

Oakland Shade Tree Commission
Borough of Oakland,
Bergen County

RFQ – Tree Removal and Pruning

17-April-2024

Received no later than
Monday May 6, 2024 by 4pm
1 Municipal Plaza
Oakland, NJ 07436

Quotes Received

Quotes will be received until **4:00pm on Monday May 6, 2024** at the Oakland Municipal building located at 1 Municipal Plaza, Oakland, NJ 07436 or via email at shadetree@oakland-nj.org. Quotes will be opened and reviewed by the Shade Tree Commission at 7:30 Monday 6-May-24 at the Oakland Senior Center located at 20 Lawlor Drive Oakland, NJ pm no RFQ's will be accepted after 4pm. Please submit any questions or RFI's via email to: shadetree@oakland-nj.org or 201-337-8104 ext 3022 by **3pm, April 30, 2024**. All RFI's with answers will be posted on the borough website and via email if provided by bidder. It is the responsibility of the bidder to confirm the DPW secretary has the correct email address on file. Quotes must be delivered in a sealed envelope with "OSTC Pruning and Removal RFQ" written on the outside of the envelope. Electronic submittals will not be accepted.

Each Bidder shall:

- Completely fill in all the blanks on the attached RFQ spread sheet. Pricing received in any other form will not be accepted.
- Have the proposal signed by an authorized company representative.
- Submit with the RFQ Form a Business Registration Certificate.
- Submit with the RFQ Form a Certification of Non-Debarment for Federal Government Contracts
- Be required to provide proof of insurance. (see General Requirements & Exhibit A) No bid or performance bonds are required.
- Supply a copy of NJ LTE or LTCO license
- Supply a copy of ACRT Line Clearance Certification
- Project is a prevailing wage job.

The Borough reserves the right to revoke or modify this RFQ at any time prior to the due date. The borough may award individual RFQ items to different contractors.

All trees listed on the RFQ are assumed to be located within the Borough Right-Of-Way (ROW) generally assumed to be within 10' of the edge of road.

Basis for Comparing Quotes

The Shade Tree Commission will determine the low bidder based upon the unit pricing for each RFQ item.

Right to Reject

The Mayor and Borough Council or Shade Tree Commission reserve the right to reject any or all bids, to reject unbalanced bids, to waive any informality therein in the bid, and to accept any bid that will be in the best interest of the Borough of Oakland according to N.J.S.A. 40A:11-1

GENERAL REQUIREMENTS**Description of Work**

The work covered by this contract document shall include, but not be limited to, the furnishing of all labor, materials, equipment, and incidentals related to performance of all operations in connection with the removal and pruning of trees and the grinding (in locations specified) of the remaining tree stumps to a depth of six (6) inches below the surrounding grade. For locations where stump is to be ground the Contractor is responsible for removal of grindings and installation of topsoil and seed.

In some cases, the tree removal will be selective removal and clearing of standing trees adjacent to live standing trees to remain.

Any damage to non-designated vegetation, trees to remain, structures, utility wires, utility pipelines and services, private property, fences, mailboxes, or other existing improvements and vegetation to remain shall be repaired by the tree contractor who is executing the tree work at no additional cost to the Borough.

The locations of most trees to be removed will be field marked as per the attached spreadsheet locations are also described in the description column on the spread sheet.

Measurement and Payment

Contractor will submit a request for payment upon completion of entire scope of work. At which point a representative from the borough will field inspect to verify completion. The inspection process will take several days.

Time of Completion

The selected contractor(s) work is to be completed by Fri, June 14, 2024. This date shall be extended as needed pending weather disruptions.

Working Hours

Unless otherwise permitted no work shall be done between the hours of 6PM & 8AM nor on Saturday or Sunday, except as necessary, and with prior Borough approval, to secure and protect the work.

Maintenance and Protection of Traffic

The Contractor shall plan and carry out the work to provide for the convenient and safe passage of both vehicular and pedestrian traffic through the worksites.

Save Harmless

The Contractor agrees to protect and save harmless the Borough of Oakland from all costs, expenses or damages that may arise from work.

Performance of the Work

The Contractor shall not subcontract any part of the work. The Contractor shall supervise and direct the work, using its best skills and attention and be solely responsible for all construction means, methods, techniques, sequences and procedures. **While working in borough the contractor will have a supervisor charged with making decisions on the companies behalf immediately available to take calls from a representative of The Borough.**

Insurance

The Contractor shall not commence work until the Borough has obtained the required Insurance Certificate(s). The insurance requirements are listed in Exhibit A attached.

Conflicts

When there is a conflict within this contract document the more restrictive language shall govern.

SPECIFICATIONS

Technical Specifications

ANSI A300 TREE PRUNING ~ PART 1. All work is to performed consistent with ANSI A300 standards.

Utility Markouts

Contractor shall upon award of the contract contact NJ One Call system and secure a mark out along the frontage of each property to confirm utility locations and assist with tree removal and stump grinding.

General Notes:

1. The existing dead and live standing trees designated for removal shall be cut, cleared, removed, disposed of, and stump ground and removed to a depth of six (6) inches below the surrounding grade. Stumps noted as "Flush Cut" will be removed to a height of 1" above the surrounding grade.
2. Standing trees to be removed shall be felled to prevent damage to adjacent vegetation, structures, overhead utility wires and general property.
3. Remove trees, stumps, and all debris in a manner that does not compact or disturb the soil. Any ground disturbed by long felling, log skidding, equipment tracks etc shall be restored to it's original condition by the contractor.
4. All logs, branches, leaves, debris, stump grindings and all shall be removed by the Contractor from the limits of work to the satisfaction of the Borough representative.
5. Adjacent trees, shrubs, lawns, driveways, side walks, mailboxes etc. shall be protected during the progress of the work.
6. The Contractor shall make every effort to avoid destruction of and damage to trees and shrubs not designated to be removed so as not to unduly disturb the ecological or environmental quality of the area.

Disposal of Materials and Debris

The disposal of materials and debris accumulated by the tree removal and stump grinding activities is regulated under the Solid Waste Management Act (NJSA 13:1 E-1) and is governed by NJAC 7:26 et seq. The Contractor shall dispose of the material and debris according to the solid waste management plan developed by the solid waste management district of origin. Proper documentation from the disposal facility shall be submitted to the Borough and/or Borough's authorized representative.

RFQ FORM

Item Description

All RFQ items shall consist of furnishing all labor, materials, equipment, dumping and incidentals to the performance of all operations in connection with the removal, grinding, flush cutting or pruning of specified standing trees and remaining stumps. Pricing is to include the removal and disposal of all trunks, branches and grindings and the restoration of all surrounding disturbed areas.

Quantity and Payment

Payment will be made based on the cumulative total of the RFQ items awarded at the unit price bid for the item.

Oakland Tree Removal/Pruning 4-10-24										
Location	On Street	Tree Species	Condition	Priority Rating (1 to 5)	Wires	Removal /Pruning	Action	Marked	Status	Notes
57 Academy Circle		Pin Oak	Good	5	YES	Prune	Prune	White Dot on trunk	Open	Deadwood/ Correctional pruning
26 Sioux Ave		White Oak	Good	5	YES	Prune	Prune	White Dot on trunk	Open	Deadwood/ Correctional pruning
26 Sioux Ave		White Oak	Good	5	YES	Prune	Prune	White Dot on trunk	Open	Deadwood/ Correctional pruning
26 Sioux Ave		Black Oak	Good	5	YES	Prune	Prune	White Dot on trunk	Open	Deadwood/ Correctional pruning
54 Manito Ave		Tulip Poplar	Poor	1	NO	Removal	Remove and Grind	White Dot on trunk	Open	Hazard
52 Powder Mill Lane		Silver Maple	Poor	1	NO	Removal	Remove and Grind	White Dot on trunk	Open	Hazard
32 Park Dr		Oak species	Good	5	YES	Prune	Prune	White Dot on trunk	Open	Deadwood/ Correctional pruning
Rec field, hockey rink	Behind back stop, Lawlor Dr	Pin Oak	Poor	1	NO	Removal	Remove cut flush	White Dot on trunk	Open	Deadwood/ Correctional pruning
52 Academy Circle		Pin Oak #1	Good	5	YES	Prune	Prune	White Dot on trunk	Open	Deadwood/ Correctional pruning
52 Academy Circle		Pin Oak #2	Good	5	NO	Prune	Prune	White Dot on trunk	Open	Deadwood/ Correctional pruning
4 River Road		Ash	Poor	1	NO	Removal	Remove and Grind	White Dot on trunk	Open	Hazard