

# **REGULAR MEETING OF THE OAKLAND BOARD OF HEALTH**

**May 19, 2015 - 7:30 p.m.**

**Conference Room - Municipal Building, Municipal Plaza, Oakland, NJ**

## **REGULAR MEETING**

### **CALL TO ORDER**

Mr. Tiffinger called the meeting to order at 7:30 PM.

### **ROLL CALL**

Ms. Ashkenazi, Mr. Ashkenazi, Ms. Blanco, Mr. Talucci, Mr. Tiffinger, Ms West

### **ABSENT MEMBERS**

Mr. Ostapczuk was absent due to a business commitment.

On motion of Mr. Talucci, seconded by Ms. Blanco, Mr. Ostapczuk was excused.

Roll Call: All Yeas - Ms. Ashkenazi, Mr. Ashkenazi, Ms. Blanco, Mr. Talucci, Mr. Tiffinger, Ms. West

### **OTHERS PRESENT**

Council Liaison Pasquale Pignatelli, Thomas J. Romans Esq. and Sr. R.E.H.S. Deborah McGrath

### **MEETING ANNOUNCEMENT**

Mr. Tiffinger announced that the meeting was being held in accordance with the regulations of the Public Meetings Law, notices of which were sent to The Record, Suburban Trends and any other persons requesting same.

### **REGULAR BUSINESS**

#### **ADOPTION OF MINUTES**

The Board reviewed the April minutes.

Ms. Blanco noted that her name did not appear in the roll call for approval of the minutes.

On motion of Ms. Blanco, seconded by Mr. Talucci, the minutes were approved with the correction.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Blanco, Mr. Talucci, Mr. Tiffinger, Ms. West

#### **REVIEW REPORTS**

The Board reviewed the following reports:

- Monthly REHS' Report – April
- Secretary's/Registrar's Report – April

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- Tyco Animal Control Report – April
- BCDHS Public Health Nursing Activity Report – April

Mr. Tiffinger noted there were five reportable diseases reported in May's public health nursing stats. Mr. Tiffinger said he would like to know what diseases were investigated and that this information should be included in each month's report. Ms. Dubowick noted that the yearly CDRSS report was never received at the end of last year and will again request a copy. Ms. Dubowick will also request a copy of the 2014 YTD Report and to have the CDRSS Report attached to the nursing stats each month.

On motion of Ms. West, seconded by Ms. Blanco, the reports were accepted.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Blanco, Mr. Talucci, Mr. Tiffinger, Ms. West

### **PAYMENT OF BILLS**

The Board reviewed the following bills:

<b>3/15/2015 – Bergen County Department of Health Services</b> (For professional services provided during the 1 <sup>st</sup> half of 2015, per 2014-2015 Public Health Shared Services Contract)	<b>\$53,760.78</b>
<b>5/1/2015 – Tyco Animal Control Services</b> (For Animal Control Services providing during the month of April, per the 2015 Contract)	<b>\$ 1,250.00</b>
<b>5/1/2015 – Tyco Animal Control Services</b> (For Animal Control Emergency Services – 4 calls for the month of April, per the 2015 Contract)	<b>\$ 240.00</b>
<b>5/18/2015 – Thomas J. Romans, Esq.</b> (For professional services rendered, per 2015 Contract, during the month of May.	<b>\$ 217.50</b>
<b>5/13/2015 – Christine Davis</b> (Class fees and mileage to drive to 5/13/2015 Registrar's Recertification Class)	<b>\$ 43.13</b>
<b>5/13/2015 – Karin Kennedy Dubowick</b> (Class fees and mileage to drive to 5/13/2015 Registrar's Recertification Class)	<b>\$ 43.13</b>

On motion of Ms. Blanco, seconded by Ms. Ashkenazi, the Board approved the bills for payment.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Blanco, Mr. Talucci, Mr. Tiffinger, Ms. West

### **UNFINISHED BUSINESS**

No unfinished business reported.

**NEW BUSINESS**

**DAVID ZUIDEMA, INC.**

It was reported that a realtor representing the owner of 58 Ramapo Hills Boulevard came in to check the septic records for the property and discovered the file contained no record of the aerobic pre-treatment unit installed in the septic tank by David Zuidema in 2006. The homeowner kept receipts for all work that was done, including the yearly septic maintenance on the pre-treatment unit which required the septic tank to be pumped. No permits were issued for the pumping that was done when the pre-treatment unit was installed or for the pumpings done in 2005, 2006, 2007, 2010, 2011, 2012, 2013, 2014.

Ms. Dubowick said the number of monthly pumpings reported by Zuidema dropped significantly ever since the permit fee was raised from \$1.00 to \$3.00, but proving pumpings are being done without a permit is difficult. Inspector McGrath said she issued Zuidema summonses in June 2012 for failing to obtain a permit for a repair and in 2013 for failing to obtain permits for multiple pumpings; however only a \$100 fine was levied.

The Board discussed the matter and advised Inspector McGrath to issue summonses to Zuidema for unpermitted repairs and pumpings done by the company and to ask the Prosecutor to levy the maximum fine for each summons.

**CROSSROADS ARTICLE**

The Board reviewed the article prepared for the Summer Edition of Crossroads and decided it was acceptable. The article will be submitted to Administrator Kunze for his approval.

**SALE OF PRE-PACKAGED FOOD AT THE IHHS-SPONSORED SOFTBALL TOURNAMENT**

At a previous meeting, the Board decided that no food may be served anywhere on IHHS grounds but at the snack stand. A request has been received to sell pre-packaged food on the fields at a school-sponsored softball tournament.

On motion of Ms. Blanco, seconded by Ms. Ashkenazi, the meeting was opened to the public.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Blanco, Mr. Talucci, Mr. Tiffinger, Ms. West

Ms. Lisa DeOliveira explained that the softball PAC parents had attempted to sell food from the snack stand at softball tournaments. No food was sold because the stand is located so far away from the field, the game is out of view. Ms. DeOliveira understood why food could not be grilled on the fields and asked if pre-packaged food could be sold instead. The Board granted Ms. DeOliveira's request.

On motion of Ms. Blanco, seconded by Ms. Ashkenazi, the Board agreed to allow IHHS to sell pre-packaged food on the grounds near the ball fields at Indian Hills High School during the school-sponsored softball tournament.

Roll Call: All Yes – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Blanco, Mr. Talucci, Mr. Tiffinger, Ms. West

On motion of Ms. West, seconded by Mr. Talucci, the meeting was closed to the public.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Blanco, Mr. Talucci, Mr. Tiffinger, Ms. West

**OTHER BUSINESS**

**SENIOR FLU SHOT PROGRAM UPDATE**

Answers were obtained to the two questions posed by Mr. Talucci about the flu vaccine at last month's meeting. They are:

1. The vaccine has been preordered.
2. The type of vaccine ordered is Quadrivalent.

**ADJOURNMENT**

On motion of, Ms. West, seconded by Ms. Blanco, the meeting was adjourned at 8:42 PM.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Blanco, Mr. Talucci, Mr. Tiffinger, Ms. West

APPROVED:

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Stephen C. Tiffinger, President

ATTEST: \_\_\_\_\_  
Karin Kennedy Dubowick, Secretary

DATE: \_\_\_\_\_