

# **Oakland Communications Commission**

## **Meeting Minutes**

### **November 19, 2014**

#### **Roll Call-7:07 pm.**

The following Commissioners were present: Peter Foley, Tim Contrini, Peter Tuohy and Fred Birks. Also present: Counsel Liaison Eric Kulmala  
Commissioners Frank Coppa, Jim Barry and Peter Kikot were absent.

#### **Flag Salute**

#### **Moment of Silence**

#### **Open Public Meetings Act:**

"This meeting is being held in accordance with the Open Public Meetings Act, duly announced and posted in the municipal building and on Oakland TV."

#### **Review and Acceptance of Minutes from October 15, 2014:**

A motion to approve the minutes from October 15, 2014 was made by Commissioner Birks and seconded by Commissioner Tuohy, all yeas.

#### **Time Open for Public Comments:**

No public present

#### **Committee / Liaison Reports:**

##### **Chairman's Report:**

Chairman Foley reported that things are moving along well, have not heard any complaints recently.

Since we have used all the money in our budget for this year we will not be able to publish a fourth issue of the CrossRoads.

As discussed at last months meeting commissioners must have a valid reason to be excused from meetings. Borough Resolution 14-68 states "Consistent with the provisions of N.J.S.A. 40A:16-3 and 40A:9-12.1, the office of the Mayor or the member of council or any person appointed to any board, committee, commission, authority or other agency shall be deemed vacant if such individual fails to attend and participate at meetings of such body for a period of eight (8) consecutive weeks or for four (4) consecutive regular meetings whichever shall be of longer duration without being excused by a majority of the members of such body."

Commissioner Kikot has not attended a meeting since February and has not provided any reason, in fact has not been in contact at all.

The consensus of the commission is that Commissioner Kikot should be removed.

Chairman Foley will inform the Borough Clerk that Mr. Kikot has vacated his position on the Oakland Communications Commission and we will look for a replacement.

**CrossRoads Report:**

Commissioner Kikot was absent, no report.

**Television Report:**

Commissioner Birks reported that all is running well and the new fixed camera mounted in the council chambers is working great.

He recently spoke to a friend that might have some equipment to donate to the Borough for the mobile studio project, he will keep us posted.

**Website:**

Chairman Foley reported that the website is running good and when things come in they get posted.

Waiting to hear from the borough administrator regarding the status of the new borough website that is in the works.

**Bulletin Board:**

Commissioner Birks reported the bulletin board is running well and this time of year things typically slow down.

**M&C Liaison Report:**

Councilman Kulmala reported that as part of the lighting project being done at the recreation complex this winter the borough has added the installation of underground electrical conduit. This conduit will be used in the future to run fiber optic cable around the complex. Once the cables are run there will be many benefits.

**Old Business:****Budget Packets:**

Chairman Foley stated that the budget packets for next year need to be finished. Commissioner Birks stated he is almost finished and he will forward it to Borough Administrator Kunze when complete. Chairman Foley instructed Commissioner Birks to add in enough funds to purchase a 50"-55" flat panel TV to be installed in the council chambers. This was requested by the council and will be used for presentations during council meetings.

**Television Committee Recruiting:**

Commissioner Birks reported that he is always looking for help on the TV committee; the mobile studio/bus should help greatly.

**Broadcasting Events, Equipment:**

Commissioner Birks stated the next filming will be the Tree Lighting if he can get the volunteers needed. Chairman Foley stated we need to think about what new equipment we need.

**CrossRoads Postage, Mailing, Proofreading and Feedback:**

Commissioner Kikot was absent, no discussion.

**New Business:****Approaching Term Expirations, Reorganization Options:**

Chairman Foley stated that anyone whose commission is due to expire this year must file the Citizen Leadership Form if they choose to remain on the commission. Next meeting we will discuss our reorganization options.

**Upcoming TV Shoots:**

Commissioner Birks stated the next filming will be the Tree Lighting if he can get the volunteers needed.

**Adjournment:**

At 8:03 pm a motion to adjourn the meeting was made by Commissioner Contrini and seconded by Commissioner Birks, all yeas.

**The next meeting is scheduled for Wednesday December 17, 2014**

**Commissioner Term Expirations:**

Barry – 12/2014

Kikot – 12/2014

Foley – 12/2014

Birks – 12/2015

Coppa – 12/2015

Contrini – 12/2016

Tuohy – 12/2016

**Recorded By:**

**Tim Contrini**

