



Borough of Oakland, New Jersey
 Communications Commission

BULLETIN BOARD USER AGREEMENT

Name of Organization:	
Street:	
City, State, Zip:	

I/we accept full responsibility for the bulletin submitted for broadcasting on the Bulletin Board of the Borough of Oakland. I, individually and on behalf of the Organization listed above, hereby agree to indemnify and hold harmless Operator and its partners, affiliates, officers, directors, employees, and agents from and against liability, damages, and expenses (including legal fees) arising out of any and all claims incurred as a result of broadcasting this Bulletin. I/we acknowledge that Operator shall not be liable to me/us for any failure of Operator to broadcast this Bulletin as scheduled, whether because of the breakdown of equipment or any other reason.

Contact Person:		Phone No:	
Signature:		Date:	

Please fill out the form below with the applicable information. For editing purposes, the Bulletin Board coordinator reserves the right to make changes, deletions, corrections, or additions as is necessary in order to maintain reasonable standards of clarity and good taste. Forms must be submitted at least two (2) weeks prior to the date you want your message to begin airing on the bulletin board. The maximum airtime for this agreement is two (2) weeks.

Type of Event:			
Date & Time of Event:			
Where Event to be Held:			
Event Contact Person:		Contact Phone:	
Email:			
Additional Info: Ticket prices, web link, special instructions, etc.			
Date to Begin Airing:			

Submit this form:

FAX to OCC Control Room at **201-405-7592** -or-

Drop off or mail to the Borough Clerk at Borough of Oakland, Municipal Building, Municipal Plaza, Oakland, NJ 07436.

Borough Clerk Received:		Date:	
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