



# Oakland Communications

**Chairman:** Ryan Schwertfeger

**Vice Chairwoman:** Elizabeth Llorente

**Secretary:** Vacant

**Commissioners:** Jim Barry, Michael Gambatese,  
Andrea Levy, Alex McVeigh

**Alternates:** Patricia Carrera, Salma Chiu

**Council Liaison:** Grant Van Eck

**Junior Member:** Benjamin Good

## Oakland Communications Commission Agenda: 11/1/2021

**MEETING CALLED TO ORDER: 7:30 P.M.**

### **FLAG SALUTE & MOMENT OF SILENCE**

THIS MEETING IS BEING HELD IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, DULY ANNOUNCED AND POSTED IN THE OAKLAND MUNICIPAL BUILDING.

### **DECISION ON ACTING SECRETARY FOR THE MEETING**

### **ROLL CALL**

ALL COMMISSIONERS PRESENT UNLESS NAME LISTED BELOW. IF LATE, WHAT TIME ARRIVED.

### **CHAIRMAN'S REPORT**

- DidjaTV/Local BTV Launch of Oakland TV Channel
- Altice Discussions Update
- Update on Letter Sent to RIH BOE and Oakland BOE per September Meeting

### **OPEN TO PUBLIC DISCUSSION, ONLY IF PUBLIC PRESENT**

LIMIT OF 3 MINUTES PER PERSON WITH OPEN SESSION NOT TO EXCEED 15 MINUTES UNLESS EXTENDED BY MAJORITY VOTE OF THE COMMISSION.

### **APPROVAL OF MINUTES**

- September 2021

### **THE BOROUGH REPORT**

#### ***BOROUGH ADMINISTRATOR ASSISTANT & COUNCIL LIAISON***

- OCC Secretary Update: Temporary Measures & in 2022 Borough Budget? - Michael
- VHS to MP4 Conversion Project Update – Michael
- Senior Center AV Grant/Cameras – Michael
- Welcome to Oakland Packet Moved to Committee Level – Michael
- Website & Social Media Committee Revamp - Grant Van Eck
- Fiber Loop Update - Grant Van Eck

### **COMMITTEE REPORTS**

- **TV Committee:** *Jim Barry*
  - Volunteers Needed

- Candidates Forum Completion and Airing
- Council Meetings Back in Chambers
- Bumpers for Oakland TV – Benjamin Good
- Work on Intro to New Program Featuring Old Recordings that were Converted - Benjamin Good
- *Exploring Oakland* Update – Benjamin Good
- **Bulletin Board Committee:** *Salma Shamy*
  - Remote Access Update
    - Salma and Patricia have Remote Access! Jim?
    - Andrea - Taken Online Training, Completed Paperwork to Vinnie?
  - Birthdays, Anniversaries, etc. on Oakland TV Bulletin Board – To Be Announced and Launched Only Once Andrea has remote access so there are enough volunteers to handle the work
- **Newsletter Committee:** *Elizabeth Llorente*
  - Top Story Ideas
  - More Volunteers Needed
- **Website/Social Media Committee:** *Barbara Procopi*
  - Commissioner Gambatese expressed interest in taking over the committee. Will be meeting with current committee members soon to see who wants to remain on board and who wants to leave the committee.
- **Review Committee:** *Ryan Schwertfeger*
  - Did not meet, no report.
- **Grants Committee:** *Ryan Schwertfeger*
  - Did not meet, no report.

## OLD BUSINESS

## NEW BUSINESS/DISCUSSION ITEMS

- OCC Proposed Budget & Capital Requests for 2022
- OCC Proposed Bylaws Update: Clarify Candidates' Forum Rules, Include CF Online Recording Retention, Update and Add Duties to Several Committees
- Oakland TV Sponsorships - View Rough Draft to Get Feedback. Full Discussion at January 2022 Meeting.

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## UPCOMING OCC MEETING DATES, EVENTS, AND DEADLINES

- Holiday Lighting Ceremony
- Mid-December – If your term is expiring and you want to be reappointed, please submit a Citizen Leadership Form to Borough Clerk.
- January Borough Council Meetings: Typically a swearing in, Reorganization, and regular meetings.

## MEETING ADJOURNED

**THE NEXT COMMUNICATIONS COMMISSION MEETING WILL BE HELD  
ON MONDAY JANUARY 24, 2022 AT 7:30 PM IN COUNCIL CHAMBERS.**

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Commissioner <b>Jim Barry</b>	End of 2021
Commissioner <b>Michael Gambatese</b>	End of 2022
Commissioner <b>Andrea Levy</b>	End of 2022
Commissioner <b>Liz Llorente</b>	End of 2022
Commissioner <b>Alex McVeigh</b>	End of 2023
Commissioner <b>Ryan Schwertfeger</b>	End of 2023
Commissioner Vacancy	End of 2021
Alternate Commissioner 1: <b>Patricia Carrera</b>	End of 2022
Alternate Commissioner 2: <b>Salma Shamy</b>	End of 2023
Junior Member: <b>Benjamin Good</b>	End of 2021