

**REORGANIZATION  
AND  
REGULAR MEETING  
OF THE OAKLAND BOARD OF HEALTH**

**January 15, 2019 - 7:30 p.m.**

**Conference Room - Municipal Building, Municipal Plaza, Oakland, NJ**

**REORGANIZATION**

**CALL TO ORDER**

Mr. LaForgia called the meeting to order at 7:33 PM.

**ROLL CALL**

Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Ms. West

**ABSENT MEMBERS**

Ms. Ashkenazi and Mr. Ashkenazi were absent due to vacation and Mr. Tiffinger was still recovering from his injuries.

On motion of Mr. Provenzale, seconded by Ms. West, the absences were excused.

Roll Call: All Yeas - Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Ms. West

**OTHERS PRESENT**

Council Liaison Pasquale Pignatelli, Thomas J. Romans, Esq. and Principal REHS Marjorie Vanacore

**MEETING ANNOUNCEMENT**

Mr. LaForgia announced that the meeting was being held in accordance with the regulations of the Public Meetings Law, notices of which were sent to The Record, Suburban Trends and any other persons requesting same.

**OATHS OF OFFICE**

Mr. Romans administered the Oath of Office to Mr. Provenzale and Mr. Talucci, both of whom also acknowledged receipt of the Board of Health Code of Ethics.

**NOMINATE & APPOINT PRESIDENT**

Mr. LaForgia called for nominations for President.

Mr. LaForgia nominated Mr. Tiffinger. With no other nominations having been made, nominations were closed. Mr. Tiffinger was contacted by phone, thanked the Board and accepted the nomination to serve as President.

On motion of Talucci, seconded by Ms. West, Mr. Tiffinger was appointed President of the Board of Health for the year 2019.

Roll Call: All Yeas – Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Ms. West

**NOMINATE & APPOINT VICE-PRESIDENT**

Mr. LaForgia called for nominations for Vice-President.

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Mr. Talucci nominated Mr. LaForgia for Vice-President. With no other nominations having been made, nominations were closed. Mr. LaForgia thanked the Board and accepted the nomination to serve as Vice-President.

On motion of Mr. Provenzale, seconded by Mr. Talucci, Mr. LaForgia was appointed Vice-President of the Board of Health for the year 2019.

Roll Call: All Yeas – Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Ms. West

### **NOMINATE AND APPOINT ATTORNEY**

Mr. LaForgia called for nominations for Board of Health Attorney.

Ms. West nominated Thomas J. Romans, Esq. With no other nominations having been made, nominations were closed.

On motion of Mr. Talucci, seconded by Mr. Provenzale, Mr. Romans was appointed Board of Health Attorney for the year 2019.

Roll Call: All Yeas – Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Ms. West

Mr. Romans thanked the Board for the appointment.

### **PROFESSIONAL SERVICES CONTRACT**

Mr. LaForgia announced that the 2019 Professional Services Contract was changed to increase the amount of funding for “Other Legal Services” from \$750 to \$1,075, as requested in the budget. There were no other changes made to the contract.

On motion of Mr. Talucci, seconded by Mr. Provenzale, the 2019 Professional Services Contract with Thomas J. Romans, Esq. was approved and Mr. LaForgia was authorized to execute same.

Roll Call: All Yeas - Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Ms. West

### **PROFESSIONAL SERVICES RESOLUTION, #1-19**

Ms. Dubowick read Resolution #1-19:

WHEREAS, it is necessary for the Board of Health of the Borough of Oakland to engage in the services of a Board of Health Attorney for 2019; and

WHEREAS, funds will be available by way of budget to compensate said Board of Health Attorney; and

WHEREAS, N.J.S.A. 40:11-1 et sec. exempts professional services from certain requirements of public bidding provided a notice of the appointment be printed in a newspaper of general circulation within the municipality; and

WHEREAS, Board of Health member Mary Ann West has nominated Thomas J. Romans, Esq. to serve as the Board of Health Attorney for the year 2019; and

WHEREAS, the Board of Health of the Borough of Oakland will receive an Affirmative Action compliance statement from Thomas J. Romans, Esq. prior to entering into a contract, and

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NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Borough of Oakland that said Board of Health Attorney be and is hereby appointed for the year 2019; and

BE IT FURTHER RESOLVED, that compensation for said Board of Health Attorney for the year 2019 shall be claimed, approved and paid in the manner set forth in N.J.S.A. 40a:5-18 and pursuant to agreement to be entered into between parties; and

BE IT FURTHER RESOLVED that the contract amount shall not exceed \$4,000.00 (\$2,925.00 retainer and \$1075.00 other legal services) without further authorization of the Board of Health of the Borough of Oakland, and the Chief Financial Officer has certified sufficient funds are available in Account #19-01-27-330-028; and

BE IT FURTHER RESOLVED that the President of the Board of Health of the Borough of Oakland is hereby authorized to sign the agreement on behalf of the Board of Health of the Borough of Oakland; and

BE IT FURTHER RESOLVED, that the Secretary of the Board of Health of the Borough of Oakland shall cause a notice of the adoption of this resolution to be printed in a qualified newspaper within ten (10) days after passage hereof.

On motion of Mr. LaForgia, seconded by Ms. West, Professional Services Resolution #1-19 was adopted.

Roll Call: All Yeas - Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Ms. West

### **DESIGNATE OFFICIAL NEWSPAPER**

Mr. LaForgia asked for a motion to designate the official newspaper.

On motion of Mr. Provenzale, seconded by Ms. West, The Record was designated as the Official Publication to receive all Board of Health legal notices in 2019, providing, however, that in the event a deadline cannot be met by The Record, the Suburban Trends is designated to receive such notices as well as other public meeting notices.

Roll Call: All Yeas - Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Ms. West

### **ADOPT BY-LAWS**

Mr. LaForgia asked if anyone wanted to make changes to the By-Laws. No changes were proposed.

On motion of Mr. Provenzale, seconded by Ms. West, the By-Laws were adopted for the year 2019.

Roll Call: All Yeas - Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Ms. West

### **ADJOURNMENT**

On motion of Mr. Talucci, seconded by Ms. West, the Re-organization portion of the meeting was adjourned at 7:54 PM.

Roll Call: All Yeas – Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Ms. West

## **REGULAR MEETING**

### **REGULAR BUSINESS**

#### **CALL TO ORDER**

Mr. LaForgia called the meeting to order at 7:54 PM.

#### **ROLL CALL**

All Yeas – Mr. LaForgia, Mr. Provenzale, Mr. Talucci and Ms. West

#### **Absent Members**

Ms. Ashkenazi and Mr. Ashkenazi were absent due to vacation and Mr. Tiffinger was still recovering from his injuries.

On motion of Mr. Provenzale, seconded by Ms. West, the absences were excused.

Roll Call: All Yeas - Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Ms. West

#### **OTHERS PRESENT**

Council Liaison Pasquale Pignatelli, Board of Health Attorney Thomas J. Romans and Principal REHS Marjorie Vanacore

#### **MEETING ANNOUNCEMENT**

Mr. LaForgia announced that the meeting was being held in accordance with the regulations of the Public Meetings Law, notices of which were sent to The Record, Suburban Trends and any other persons requesting same.

#### **ADOPTION OF MINUTES**

The Board reviewed the December minutes.

On motion of Mr. Provenzale, seconded by Mr. Talucci, the minutes were approved.

Roll Call: All Yeas – Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Ms. West

#### **REVIEW REPORTS**

The Board reviewed the following reports:

- BCDHS Public Health Nursing & Activity Report & CDRSS Report – December
- REHS' Monthly Report & Summaries – December
- Tyco Animal Control Report – December
- Secretary's/Registrar's Report – December

On motion of Mr. Provenzale, seconded by Ms. West, the reports were accepted.

Roll Call: All Yeas – Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Ms. West

#### **PAYMENT OF BILLS**

The Board reviewed the following bills:

**Charged to 2018 Budget:**

<b>12/31/2018 – North Jersey Media Group</b> (Advertise 2019 BOH Meeting Schedule in The Record)	<b>\$ 52.75</b>
<b>12/31/2018 – North Jersey Media Group</b> (Advertise 2019 BOH Meeting Schedule in the Suburban Trends)	<b>\$ 39.74</b>
<b>01/01/2019 – Tyco Animal Control</b> (December 2018 Monthly Animal Control Services, per Contract)	<b>\$ 1,275.00</b>
<b>01/01/2019 – Tyco Animal Control</b> (December Emergency Responses – 3 responses, per Contract)	<b>\$ 180.00</b>

**Charged to 2019 Budget:**

<b>01/15/2019 – Thomas J. Romans, Esq.</b> (Retainer due for attending 1/15/2019 BOH Meeting, per Contract)	<b>\$ 243.75</b>
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On motion of Ms. West, seconded Mr. Provenzale, the Board approved the bills for payment.

Roll Call: All Yeas – Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Ms. West

**UNFINISHED BUSINESS**

No unfinished business.

**NEW BUSINESS**

Council Liaison Pignatelli reported about an article that appeared in The Record regarding bills being proposed on marijuana. The article briefly described the responsibilities of a health educator, health officer and registered environmental health specialist and was written by the chairperson of each of the professional organizations all of whom were of the opinion that public health should be invited because marijuana is a public health issue. Council Liaison Pignatelli felt it was a good article.

Also discussed were the effects of both alcohol and marijuana on the developing brain. Mr. Talucci pointed out that the percentage of alcohol is included on the label of all alcoholic beverages, but marijuana is not labeled with the amount of THC it contains which makes it more dangerous.

**OTHER BUSINESS**

No other business reported.

**ADJOURNMENT**

On motion of Mr. Talucci, seconded by Mr. Provenzale, the meeting was adjourned at 8:12 PM.

Roll Call: All Yeas – Mr. LaForgia, Mr. Provenzale, Mr. Talucci, Ms. West

APPROVED:

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Stephen C. Tiffinger, President

ATTEST: \_\_\_\_\_  
Karin Kennedy Dubowick, Secretary

DATE: \_\_\_\_\_