

**REGULAR MEETING
of the
OAKLAND BOARD OF HEALTH**

June 16, 2015 - 7:30 p.m.

Conference Room - Municipal Building, Municipal Plaza, Oakland, NJ

CALL TO ORDER

Mr. Tiffinger called the meeting to order at 7:33 PM.

ROLL CALL

Ms. Ashkenazi, Mr. Ashkenazi, Ms. Blanco, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West

ABSENT MEMBERS

All members were present.

OTHERS PRESENT

Council Liaison Pasquale Pignatelli, Thomas J. Romans Esq., REHS Kristin Caperino and REHS Lauren Meeker

MEETING ANNOUNCEMENT

Mr. Tiffinger announced that the meeting was being held in accordance with the regulations of the Public Meetings Law, notices of which were sent to The Record, Suburban Trends and any other persons requesting same.

REGULAR BUSINESS

ADOPTION OF MINUTES

It was noted that Ms. Dubowick found and corrected an error in the April minutes that was made under "Adoption of Minutes". The "minutes reviewed" was changed from "April" to "March".

On motion of Ms. Blanco, seconded by Mr. Talucci, the April minutes were readopted with the correction.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Blanco, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger. Ms. West abstained.

The Board reviewed the May minutes.

On motion of Ms. Blanco, seconded by Ms. Ashkenazi, the minutes were approved.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Blanco, Mr. Talucci, Mr. Tiffinger, Ms. West. Mr. Ostapczuk abstained.

Regular Meeting of the Oakland Board of Health – June 16, 2015 – Page 2

REVIEW REPORTS

The Board reviewed the following reports:

- Monthly REHS' Report – May
- Secretary's/Registrar's Report – May
- Tyco Animal Control Report – May
- BCDHS Public Health Nursing Report – May
- CDRSS Report – 2013, 2014, January through May 2015

On motion of Mr. Ostapczuk, seconded by Ms. West, the reports were accepted.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Blanco, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West

PAYMENT OF BILLS

The Board reviewed the following bills:

6/1/2015 – Tyco Animal Control Services	\$1,250.00
(Animal Control Services provided during the month of May, per the 2015 Contract)	

6/1/2015 – Tyco Animal Control Services	\$ 180.00
(For Animal Control Emergency Services – 3 calls for the month of May, per the 2015 Contract)	

6/16/2015 – Thomas J. Romans, Esq.	\$ 217.50
(For professional services rendered during the month of June, per 2015 Contract)	

On motion of Mr. Ostapczuk, seconded by Ms. West, the Board approved the bills for payment.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Blanco, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West

UNFINISHED BUSINESS

No unfinished business reported.

NEW BUSINESS

On motion of Mr. Ostapczuk, seconded by Ms. Blanco, the meeting was opened to the public.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Blanco, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West

FRANK'S PIZZA

Mr. Tony Greco, 586 Manhattan Avenue, Thornwood, NY, introduced himself as the owner of the establishment.

Regular Meeting of the Oakland Board of Health – June 16, 2015 – Page 3

Mr. Tiffinger advised Mr. Greco that he had been called to appear before the Board due to receiving two Conditionally Satisfactory ratings in a 12-month period. Inspector Meeker reported that a refrigerator was not working properly and food was being cooled improperly. Furthermore, the hand-wash sink was obstructed and hands were not being washed at the appropriate times.

Mr. Tiffinger told Mr. Greco that prior to being issued these two consecutive Conditionals, the Board had never experienced problems with his establishment and mentioned Frank's Pizza was voted as having the best pizza in Oakland at a poll taken at the Farmer's Market. Mr. Greco said it was inexcusable and felt it was due to a change in personnel that occurred over the last year. He accepted full responsibility for the temperature problems. Mr. Tiffinger said all of the problems were Mr. Greco's responsibility because there are food managers on the premises that should be supervising the employees.

Council Liaison Pignatelli asked Mr. Greco if he knew why cooling large batches is a problem. Mr. Greco said they used to break down the batches of sauce into smaller batches and then put them into ice baths to quickly cool it to proper temperature. He said he doesn't know what happened. Mr. Tiffinger said somebody wasn't watching. Mr. Greco said he spends three to four days a week in his Pompton Lakes store.

Mr. Tiffinger told Mr. Greco that since Frank's Pizza had been fairly good in the past, he expects to have no further problems with the establishment in the future.

On motion of Mr. Ostapczuk, seconded by Ms. West, the meeting was closed to the public.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Blanco, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West

LICENSING OF NON-PROFIT AND BOROUGH-AFFILIATED TEMPORARY EVENTS

It was reported that this subject was brought before the Board for two reasons, i.e., non-profit organizations and some Borough agencies are bringing in unlicensed and uninspected outside vendors to cater events and Borough agencies are preparing and serving food to the public without obtaining a health license.

Administrator Kunze recommended sending a letter to non-profit organizations and a memo to Borough agencies outlining licensing protocol in order to ensure the public is protected from illness and to protect the Borough from potential lawsuits.

Ms. Dubowick had prepared the requested memo and letter, both of which the Board reviewed and approved. The Board agreed that a license will be required if the food being served by Borough agencies falls under the state's definition of potentially hazardous food, regardless of whether a fee is being charged, and that coffee and donuts being consumed at meetings would not require a license. Non-profit agencies must apply for a temporary health license when serving or selling food if they do not currently hold a license, and outside vendors must obtain a temporary health license.

ORDINANCE PROHIBITING THE FEEDING OF DEER

Per Administrator Kunze, Mayor Schwager asked the Board to review Princeton Township's ordinance prohibiting the feeding of deer and requested a recommendation on whether the ordinance should be adopted in Oakland. The Board reviewed the ordinance and was of the opinion that such a prohibition would help keep deer out of residents' yards and, thus, help prevent the spread of Lyme disease.

The Board decided to move forward with adopting the ordinance and asked Mr. Romans to prepare a finalized version for introduction at the September meeting and adoption at the October meeting.

Regular Meeting of the Oakland Board of Health – June 16, 2015 – Page 4

The Board also decided that prior to introducing the ordinance efforts should be made to educate the public on the purpose of the regulation. Ms. Dubowick will prepare a short article for placement on the website and submission to the newspaper.

OTHER BUSINESS

LENAPE VALLEY GRILL

The owner's appearance before the Board was postponed until September due to the postponement of his court appearance until July.

SUMMER ADJOURNMENT

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On motion of Ms. West, seconded by Ms. Ashkenazi, the Board adjourned the meeting for July and August by call of the Chair with sufficient advance notice to publicize the meeting, as required by the Open Public Meetings Law.

HANDLING OF CERTAIN MATTERS

On motion of Mr. Talucci, seconded by Ms. Blanco, the Board authorized the President or Vice-President to handle any problems arising during the period of summer adjournment. Problems shall be submitted to the President or Vice-President for review and suggested action, with all such matters reported for ratification at the next regular meeting of the Board of Health.

PAYMENT OF BILLS

On motion of Ms. Blanco, seconded by Mr. Ostapczuk, the Board authorized the President or Vice-President to approve for payment any vouchers requiring payment during the period of summer adjournment; same to be ratified at the next regular meeting of the Board of Health

Roll Call on summer adjournment matters: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. Blanco, Mr. Ostapczuk, Mr Talucci, Mr. Tiffinger, Ms. West

ADJOURNMENT

On motion of Mr. Ostapczuk, seconded by Ms. Ashkenazi, the meeting was adjourned at 8:42 PM.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ms. Blanco, Mr. Ostapczuk, Mr. Talucci, Mr. Tiffinger, Ms. West

APPROVED:

Stephen C. Tiffinger, President

ATTEST: _____
Karin Kennedy Dubowick, Secretary

DATE: _____