

# **REGULAR MEETING OF THE OAKLAND BOARD OF HEALTH**

**February 21, 2017 - 7:30 p.m.**

**Conference Room - Municipal Building, Municipal Plaza, Oakland, NJ**

## **REGULAR BUSINESS**

### **CALL TO ORDER**

Mr. Tiffinger called the meeting to order at 7:34 PM.

### **ROLL CALL**

Mr. Pignatelli, Mr. Talucci, Mr. Tiffinger, Ms. West

### **Absent Members**

Ms. and Mr. Ashkenazi were absent due to vacation.

On motion of Mr. Pignatelli, seconded by Ms. West, Ms. and Mr. Ashkenazi's absences were excused

Roll Call: All Yeas – Mr. Pignatelli, Mr. Talucci, Mr. Tiffinger, Ms. West

### **OTHERS PRESENT**

Thomas J. Romans, Esq. and REHS Kristin Caperino

### **ADOPTION OF MINUTES**

On motion of Mr. Pignatelli, seconded by Mr. Talucci, the January minutes were tabled due to a lack of quorum of members present at the January meeting.

Roll Call: All Yeas – Mr. Pignatelli Mr. Talucci, Mr. Tiffinger, Ms. West

### **OATH OF OFFICE**

Mr. Romans administered the oath of office to Mr. Brian LaForgia who also acknowledged receipt of the Board of Health Code of Ethics. The Board congratulated Mr. LaForgia and welcomed him to the Board of Health.

### **REVIEW REPORTS**

The Board reviewed the following reports:

- BCDHS Public Health Nursing Activity Report – January
- CDRSS Report – January
- REHS' Monthly Report – January
- Secretary's/Registrar's Report – January
- Tyco Animal Control Report – January

Ms. West questioned whether the reported mumps case was a school-aged child. Ms. Dubowick will check with the county nurses and report back at next month's meeting.

On motion of Ms. West, seconded by Mr. LaForgia, the reports were accepted.

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Roll Call: All Yeas – Mr. LaForgia, Mr. Pignatelli, Mr. Talucci, Mr. Tiffinger, Ms. West

### **PAYMENT OF BILLS**

The Board reviewed the following bills:

#### 2016 Bills

1/25/17 - North Jersey Media Group (Advertise in the Record Adoption of BOH Ord. #16-Code-93)	\$ 30.02
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#### 2017 Bills

2/1/2017 – Tyco Animal Control (January 2017 Animal Control Services)	\$ 1,275.00
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2/1/2017 – Tyco Animal Control (January 2017 Animal Control Emergency Calls – Two)	\$ 120.00
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2/21/17 – Thomas J. Romans, Esq. (For professional services provided, per 2017 Contract – attend 2/21/17 BOH Meeting)	\$ 221.92
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On motion of Ms. West, seconded Mr. Talucci, the Board approved the bills for payment.

Roll Call: All Yeas – Mr. LaForgia, Mr. Pignatelli, Mr. Talucci, Mr. Tiffinger, Ms. West

## **UNFINISHED BUSINESS**

### **EMERGENCY PREPAREDNESS DVD'S**

Ms. West reported that she reviewed one of the DVD's but the second one would not play. Mr. LaForgia said he would like to review them prior to the Board making a decision about airing them on Public Access TV.

On motion of Mr. Pignatelli, seconded by Ms. West, this item was tabled until Mr. LaForgia has had a chance to view the DVD's.

Roll Call: All Yeas – Mr. LaForgia, Mr. Pignatelli, Mr. Talucci, Mr. Tiffinger, Ms. West

### **AMENDMENT TO FOOD ORDINANCE**

The Board reviewed and discussed Principal REHS Vanacore's recommended amendments to the Food Ordinance. Mr. Romans recommended leaving in sections Ms. Vanacore recommended removing because of redundancy with the State code for the reason that the Board of Health Code should provide a summary of requirements. The Board agreed with Mr. Romans. Other agreed-upon changes include:

**Section BH:2-4.1.a.1** – Change to: The manager on site of a Risk Type Three (3) and a Risk Type Four (4) establishment shall be a Certified Food Manager having successfully completed a Food Manager's Certification Program."

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**Section BH:2-4.1.a.2 – Change to:** “The owner or manager on site of a Risk Type Two (2) Establishment, Risk Type Three (3) Establishment and a Risk Type Four (4) Establishment shall be a certified food handler having successfully completed a nationally recognized Food Handler’s Course.

**Section BH:2-4.1.a.3 – Replace with:** “A Registered Environmental Health Specialist may require additional food employees to be certified as Food Managers, as he or she deems warranted.”

**Section BH:2-4.2.d – Delete.**

### **Section BH:2-6 - DEFINITIONS:**

**Amend “Food Handler’s Course” Definition” – Remove County Course requirement:** “Food Handler’s Course shall mean a nationally recognized Food Handler’s Course that promotes good public health practices in serving safe food to the public. A passing score certifies the attendee for two (2) years.”

**Amend “Risk Type” Definition - Add Risk Type Four Establishment:** “*Risk Type One (1) Establishment, Risk Type Two (2) Establishment, Risk Type Three (3) Establishment and a Risk Type Four (4) Establishment* shall mean risk classifications of food establishments as defined by the New Jersey Food Code in N.J.A.C. 8:24.”

Ms. Dubowick will forward to Mr. Romans a copy of the marked-up ordinance with the agreed upon changes.

## **NEW BUSINESS**

### **CHILD HEALTH CONFERENCE**

It was reported that Public Health Nurse Carol Shepard resigned from her position in Waldwick due to medical reasons and the Borough of Waldwick most likely will not be offering this shared service moving forward. Since only two children were seen at the CHC last year, if Waldwick ceases offering this service and no alternative is offered, the Board agreed that families may go to the Federally Qualified Regional Health Center in Garfield which would bill Oakland for services provided. Mr. Kunze is awaiting an update on this situation which, upon receipt, will be reported to the Board.

## **ANY OTHER BUSINESS**

In response to the question posed by the Board last month about transportation fees for rabies specimens, Animal Control Officer Carol Tyler provided the following response:

“The bite victim must pay for the transportation fees if bitten by wildlife or a domestic animal that is acting neurological and Tyco cannot determine ownership of that animal. We do also send it to the county courier if they are willing to wait two to three days. If they want immediate results, then it has to be a direct transport to Trenton. If a pet owner does not want to quarantine their animal for 10 days after it bites a human and wants to test it, then the pet owner would pay for the courier. If a domestic animal is involved in a bite and it is not acting sick, the animal is put in a 10-day quarantine at a kennel until we can determine who the owner is or until we can clear the animal from quarantine.

Ms. West indicated she will not be present at next month’s meeting due to vacation plans.

**ADJOURNMENT**

On motion of, Mr. Pignatelli, seconded by Mr. Talucci, the meeting was adjourned at 8:51 PM.

Roll Call: All Yeas – Mr. LaForgia, Mr. Pignatelli, Mr. Talucci, Mr. Tiffinger, Ms. West.

APPROVED:

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Stephen C. Tiffinger, President

ATTEST: \_\_\_\_\_  
Karin Kennedy Dubowick, Secretary

DATE: \_\_\_\_\_