF BUILDINGS AND GROUNDS BEFORE A PERMIT CAN BE ISSUED** and should be submitted at least one week prior to the Commission's next meeting. Commission meetings are held on the last Tuesday each month. You must submit your application a minimum of 4 weeks prior to your requested dates to enable fair scheduling.

\* Denotes Required Field

\* Name of Applicant or Organization: \_\_\_\_\_

\* Contact Person: \_\_\_\_\_

\* Address: \_\_\_\_\_

\* City: \_\_\_\_\_ \* State: \_\_\_\_\_ \* Zip: \_\_\_\_\_

\*Primary Telephone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

E-Mail Address \_\_\_\_\_

\* Name of Field and Number: \_\_\_\_\_

\* Date(s) of Intended Use: \_\_\_\_\_

\* Hours of Use: \_\_\_\_\_ to \_\_\_\_\_ Rain Date(s): \_\_\_\_\_

\* Purpose: \_\_\_\_\_

\_\_\_\_\_

*In making this application, the undersigned does hereby agree to comply with all ordinances and regulations of the Borough of Oakland and the laws of the State of New Jersey which govern such usage.*

\* Signature \_\_\_\_\_

\* Print Name \_\_\_\_\_

\* Address \_\_\_\_\_

\* Tel. No. \_\_\_\_\_

\* Date of application: \_\_\_\_\_

**Permit (to be filled out by Borough of Oakland)**

**PERMISSION IS HEREBY GRANTED** by the Borough of Oakland Recreation Commission for use of the Recreation Facility by this applicant for the purposes described herein, on the dates and times indicated above.

Signature of Approving Officer: \_\_\_\_\_ Field Available: Yes \_\_\_

No\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_ Commissioner \_\_\_\_\_

(Initials)

Schedule of Fees:

***Fields and Roller Rink***

***Fee***

Rate per field/rink usage up to 5:59pm

\$100 for 3-hour block

Rate per field/rink usage after 6:00pm -10:45pm

\$200 for 3-hour block

Danny Delia Building daily fee

\$50.00

# Borough of Oakland

## Hold Harmless Agreement

**THIS agreement is between the BOROUGH OF OAKLAND and the applicant as stated in the BOROUGH OF OAKLAND Recreation Commission Field Use Application.**

\* Indicates Required Fields

### **WITNESSETH:**

1. In consideration of permission to use the Borough of Oakland Recreation Facility on the dates, times and locations as approved in the preceding application, the applicant does hereby covenant and agree to save and hold harmless the Borough of Oakland, its agents, servants and employees, from any and all liabilities or costs arising out of the use of the recreation facility by the applicant, the applicant's invitees, or other persons.

2. The applicant has furnished the Certificate of Insurance described below as an additional inducement to the permission for use of the park, a true copy of which is annexed hereto.

\* Name of Insurance Carrier: \_\_\_\_\_

\* Certificate #: \_\_\_\_\_

\* Limits of liability: \_\_\_\_\_

\* Property damage: \_\_\_\_\_

\* Public liability: \_\_\_\_\_

\* 3. The recreation facility will be used for the following purpose and no other:

\_\_\_\_\_

\* 4. The applicant is:

Non-profit corporation

Non-profit association

An individual

A for-profit organization

If applicant is an association or a corporation, the undersigned certifies that the execution of this Hold Harmless Agreement has been duly authorized.

5. The applicant acknowledges that the permission to utilize the park is limited to the portion of the recreation facility herein described (if applicable) and is valid only for the activity herein described. Notwithstanding the foregoing, however, the Hold Harmless Agreement shall be applicable to any Claim asserted against the Borough of Oakland or any loss incurred arising out of the applicant's activity, whether or not the same extends beyond the permitted type or locale of activity or occurs on a different date than specified.

6. The applicant specifically agrees that this indemnification and Hold Harmless Agreement shall include the responsibility to provide legal defense for the Borough of Oakland for any suit arising out of the applicant's use of the recreation facility, and that, should the applicant or the applicant's insurance carrier fail or refuse to provide such a defense, the applicant will reimburse the Borough for any costs incurred by it for any person or organization acting on its behalf.

7. The undersigned is authorized to execute this Hold Harmless Agreement as the binding act of the applicant.

\* Signature: \_\_\_\_\_

\* Print Name: \_\_\_\_\_ \* Title \_\_\_\_\_

\* Date: \_\_\_\_\_

Borough of Oakland  
Recreation Commission  
Field Use Rules

By Ordinance:

No Alcoholic Beverages are permitted on any Recreation Facility grounds including parking lots.

No Dogs are allowed on any Recreation Field.

All other Borough and New Jersey Laws and / or Ordinances apply.

No Smoking is permitted on any recreation property including parking lots.

Rules:

No Batting or Pitching Balls into fences within the recreation facilities

You are responsible for cleaning up after yourself.

Gambling or games of chance are not permitted.

If using the facilities at night, turn off lights if you are the last group to leave.

Danny D'elia building must be empty of all trash, carpet vacuumed (*vacuum is in the corner of room*), chairs & tables stacked as when renter arrived and lights shut off.

Thank you for your cooperation with the above.  
The Borough of Oakland Recreation Commission