

**REGULAR MEETING
OF THE OAKLAND BOARD OF HEALTH**

June 15, 2021 - 7:30 p.m.

ZOOM MEETING MINUTES

REGULAR BUSINESS

CALL TO ORDER

Mr. Tiffinger called the meeting to order at 7:32 PM.

Roll Call: Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Laterra, Mr. Provenziale, Mr. Talucci, Mr. Tiffinger

Absent Members

All members present.

Others Present

Board of Health Attorney Thomas J. Romans, Senior REHS Kristin Caperino

MEETING ANNOUNCEMENT

Mr. Tiffinger read the meeting announcement: This meeting is being held in accordance with the open public meetings law, duly announced, submitted to the newspaper and advertised more than 48 hours in advance of the meeting and notice posted in the municipal building and on the borough website.

OPEN PUBLIC COMMENT

On motion of Mr. Provenziale, seconded by Mr. Laterra, the meeting was open for public comment.

Roll Call: Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Laterra, Mr. Provenziale, Mr. Talucci, Mr. Tiffinger

Resident Shaun Scott, who resides at 34 Dacotah Ave, addressed the Board of Health. He stated that he has gone through the process and cost of getting a variance approved by the Board of Adjustment to build an addition onto his house, however, after having gotten the variance, he is now unable to move forward with the addition because the Health Department will not approve his building plan.

Ms. Caperino, the Health Inspector, stated that she had made a comment on the Review Form for that variance that they "must show full septic system and clarify how many components" because there were no records in the septic file for that property that show it. She never received that documentation, so she never approved the plan. The Board of Adjustment approved the variance without her approval. She does not approve the plan currently submitted to her because it proposes 3 bedrooms and the only documentation that she has in the file and from the Tax Assessor's office state that it is a 2 bedroom septic. Therefore, a new 3 bedroom septic would need to be installed before the plan could be approved.

Mr. Scott stated that he has several documents that he OPRA requested which show that the house has been a 3 bedroom in the past, and therefore the septic was good for 3 bedrooms. He stated that his contractors, attorneys and engineer agree that the number of bedrooms a house has indicates the number of bedrooms the

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septic has capacity for and the house was previously listed as a 3 bedroom. He stated that he could get an letter from the original owner stating such.

Ms. Caperino stated that she gets her information for number of bedrooms by viewing the most current documentation that she has in the septic file, and that when there is insufficient information in the septic file that she then defers to the Tax Assessor's office to obtain the number of bedrooms that a home has been assessed for. Since Mr. Scott would not accept her explanation of what is required during their original discussion of the issue, she referred the matter to her supervisor, Laura Folco, with whom Mr. Scott has been communicating.

Mr. Scott asked if there was a way that this could be resolved so that he could move forward with the addition that the Board of Adjustment approved.

Mr. Provenzale suggested that getting a new tax assessment could clarify the number of bedrooms.

Mr. Scott stated that when he went to the Health Department to submit his documents to her, she was not there and he asked her when she would be in the office.

Ms. Caperino suggested that he leave documentation with Ms. Steele at the office and she will view it when she is in. Ms. Caperino does not have regular office hours and therefore cannot give a specific time that she will be in.

Mr. Scott stated that he would drop off the documents to the Health Department.

CLOSE PUBLIC COMMENT

On motion of Mr. Provenzale, seconded by Mr. LaForgia, the meeting was closed for public comment.

Roll Call: Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Laterra, Mr. Provenzale, Mr. Talucci, Mr. Tiffinger

ADOPTION OF MINUTES

The Board reviewed the May minutes.

On motion of Mr. LaForgia, seconded by Mr. Laterra, the May minutes were adopted.

Roll Call: Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Laterra, Mr. Provenzale, Mr. Talucci, Mr. Tiffinger

REVIEW REPORTS

The Board reviewed the following reports:

- BCDHS Public Health Nursing Activity Report & CDRSS Report – May
- REHS' Monthly Report & Summaries – May
- Tyco Animal Control Report – May
- Secretary's/Registrar's Report – May

On motion of Mr. Provenzale, seconded by Mr. Talucci, the reports were accepted.

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Roll Call: Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Laterra, Mr. Provenziale, Mr. Talucci, Mr. Tiffinger

PAYMENT OF BILLS

The Board reviewed the following bills:

Services to be Charged to 2021 Budget:

6/1/2021 – Tyco Animal Control (Animal Control Services for May, per contract)	\$ 1,325.00
6/1/2021 – Tyco Animal Control (Animal Control Emergency Services for May, per contract)	\$ 60.00
6/15/2021 – Thomas J. Romans, Esq. (Retainer due for attending 6/15/2021 BOH Meeting, per 2021 Professional Services Contract)	\$ 243.75

On motion of Mr. LaForgia, seconded Mr. Talucci, the Board approved the bills for payment.

Roll Call: All Yeas – Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Laterra, Mr. Provenziale, Mr. Talucci, Mr. Tiffinger

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

OTHER BUSINESS

It was mentioned that, barring unforeseen circumstances, Board of Health meetings will be permitted to be held in-person beginning with the September 21st, 2021 meeting – location has not yet been determined.

SUMMER ADJOURNMENT

SUMMER ADJOURNMENT

On motion of Mr. LaForgia, seconded by Mr. Provenziale, the Board voted to adjourn meetings for July and August or by call of the Chair with sufficient advance notice to publicize the meeting, as required by the Open Meetings Law.

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Roll Call: Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Laterra, Mr. Provenziale, Mr. Talucci, Mr. Tiffinger

HANDLING OF CERTAIN MATTERS

On motion of Ms. Ashkenazi, seconded by Mr. Ashkenazi, the Board authorized Mr. Tiffinger and, in his absence, Mr. LaForgia, to handle any problems arising during the period of summer adjournment. Problems shall be submitted to the President or Vice-President for review and suggested action, with all such matters reported for ratification at the next regular meeting of the Board of Health.

Roll Call: Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Laterra, Mr. Provenziale, Mr. Talucci, Mr. Tiffinger

PAYMENT OF JULY & AUGUST BILLS

On motion of Mr. LaForgia, seconded by Mr. Provenziale, the Board authorized Mr. Tiffinger and, in his absence, Mr. LaForgia, to approve for payment any bills received during the period of summer adjournment, same to be ratified at the next regular meeting of the Board of Health.

Roll Call: Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Laterra, Mr. Provenziale, Mr. Talucci, Mr. Tiffinger

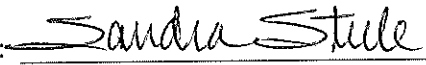
ADJOURNMENT

On motion of Mr. Provenziale, seconded by Mr. LaForgia, the meeting was adjourned at 8:33 PM.

Roll Call: Ms. Ashkenazi, Mr. Ashkenazi, Mr. LaForgia, Mr. Laterra, Mr. Provenziale, Mr. Talucci, Mr. Tiffinger

APPROVED:


Stephen C. Tiffinger, President

ATTEST: 
Sandra Steele, Secretary

DATE: 9/22/2021