

**REGULAR MEETING  
OF THE OAKLAND BOARD OF HEALTH**

**December 20, 2016 - 7:30 p.m.**

**Conference Room - Municipal Building, Municipal Plaza, Oakland, NJ**

**REGULAR BUSINESS**

**CALL TO ORDER**

Mr. Tiffinger called the meeting to order at 7:35 PM.

**ROLL CALL**

All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. Pignatelli, Mr. Tiffinger, Ms. West

**ABSENT MEMBERS**

Mr. Talucci was absent due to work commitments.

On motion of Mr. Ostapczuk, seconded by Mr. Pignatelli. Mr. Talucci's absence was excused.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Ostapczuk, Mr. Pignatelli, Mr. Tiffinger, Ms. West

**OTHERS PRESENT**

Council Liaison Talamini & R.E.H.S. Kristin Caperino

**MEETING ANNOUNCEMENT**

Mr. Tiffinger announced the meeting was being held in accordance with the regulations of the Public Meetings Law, notices of which were sent to The Record, Suburban Trends and any other persons requesting same.

Motion of Mr. Pignatelli, seconded by Ms. Ashkenazi, the normal order of business was suspended.

Roll Call: All Yeas - Ms. Ashkenazi, Mr. Ashkenazi, Mr. Pignatelli, Mr. Tiffinger, Ms. West

**REPORTS**

The Board reviewed the following reports:

- BCDHS Public Health Nursing Activity Report – November
- CDRSS Report – November
- REHS' Monthly Report – November
- Secretary's/Registrar's Report – November
- Tyco Animal Control Report – November

New Jersey Japanese School's low level of immunization compliance was questioned, as were the current laws pertaining to immunization refusal. Ms. Dubowick will contact the public health nursing staff at the County to obtain answers and will report back at next month's meeting.

On motion of Ms. West, seconded by Ms. Ashkenazi, the reports were accepted.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. Pignatelli, Mr. Tiffinger, Ms. West

**PAYMENT OF BILLS**

The Board reviewed the following bills:

11/30/2016 – Tyco Animal Control (Animal Control Services, per contract – November)	\$ 1,250.00
11/30/2016 – Tyco Animal Control (Animal Control Emergency Responses, per contract November – 2)	\$ 180.00
11/30/2016 – Abbey Glen Pet Memorial Park (Animal carcass cremation – 274 lbs.)	\$ 191.80
12/13/2016 – Bergen County Department of Health Services (Public Health Shared Services, per contract – Health Officer & REHS – Non-Septic Coverage – July – December and REHS Septic Coverage – June – October)	\$59,871.91
12/20/2016 – Thomas J. Romans, Esq. (December retainer – per 2016 Contract and additional Services: draft amendments to BOH Ordinances – #16-CODE-93)	\$ 331.92

On motion of Ms. West, seconded by Mr. Ashkenazi, the bills were approved for payment.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Pignatelli, Mr. Tiffinger, Ms. West

**UNFINISHED BUSINESS**

**ADOPT AMENDMENT TO SEPTIC ORDINANCE #16-CODE-93**

Ms. Dubowick took the Ordinance from the table and read same, by title, for final reading:

AN ORDINANCE OF THE BOARD OF HEALTH, BOROUGH OF OAKLAND, NEW JERSEY TO DELETE BH:6-8 – KITCHEN AND LAUNDRY FACILITIES REQUIREMENTS, AMEND EXISTING FEES AND ESTABLISH THE REQUIRMEENT FOR RE-REVIEW FEES BH:6-11-FEES (BH:VI – INDIVIDUAL SEWAGE DISPOSAL SYSTEMS) AND AMEND CHAPTER BH:XV – SPECIAL REVIEW FEES

BE IT RESOLVED THAT AN ORDINANCE ENTITLED “AN ORDINANCE OF THE BOARD OF HEALTH, BOROUGH OF OAKLAND, NEW JERSEY, TO DELETE BH:6-8 – KITCHEN AND LAUNDRY FACILITIES REQUIREMENTS, AMEND EXISTING FEES AND ESTABLISH THE REQUIRMEENT FOR RE-REVIEW FEES BH:6-11-FEES (BH:VI – INDIVIDUAL SEWAGE DISPOSAL SYSTEMS) AND AMEND CHAPTER BH:XV – SPECIAL REVIEW FEES” introduced on November 22, 2016, pass final reading and that said Ordinance be adopted as an Ordinance of the Board of Health of the Borough of Oakland.

BE IT FURTHER RESOLVED that the Secretary of the Board of Health is hereby directed to cause said Ordinance to be published in The Record in the manner provided by Law.

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On motion of Mr. Ashkenazi, seconded by Ms. Ashkenazi, the Board adopted Ordinance #16-CODE-93.

Roll Call: All Yeas - Ms. Ashkenazi, Mr. Ashkenazi, Mr. Pignatelli, Mr. Tiffinger, Ms. West

### **LETTER TO TEST HOLE PERMIT HOLDERS**

The Board reviewed the letter revised by Mr. Romans. It was decided the last paragraph should be deleted, with the exception of the last sentence. The last sentence should be added to the previous paragraph. A copy of the letter will be given to permit holders when test hole permits are issued.

7:53 - Mr. Ostapczuk entered the meeting.

### **EMERGENCY PREPAREDNESS DVD'S**

On motion of Mr. Pignatelli, seconded by Mr. Ostapczuk, this item was tabled until the January meeting.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. Ostapczuk, Mr. Pignatelli, Mr. Tiffinger, Ms. West.

## **NEW BUSINESS**

### **TERM EXPIRATIONS**

Mr. Ostapczuk's and Ms. West's terms will expire on December 31<sup>st</sup>. With Mr. Ostapczuk resigning from the Board, a new member will be needed. Mr. Tiffinger mentioned the name of Brian LaForgia who has expressed interest in joining the Board for quite some time. Ms. West indicated that she had an interested candidate, as well. Both potential candidates will be instructed to submit Citizen Leadership Forms in consideration for the open seat on the Board. Ms. West indicated she would like to be reappointed.

## **OTHER BUSINESS**

Mr. Tiffinger handed out copies of a document that outlined the responsibilities of Board of Health Members to remind members of the Board's function. Mr. Pignatelli noted that most of the core functions are performed by the Health Officer which, in Oakland's case, is Bergen County Department of Health Services.

On motion of Ms. West, seconded by Mr. Ostapczuk, the Board returned to the normal order of business.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. Ostapczuk, Mr. Pignatelli, Mr. Tiffinger Ms. West.

## **REGULAR BUSINESS**

### **ADOPTION OF MINUTES**

#### **September Meeting Minutes**

On motion Mr. Ostapczuk, seconded by Ms. West, the September minutes were approved.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. Ostapczuk, Mr. Tiffinger, Ms. West. Mr. and Ms. abstained.

#### **November Meeting Minutes**

On motion of Ms. West, seconded by Ms. Ashkenazi, the November minutes were approved.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. Tiffinger, Ms. West. Mr. Ostapczuk abstained.

**ADJOURNMENT**

On motion of Mr. Pignatelli, seconded by Mr. Ostapczuk, the meeting was adjourned at 8:13 PM.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. Mr. Talucci, Mr. Tiffinger, Ms. West

APPROVED:

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Stephen C. Tiffinger, President

ATTEST: \_\_\_\_\_  
Karin Kennedy Dubowick, Secretary

DATE: \_\_\_\_\_