



Borough of Oakland, New Jersey CANNABIS BUSINESS LICENSE APPLICATION

PART 1: Applicant Information

Type of Application being sought:

☐ Cannabis Cultivation ☐ Cannabis Wholesaling ☐ Cannabis Delivery Service
☐ Cannabis Manufacturing ☐ Cannabis Distribution ☐ License Renewal

Business Entity Name: _____

Business Type:

☐ Sole Proprietorship ☐ Corporation / LLC / LLP ☐ S-Corporation ☐ Partnership
☐ Trust ☐ Non-profit Corporation ☐ Other: _____

State of Incorporation of Business Entity and Parent Company: _____

Physical Address of Business Entity: _____

Mailing Address of Business Entity: _____

Phone Number: _____

Fax Number: _____

E-Mail Address: _____

Principal Contact Person / Applicant of Record: (applicant shall be the highest level official or employee of the applying business entity such as CEO, President, Executive Director or comparable position):

Name: _____

Address: _____

Phone: _____ E-mail: _____

Attorney:

Name: _____

Address: _____

Phone: _____ E-mail: _____

Has the applicant and/or operator been denied a cannabis license (all categories) from any jurisdiction? Yes ____ No _____. If "Yes" what type of license and what reason for denial.

Has the applicant and/or operator had a cannabis license (any categories) suspended or revoked by any jurisdiction? Yes ____ No _____. If "Yes" provide reason for revocation.

PART 2: Proposed Location Information

Address of property where proposed facility will go including property address and street/mailling address (if different):

Block _____ Lot _____ Qual _____ (if commercial condo)

Describe the location within the building where the proposed facility will be located (i.e. entire building, first-second floors, etc.):

Square footage of lease area: _____
Anticipated number of employees: _____
Days and Hours of operation: _____
Description of Ingress and Egress: _____

Does the facility have parking? Yes ____ No _____. If "Yes" where is the parking located?

PART 3: Property Owner Information

Owner Name: _____

Address: _____

Phone: _____ E-mail: _____

Does the applicant have legal possession of the proposed premises by virtue of ownership, lease or other arrangement?

___ Ownership ___ Lease ___ Letter of intent ___ Other; explain _____
(Proof of legal possession or agreement must be attached. See checklist.)
(Provide a copy of the parking contract, if applicable.)

PART 4: Required Documents

The following items must be submitted with the application

1. The Applicant's Business Registration Certification authorizing it to do business in the State of New Jersey.
2. Business Plan and Corporate Governance and Capability information:
 - a. Organizational Documents, including any bylaws, operating or partnership agreements, organizational chart, including the identity and ownership interest of all owners.
 - b. A copy of a valid government-issued identification of the individuals named in Part 1 of the application.
 - c. Documents establishing that the Applicant has the fiscal ability and means to operate a cannabis related business
3. Proof of legal possession of the proposed premises.
4. A copy of the current state-approved license. If state license is pending or conditional, submit a signed affidavit giving a general description of the state license status with supporting documentation
5. An affidavit or certification affirming compliance with all requirements of state and local law.
6. A depiction of the site design, including identifying any matters requiring variance or waiver relief.
7. Exterior lighting plan
8. Exterior signage plan
9. Parking plan per the applicable Schedule of Off Street Parking Requirements and available private parking supply.
10. A depiction of the on-site traffic circulation, stacking and queuing and demonstrating the manner in which the facility's traffic will be managed so as to minimize the impact on adjacent roadways and neighborhoods.
11. Complete Hire Local Plan. Describe the Applicant's plans to hire local residents as employees in order to meet the 10% local hiring requirement. Provide copies of all related documents.
12. Complete Security Plan. Describe the steps the applicant will take to provide security at and around its location, including but not limited to, access controls, surveillance systems, alarm systems, site lighting and on-site security personnel.
13. Complete Nuisance / Odor Control Plan. Describe the mitigation measures that will be used to prevent nuisances, including but not limited to, methods and ventilation systems to control odors, noise, and waste disposal.

14. Compliance Plan (for Conditional License Applicants)
15. Standard Operating Procedures (for Annual License Applicants)
16. Any other documents the Applicant believes will be helpful in determining whether or not to grant the Applicant a license.
17. License fee of \$5,000, made payable to the Borough of Oakland
18. Initial escrow fee of \$3,500, made payable to the Borough of Oakland

OATH OF APPLICATION

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Borough of Oakland Code and all Rules and Regulations which govern my application and with all relevant and applicable provisions of the New Jersey state law.

Authorized Signature

Date

RELEASE OF LIABILITY, INDEMNIFICATION AND WAIVER:

This Application or the issuance of any decision hereunder is not intended to grant, nor shall it be construed as granting, immunity from criminal prosecution for growing, sale, consumption, use, distribution, or possession of marijuana not in strict compliance with State or Federal law. Also, since Federal law is not affected by the State Act, nothing in this application or any Borough of Oakland ordinance, policy or rule, is intended to grant, nor shall they be construed as granting, immunity from criminal prosecution under Federal law. The State Act, this Application or the issuance of any Borough approvals does not protect users, caregivers or the owners of properties on which the medical use of marijuana is occurring from Federal Prosecution, or from having their property seized by Federal authorities under the Federal Controlled Substances Act. Upon completion of this application, the undersigned individually and on behalf of _____, as its duly authorized agent, hereby unconditionally and irrevocably waives, discharges, and releases the Borough of Oakland, its agents, employees and officials from any and all claims damages and liability in any way arising out of or related to the premises including, but not limited to any and all acts, omissions damages or injuries to any person or property resulting from any act, omission,

condition, occurrence or criminal act occurring upon or in relation to the premises, and to indemnify, defend, and hold harmless the Borough of Oakland, including its agents, employees and officials to the fullest extent permitted by law and equity for any and all claims, damages, injuries or liabilities at law or equity in any way arising out of or related to any acts, omissions, activities, conditions or occurrences or incidents in any way related to the premises. Additionally, the applicant hereby agrees to not violate any of the laws of the State of New Jersey or the ordinances of the Borough of Oakland in conducting the business which is the subject of this application. As well, the applicant agrees to make the premises open for inspection upon request by the Construction Official, the Fire Department, and law enforcement officials for compliance with all applicable laws and rules, during the stated hours of operation/use and as such other times as anyone is present on the premises. The applicant agrees to quarterly inspections by the Borough Official's designee to confirm business is operating in accordance with applicable laws including, but not limited to State Law and Borough Ordinances.

Applicant's Name (print)

Applicant's Signature

Title

Date

AFFIDAVIT OF COMPLIANCE WITH NEW JERSEY STATE AND LOCAL LAWS REGARDING AFFIRMATIVE ACTION; ANTI- DISCRIMINATION; AND FAIR EMPLOYMENT PRACTICES:

I, _____, hereby certify that the applicant (including the owners and operators of the proposed facility) is in compliance with all State and Local laws regarding affirmative action; anti-discrimination; and fair employment practices and will continue to remain in compliance so long as they are operating in the Borough of Oakland in accordance with this application and any subsequent approvals granted as a result.

Further, I, _____, hereby certify that the applicant (including owners and operators of the proposed facility) will not and shall not discriminate based upon race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

Applicant's Name (print)

Applicant's Signature

Title

Date

Submit your completed application to:

Wendi Seelin, Acting Borough Clerk
1 Municipal Plaza
Oakland, NJ 07436

E-Mail: boroclerk@oakland-nj.org

The Cannabis Business License for _____ is hereby:

____ Approved

____ Denied

Signed: _____

Name: _____

Title: _____

Date: _____



Borough of Oakland, New Jersey CANNABIS BUSINESS LICENSE APPLICATION

FOR BOROUGH USE ONLY

Applicant: _____

Application Date Received: _____

Internal Distribution: _____

Comments Received: _____

Council Endorsing Resolution Adopted: ____ Yes ____ No Date: _____

License Issued: ____ Yes ____ No Date: _____