

Oakland Communications Commission
Meeting Minutes
March 19, 2014

The meeting was called to order at 7:10 p.m. by Chairman Foley with the roll call. Present were Chairman Foley, and Commissioners Barry, Birks, Contrini, and Tuohy. Absent were Commissioners Coppa and Kikot.

Open Public Meetings act: "This meeting is being held in accordance with the Open Public Meetings act, duly announced and posted in the Municipal Building and on Oakland TV."

Review and acceptance of minutes from February 19, 2014 by Birks/Contrini. After discussion, motion was tabled. More info is needed from Comm. Kikot.

One member of the public present. Motion to open to public, All In Favor. Don Burns expressed his support for the idea of increasing the stipend of the TV Station Manager. He cited several examples of actions and initiatives that have been undertaken to improve the quality of the broadcasts and services provided to the town and the public.

1. Committee / Liaison reports
 - a. Chairman's report: Per Chairman Foley, OCC no longer needs new member since Mayor Schwager appointed Peter Tuohy in January. Commissioner Tuohy is joining the commission tonight for the first time. Otherwise, all is quiet.
 - b. CrossRoads: Commissioner Kikot did not attend this meeting. We need to review the Crossroads budget and other info, thus the tabling of the last month's minutes.
 - c. Television: Per Commissioner Birks, all is fine, but more volunteers are needed. New cameras and other equipment has been installed and is being integrated into the broadcasting.
 - d. Website: Per Chairman Foley, very little has been submitted to the bulletin board recently, however Ron Lottermann has again volunteered to do the slide creation for the bulletin board. His graphics are excellent.
 - e. Bulletin Board: Per Commissioner Birks, nothing further to add.
 - f. M&C Liaison: Councilman Kulmala brought up several groups and conventions that some commissioners might find enlightening. He will also continue working to encourage the BOE to rejoin the Crossroads publication.

2. New Business

- a. Mission/procedure overview for new commissioner – discussion was had with Commissioner Tuohy, who is familiar with some of our operations and looks forward to working on the OCC.
- b. Budget
 - i. Station manager stipend increase – Commissioner Birks was excused from the meeting room for this discussion. Background on the origins of the TV station mgr position were discussed. Particulars of the OCC budget status as well as the ongoing responsibilities and contributions of the manager were reviewed. Motion was made and passed for a resolution to the Council for an increase in the stipend from \$300 per month to \$400 per month, retroactive to January 1, 2014.
 - ii. Crossroads postage and mailing – discussion postponed.
- c. Upcoming TV shoots – Easter Egg Hunt possible, Baseball Opening Day Parade.
- d. Mission – no discussion this month.

3. Adjourn at 8:15.