

**REORGANIZATION
AND
REGULAR MEETING
OF THE OAKLAND BOARD OF HEALTH**

January 16, 2018 - 7:30 p.m.

Conference Room - Municipal Building, Municipal Plaza, Oakland, NJ

REORGANIZATION

CALL TO ORDER

Mr. Tiffinger called the meeting to order at 7:35 PM.

ROLL CALL

Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Tiffinger, Ms. West

OTHERS PRESENT

Council Liaison Pasquale Pignatelli, Board of Health Attorney Thomas J. Romans and Senior REHS Kristin Caperino

MEETING ANNOUNCEMENT

Mr. Tiffinger announced that the meeting was being held in accordance with the regulations of the Public Meetings Law, notices of which were sent to The Record, Suburban Trends and any other persons requesting same.

OATHS OF OFFICE

Mr. Romans administered the oath of office to Ms. Ashkenazi, Mr. Ashkenazi, and Mr. Tiffinger, all of whom also acknowledged receipt of the Board of Health Code of Ethics.

NOMINATE & APPOINT PRESIDENT

Mr. Tiffinger called for nominations for President.

On motion of Ms. West, seconded by Ms. Ashkenazi, Mr. Tiffinger was nominated as President. With no other nominations having been made, nominations were closed.

Ms. West voted to appoint Mr. Tiffinger as President and, on motion of Ms. Ashkenazi, seconded by Mr. Ashkenazi, Mr. Tiffinger was appointed Board of Health President for the year 2018.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Tiffinger, Ms. West.

NOMINATE & APPOINT VICE-PRESIDENT

Mr. Tiffinger called for nominations for Vice-President.

On motion of Ms. West, seconded by Ms. Ashkenazi, Mr. LaForgia was nominated for Vice-President. With no other nominations having been made, nominations were closed.

Ms. Dubowick voted to appoint Mr. LaForgia Vice-President and, on motion of Ms. West, seconded by Ms. Ashkenazi, Mr. LaForgia was appointed Vice-President for the year 2018.

Roll Call: All Yeas: Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Tiffinger, Ms. West

NOMINATE AND APPOINT ATTORNEY

On motion of Mr. LaForgia, seconded by Ms. West, Thomas J. Romans, Esq. was nominated to serve as Board of Health Attorney for the year 2018. With no other nominations being made, nominations were closed.

On motion of Mr. Tiffinger, seconded by Ms. Ashkenazi, Mr. Romans was appointed Board of Health Attorney for the year 2018.

Roll Call: All Yeas: Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Tiffinger, Ms. West

PROFESSIONAL SERVICES CONTRACT

On motion of Ms. Ashkenazi, seconded by Mr. Ashkenazi, the President was authorized to execute the 2018 Professional Services Contract between the Borough of Oakland Board of Health and Thomas J. Romans, Esq.

Roll Call: All Yeas: Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Tiffinger, Ms. West

PROFESSIONAL SERVICES RESOLUTION, #1-18

7:49 – Mr. Talucci entered the meeting.

Ms. Dubowick was directed to read Resolution #1-18:

WHEREAS, it is necessary for the Board of Health of the Borough of Oakland to engage in the services of a Board of Health Attorney for 2018; and

WHEREAS, funds will be available by way of budget to compensate said Board of Health Attorney; and

WHEREAS, N.J.S.A. 40:11-1 et seq. exempts professional services from certain requirements of public bidding provided a notice of the appointment be printed in a newspaper of general circulation within the municipality; and

WHEREAS, Board of Health member Brian LaForgia has nominated Thomas J. Romans, Esq. to serve as the Board of Health Attorney for the year 2018; and

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WHEREAS, the Board of Health of the Borough of Oakland will receive an Affirmative Action compliance statement from Thomas J. Romans, Esq. prior to entering into a contract, and

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Borough of Oakland that said Board of Health Attorney be and is hereby appointed for the year 2018; and

BE IT FURTHER RESOLVED, that compensation for said Board of Health Attorney for the year 2018 shall be claimed, approved and paid in the manner set forth in N.J.S.A. 40a:5-18 and pursuant to agreement to be entered into between parties; and

BE IT FURTHER RESOLVED that the contract amount shall not exceed \$3,675.00 (\$2,925.00 retainer and \$750 other legal services) without further authorization of the Board of Health of the Borough of Oakland, and the Chief Financial Officer has certified sufficient funds are available in Account #8-01-27-330-028; and

BE IT FURTHER RESOLVED that the President of the Board of Health of the Borough of Oakland is hereby authorized to sign the agreement on behalf of the Board of Health of the Borough of Oakland; and

BE IT FURTHER RESOLVED, that the Secretary of the Board of Health of the Borough of Oakland shall cause a notice of the adoption of this resolution to be printed in a qualified newspaper within ten (10) days after passage hereof.

On motion of Mr. LaForgia, seconded by Ms. West, Professional Services Resolution #1-18 was adopted.

Roll Call: All Yeas - Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Talucci, Mr. Tiffinger, Ms. West

DESIGNATE OFFICIAL NEWSPAPER

Mr. Tiffinger asked for a motion to designate the official newspaper.

On motion of Ms. Ashkenazi, seconded by Mr. LaForgia, The Record was designated as the Official Publication to receive all Board of Health legal notices in 2018, providing, however, that in the event a deadline cannot be met by The Record, the Suburban Trends is designated to receive such notices as well as other public meeting notices.

Roll Call: All Yeas - Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Talucci, Mr. Tiffinger, Ms. West

ADOPT BY-LAWS

Mr. Tiffinger asked if anyone wanted to make any changes to the By-Laws. No changes were proposed.

On motion of Mr. LaForgia, seconded by Ms. Ashkenazi, the By-Laws were adopted for the year 2018.

Roll Call: All Yeas - Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Talucci, Mr. Tiffinger, Ms. West

ADJOURNMENT

Motion of Ms. West, seconded by Mr. Ashkenazi, the Re-organization portion of the meeting was adjourned at 7:54 PM.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Talucci, Mr. Tiffinger, Ms. West

REGULAR MEETING

REGULAR BUSINESS

CALL TO ORDER

Mr. Tiffinger called the meeting to order at 7:55 PM.

ROLL CALL

All Yeas - Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Talucci, Mr. Tiffinger, Ms. West

OTHERS PRESENT

Council Liaison Pasquale Pignatelli, Thomas J. Romans, Esq. and Senior REHS Kristin Caperino

MEETING ANNOUNCEMENT

Mr. Tiffinger announced that the meeting was being held in accordance with the regulations of the Public Meetings Law, notices of which were sent to The Record, Suburban Trends and any other persons requesting same.

ADOPTION OF MINUTES

The Board reviewed the December 2017 minutes.

On motion of Mr. Talucci, seconded by Ms. West, the minutes were approved.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Talucci, Mr. Tiffinger, Ms. West

REVIEW REPORTS

The Board reviewed the following reports:

- BCDHS Public Health Nursing & Activity Report & CDRSS Report – December
- REHS' Monthly Report & Summaries – December
- Tyco Animal Control Report – December
- Secretary's/Registrar's Report – December

On motion of Ms. West, seconded by Ms. Ashkenazi, the reports were accepted.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Talucci, Mr. Tiffinger, Ms. West

PAYMENT OF BILLS

The Board reviewed the following bills:

2017

12/12/2017 – North Jersey Media Group (Advertise BOH Resolution #2-17)	\$ 59.65
12/30/2017 – Thomas J. Romans, Esq. (For additional Professional Services provided to prepare for Lenape Valley Diner Hearing)	\$ 861.79
12/31/2017 – Tyco Animal Control (December 2017 Animal Control Services)	\$1,275.00

2018

1/16/2018 – Thomas J. Romans, Esq. (For Professional Services provided under 2018 Agreement – attend January 16 Board of Health meeting)	\$ 243.75
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On motion of Ms. West, seconded Mr. LaForgia, the Board approved the bills for payment.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Talucci, Mr. Tiffinger, Ms. West

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

Inspector Caperino reported that Cafe L'Amore received two Conditional ratings within a 12-month period in 2017. The owners will be summoned to appear before the Board in February.

ANY OTHER BUSINESS

It was reported that the 2018 Health License Application submitted by Mr. Nissirios in December did not have attached to it the Addendum stipulating the conditions of Lenape Valley Diner's license to operate in 2018 as set forth and agreed upon at the December 19, 2017 Hearing before the Board. Mr. Nissirios stopped by the Health Department Office on January 8th to sign a new 2018 Health License Application which included the Addendum. All Health Licenses issued to Lenape Valley Diner in 2018 will have the Addendum attached.

Mr. Pignatelli noted that he would not be attending the April and November Board of Health meetings because they conflict with Mayor and Council meetings.

ADJOURNMENT

On motion of Ms. Ashkenazi, seconded by Mr. LaForgia, the meeting was adjourned at 8:33 PM.

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Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Talucci, Mr. Tiffinger, Ms. West

APPROVED:

Stephen C. Tiffinger, President

ATTEST: _____
Karin Kennedy Dubowick, Secretary

DATE: _____