

REORGANIZATION MEETING AND REGULAR MEETING OF THE OAKLAND BOARD OF HEALTH

January 22, 2013 - 7:30 p.m.

Conference Room - Municipal Building, Municipal Plaza, Oakland, NJ

REORGANIZATION MEETING

CALL TO ORDER

Ms. Wilgus called the meeting to order at 7:35 PM.

ROLL CALL

Dr. Danko, Mr. Ostapczuk, Mr. Talucci, Ms. West, Ms. Wilgus

ABSENCES

Ms. Wilgus noted that Mr. Tiffinger was absent due to his recent surgery..

Motion of Ms. West, seconded by Ms. Wilgus, Mr. Tiffinger's absence was excused.

Roll Call: Dr. Danko, Mr. Ostapczuk, Mr. Talucci, Ms. West, Ms. Wilgus

OTHERS PRESENT

Senior Registered Environmental Health Specialist Deborah A. McGrath, Council Liaison Pasquale Pignatelli, Thomas J. Romans, Esq.

MEETING ANNOUNCEMENT

Ms. Wilgus announced that the meeting was being held in accordance with the regulations of the Public Meetings Law, notices of which were sent to The Record, Suburban Trends and any other persons requesting same

APPOINTMENTS

President

Ms. Wilgus called for nominations for President.

On motion of Mr. Ostapczuk, seconded by Mr. Talucci, Mr. Tiffinger was nominated for President. With no other nominations being made, nominations were closed

Motion of Mr. Ostapczuk, seconded by Ms. West, Mr. Tiffinger was appointed President of the Board of Health for the year 2013.

Roll Call: All Yeas – Dr. Danko, Mr. Ostapczuk, Mr. Talucci, Ms. West, Ms. Wilgus.

Vice-President

Ms. Wilgus called for nominations for Vice-President.

On motion of Ms. West, seconded by Ms. Wilgus, Ms. Wilgus was nominated for Vice-President. With no other nominations being made, nominations were closed.

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Motion of Ms. West, seconded by Mr. Ostapczuk, Ms. Wilgus was appointed Vice-President for the year 2013.

Roll Call: All Yeas – Dr. Danko, Mr. Ostapczuk, Mr. Talucci, Ms. West, Ms. Wilgus

Attorney

Motion of Mr. Ostapczuk, seconded by Mr. Talucci, Thomas J. Romans, Esq. appointed Board of Health Attorney for the year 2013.

Roll Call: All Yeas – Dr. Danko, Mr. Ostapczuk, Mr. Talucci, Ms. West, Ms. Wilgus

Ms. West directed Ms. Dubowick to read the Professional Services Resolution

RESOLUTION #1-13

WHEREAS, it is necessary for the Board of Health of the Borough of Oakland to engage in the services of a **Board of Health Attorney** for 2013; and

WHEREAS, funds will be available by way of budget to compensate said Board of Health Attorney; and

WHEREAS, N.J.S.A. 40:11-1 et sec. exempts professional services from certain requirements of public bidding provided a notice of the appointment be printed in a newspaper of general circulation within the municipality; and

WHEREAS, Board of Health Member Mark Ostapczuk has nominated Thomas J. Romans, Esq. to serve as the Board of Health Attorney for the year 2013; and

WHEREAS, the Board of Health of the Borough of Oakland will receive an Affirmative Action compliance statement from Thomas J. Romans, Esq. prior to entering into a contract, and

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Borough of Oakland that said Board of Health Attorney be and is hereby appointed for the year 2013; and

BE IT FURTHER RESOLVED, that compensation for said Board of Health Attorney for the year 2012 shall be claimed, approved and paid in the manner set forth in N.J.S.A. 40a:5-18 and pursuant to agreement to be entered into between parties; and

BE IT FURTHER RESOLVED that the contract amount shall not exceed \$3,050 (\$2,550 retainer and \$500 other legal services) without further authorization of the Board of Health of the Borough of Oakland, and the Chief Financial Officer has certified sufficient funds are available in Account #3-01-27-330-028; and

BE IT FURTHER RESOLVED that the President of the Board of Health of the Borough of Oakland is hereby authorized to sign the agreement on behalf of the Board of Health of the Borough of Oakland; and

BE IT FURTHER RESOLVED, that the Secretary of the Board of Health of the Borough of Oakland shall cause a notice of the adoption of this resolution be printed in a qualified newspaper within ten (10) days after passage hereof.

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On motion of Ms. Wilgus, seconded by Mr. Talucci, Resolution #1-13 was adopted by the Board of Health

Roll Call: All Yeas – Dr. Danko, Mr. Ostapczuk, Mr. Talucci, Ms. West, Ms. Wilgus

DESIGNATION OF OFFICIAL NEWSPAPER

On motion of Mr. Ostapczuk, seconded by Ms. West, The Record was designated as the official publication to receive all Board of Health legal notices providing, however, that in the event a deadline cannot be met by The Record, the Suburban Trends is designated to receive such notices as well as all other public meeting notices.

Roll Call – All Yeas – Dr. Danko, Mr. Ostapczuk, Mr. Talucci, Ms. West, Ms. Wilgus

ADOPTION OF BY-LAWS

On motion of Mr. Ostapczuk seconded by Mr. Talucci, the By-Laws were adopted, without change, and are attached hereto.

Roll Call – All Yeas – Dr. Danko, Mr. Ostapczuk, Mr. Talucci, Ms. West, Ms. Wilgus

ADJOURNMENT

On motion of Mr. Ostapczuk, seconded by Ms. West, the Reorganization portion of the meeting was adjourned at 7:48 p.m.

Roll Call – All Yeas – Dr. Danko, Mr. Ostapczuk, Mr. Talucci, Ms. West, Ms. Wilgus

REGULAR MEETING

CALL TO ORDER

Ms. West called the meeting to order at 7:50 p.m.

ROLL CALL

Dr. Danko, Mr. Ostapczuk, Mr. Talucci, Ms. West, Ms. Wilgus

ABSENCES

Ms. Wilgus noted that Mr. Tiffinger was recovering from surgery and absent from the meeting.

Motion of Mr. Talucci, seconded by Ms. West, Mr. Tiffinger absence was excused.

OTHERS PRESENT

Senior Registered Environmental Health Specialist Deborah A. McGrath, Council Liaison Pasquale Pignatelli, Board of Health Attorney Thomas J. Romans, Esq.

MEETING ANNOUNCEMENT

This meeting is being held in accordance with the regulations of the Public Meetings Law, notices of which were sent to The Record, Suburban Trends, and any other persons requesting same.

REGULAR BUSINESS

ADOPTION OF MINUTES

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The Board reviewed the December 13, 2012 minutes. On motion of Mr. Talucci, seconded by Mr. Ostapczuk, the minutes were approved.

Roll Call: All Yeas – Dr. Danko, Mr. Ostapczuk, Mr. Talucci, Ms. West, Ms. Wilgus

ACCEPTANCE OF REPORTS

The Board reviewed the following reports:

- Sanitarian's (REHS') Monthly Report – October, November & December 2012
- Secretary's/Registrar's Report – December 2012
- Tyco Animal Control Report – December 2012
- Valley Hospital Activity Report – Year End
- CDRSS Report – Year End

Motion of Ms. West, seconded by Mr. Ostapczuk, the reports were accepted.

Roll Call: All Yeas - Dr. Danko, Mr. Ostapczuk, Mr. Talucci, Ms. West, Ms. Wilgus

PAYMENT OF BILLS

The Board reviewed the following bills:

2012

10/25/2012 – Bergen County Dept. of Health Services (Additional prorated unit of REHS Service for Nov. & Dec.)	\$2,816.66
11/14/2012 – Borough of Waldwick (Three children immunized at the 11/7/2012 CHC)	\$ 45.00
12/17/2012 – R R Donnelly (Replacement safety paper with new State Registrar's signature for issuing certified copies)	\$ 125.00
12/31/2012 – Tyco Animal Control (Animal Control Services for December, plus 4 emergency calls)	\$1,415.00
12/31/2012 – The Valley Hospital (4 th Quarter Public Health Nursing Services)	\$ 876.57

2013

1/1/2013 – North Jersey Media Group (Publish 2013 Meeting Schedule in The Record & Suburban Trends)	\$ 94.47
1/22/2012 – Thomas J. Romans, Esq. (For professional services rendered on 1/22/2012, per contract)	\$ 212.50

On motion of Mr. Ostapczuk, seconded by Ms. West, the bills were approved for payment.

Roll Call: All Yeas – Dr. Danko, Mr. Ostapczuk, Mr. Talucci, Ms. West, Ms. Wilgus

UNFINISHED BUSINESS

2013 BERGEN COUNTY DEPT. OF HEALTH SERVICES PUBLIC CONTRACT

It was reported that the Mayor and Council have approved and executed this contract. R.E.H.S. hours were reduced to 6.5 units. Per Mr. Kunze, if there is a need for additional hours of R.E.H.S. service, the contract will be amended, as was done in 2012.

NEW BUSINESS

2013 WALDWICK INTER-LOCAL AGREEMENT FOR CHILD HEALTH CONF. SERVICES

It was reported that, contrary to the information the Borough of Walldwick provided during budget preparation, there will be a minor increase in the cost of CHC Services. The cost for immunizations only will increase from \$15/child/visit to \$20/child/visit. The Administrative Fee remains the same at \$125/year and the cost for an exam with immunization(s) remains at \$35/child/visit.

The Mayor and Council have approved and executed this contract.

MCCOY FARMS SEPTIC PLAN REVIEW – BLOCK 4202, LOT 1.10

Inspector McGrath informed the Board that the property-in-question is one of 23 building lots in the McCoy Farms project. Inspector McGrath reported that she had reviewed and approved the septic plan which she then distributed and reviewed with the Board.

On motion of Mr. Ostapczuk, seconded by Mr. Talucci, the Board approved the plan for Block 4202, Lot 1.10.

Roll Call: Dr. Danko, Mr. Ostapczuk, Mr. Talucci, Ms. West, Ms. Wilgus

ANY OTHER BUSINESS

Council Liaison Pignatelli informed the Board that in response to making an announcement at the Mayor and Council meeting about the opening on the Board of Health, Ms. Daria Blanco responded. Ms. Blanco was asked to complete a Citizen Leadership Form which Mr. Pignatelli distributed to the members of the Board for their review. To date, no other residents had come forward to express interest and no potential candidates had been identified by any members of the Board.

Mr. Talucci addressed the Board about over-the-counter single ingredient liquid pediatric Acetaminophen that was made in two different concentrations, a standard pediatric formula and concentrated (triple strength) infant drops. The concentrated infant drops were discontinued by the manufacturer in May 2011, on recommendation of the Consumer Healthcare Products Association and Institute for Safe Medication Practices, and are being phased out because of the potential for dosing confusion with the standard strength pediatric liquid formula. The product was not recalled.

Mr. Talucci reported that pediatric Acetaminophen is highly tolerated if given properly; however, if infants/children are administered the same ml doses of the concentrated infant drops as the standard formula, unwanted side effects such as abdominal pain, irritability, liver failure and heart problems can occur.

Mr. Talucci said the concentrated infant drops are still available on the shelves of retailers, including ShopRite in Oakland, and expressed concern that parents might confuse the products and administer an incorrect dose to their children. Mr. Talucci was also concerned that ShopRite could possibly be held liable should this happen.

Mr. Talucci felt ShopRite should post near the concentrated infant drops a warning to parents to check labels carefully and advise them to consult their pharmacist or pediatrician if there is any confusion about the concentration they have in their possession and to contact their child's healthcare provider immediately if their children develop any children's acetaminophen side effects.

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The Board decided to have the information Mr. Talucci presented sent to ShopRite with a cover letter.

Inspector McGrath reported that the mother of an Indian Hills High School student called to complain about how the school followed up on an incident that occurred in her daughter's art class. Her daughter cut herself on the blade of an X-acto knife. Inspector McGrath followed up with Principal Evangelista, the school nurse, the Board of Education and Bergen County and Valley Hospital public health nurses. All blood-borne pathogen protocols were followed. It was the opinion of the Board that the Board of Health has no jurisdiction in the matter.

ADJOURNMENT

On motion of Ms. Wilgus, seconded by Mr. Ostapczuk, the meeting was adjourned at 9:00 PM.

Roll Call: All Yeas – Dr. Danko. Mr. Ostapczuk, Mr. Talucci, Ms. West, Ms. Wilgus

APPROVED:

Stephen C. Tiffinger, President

ATTEST: _____
Karin Kennedy Dubowick, Secretary

DATE: _____