

REGULAR MEETING OF THE MAYOR AND COUNCIL
HELD AT THE
MUNICIPAL COURT /COUNCIL CHAMBERS
10 LAWLOR DRIVE, OAKLAND, NEW JERSEY
WEDNESDAY JANUARY 8, 2014

MOVE TO EXECUTIVE SESSION:

On motion of Councilman Visconti, seconded by Councilman Pignatelli, the following resolution be introduced, adopted and duly passed on roll call vote:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, (N.J.S.A. 10:4-12) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Oakland, County of Bergen, State of New Jersey, as follows:

1. The public shall be excluded from discussion of action upon the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
Contracts, Personnel
3. The Mayor and Council shall release and disclose to the general public the discussion and actions taken on the subject matter of the above mentioned closed session once the Mayor and Council has arrived at a final decision on the specified subject matter.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

CLOSE EXECUTIVE SESSION:

On motion of Councilman Jensen, seconded by Councilwoman Coira, the Executive Session be closed.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

MEETING CALLED TO ORDER: By Mayor Schwager at 7:35 pm.

ROLL CALL: Mayor Schwager called the meeting to order and the Clerk called the roll. Present: Mayor Schwager, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti. Absent: Councilwoman Stagg. Also Present: Lisa M. Duncan, Borough Clerk; Richard Kunze, Borough Administrator; Brian Chewcaskie, Borough Attorney; James Mangin, Chief Financial Officer.

SALUTE TO THE FLAG:

MOMENT OF SILENCE:

MEETING ANNOUNCEMENT: Mayor Schwager announced this meeting is being held in accordance with the Open Public Meetings Law duly announced and included in the schedule of regular meetings.

EXCUSE ABSENCE:

On motion of Councilman Jensen, seconded by Councilman Visconti, the absence of Councilwoman Stagg be excused.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

MAYOR'S REPORT:

Mayor Schwager congratulated Indian Hills High School Senior Ryan Warnet who scored his 1000th point in basketball last night. She congratulated James Barry who is a fourth grader at Manito School and was Oakland's first male cheerleader. She advised that Oakland may have its first female wrestler as well. There will be a sewer meeting at the Highlands Council tomorrow. She advised that sewers are a reality and that this will be an exciting new year. She advised parents to be aware of the negative impacts of the movie Out of the Furnace.

OPENED FOR PUBLIC DISCUSSION:

On motion of Councilman Pignatelli, seconded by Councilman Jensen, this portion of the meeting be opened for public discussion.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

No comments made.

CLOSED FOR PUBLIC DISCUSSION:

On motion of Councilman Pignatelli, seconded by Councilman Jensen, this portion of the meeting be closed to public discussion.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

APPROVAL OF MINUTES: DECEMBER 23, 2013

On motion of Councilman Jensen, seconded by Councilwoman Coira, the minutes from the Mayor and Council meeting of December 23, 2013 be approved.

ROLL CALL: Yeas, Councilmembers Coira, Jensen, Visconti.
Abstain, Councilmembers Kulmala, Pignatelli.

APPROVAL OF MINUTES: DECEMBER 23, 2013 EXECUTIVE

On motion of Councilman Jensen, seconded by Councilman Visconti, the minutes from the Mayor and Council Executive Session of December 23, 2013 be approved.

ROLL CALL: Yeas, Councilmembers Coira, Jensen, Visconti.
Abstain, Councilmembers Kulmala, Pignatelli.

APPOINTMENTS:

BOROUGH ATTORNEY:

Mayor Schwager brought forth the nomination of Brian Chewcaskie of Gittleman, Muhlstock & Chewcaskie as Borough Attorney for 2014.

Motion to Consent:

On motion of Councilman Jensen, seconded by Councilman Pignatelli, the Council consented to the appointment of Brian Chewcaskie as Borough Attorney for 2014.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

LABOR ATTORNEY:

Mayor Schwager brought forth the nomination of Matthew Giacobbe of Cleary, Giacobbe, Alfieri, Jacobs, LLC as Labor Attorney for 2014.

Motion to Consent:

On motion of Councilman Jensen, seconded by Councilman Pignatelli, the Council consented to the appointment of Matthew Giacobbe as Labor Attorney for 2014.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

BOROUGH ENGINEER:

Mayor Schwager nominated Kevin Boswell of Boswell McClave Engineering as Borough Engineer for 2014.

Motion to Consent:

On motion of Councilman Jensen, seconded by Councilman Visconti, the Council consented to the appointment of Kevin Boswell as Borough Engineer for 2014.;

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

BOND COUNSEL:

Mayor Schwager nominated Steven Rogut of Rogut McCarthy as Bond Counsel for 2014.

Motion to Consent:

On motion of Councilman Visconti, seconded by Councilwoman Coira, the Council consented to the appointment of Steven Rogut as Bond Counsel for 2014.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

RISK MANAGER-LIABILITY

Mayor Schwager nominated Brown & Brown as Risk Manager-Liability for 2014.

Motion to Consent:

On motion of Councilwoman Coira, seconded by Councilman Visconti, the Council consented to the appointment of Brown & Brown as Risk Manager-Liability for 2014.

ROLL CALL: Yeas, Councilmembers Coira, Kulmala, Pignatelli, Visconti.
Abstain, Councilman Jensen.

RISK MANAGER-HEALTH BENEFITS

Mayor Schwager nominated Vozza Agency as Risk Manager-Health Benefits for 2014.

Motion to Consent:

On motion of Councilman Visconti, seconded by Councilman Jensen, the Council consented to the appointment of Vozza Agency as Risk Manager-Health Benefits for 2014.

ROLL CALL: Yeas, Councilmembers Coira, Jensen, Kulmala, Visconti.
Nay, Councilman Pignatelli.

PUBLIC DEFENDER

Mayor Schwager brought forth the nomination of Nina Remson as Public Defender for 2014.

Motion to Consent:

On motion of Councilman Jensen, seconded by Councilman Visconti, the Council consented to the appointment of Nina Remson as Public Defender for 2014.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

ALTERNATE PUBLIC DEFENDER

Mayor Schwager brought forth the nomination of Robert Kane as Alternate Public Defender for 2014.

Motion to Consent:

On motion of Councilwoman Coira, seconded by Councilman Jensen, the Council consented to the appointment of Robert Kane as Alternate Public Defender for 2014.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

PLANNING BOARD

Mayor Schwager reappointed John Morris to a four-year term on the Planning Board due to expire December 31, 2017. She appointed Jason Shafron to a four-year term due to expire December 31, 2017. She moved Gina Steele to an unexpired term as Alternate I due to expire December 31, 2014. She appointed Robert Knapp to a term as Alternate II due to expire December 31, 2015.

BOARD OF ADJUSTMENT

Mayor Schwager brought forth the nomination of Richard Lepre and Frederick Schneeweiss to reappointment of four-year terms on the Board of Adjustment and reappointment of John Madden to a two-year term as Alternate II.

Motion to Consent:

On motion of Councilman Jensen, seconded by Councilwoman Coira, the Council consented to the reappointments of Richard Lepre and Frederick Schneeweiss with terms due to expire December 31, 2017 and John Madden as Alternate II with a term due to expire December 31, 2015.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

BOARD OF HEALTH

Mayor Schwager brought forth the nomination of Maryann West and Mark Ostapczuk for reappointment to the Board of Health for three-year terms due to expire December 31, 2016.

Motion to Consent:

On motion of Councilwoman Coira, seconded by Councilman Pignatelli, the Council consented to the reappointment of Maryann West and Mark Ostapczuk to the Board of Health for three-year terms.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

RECREATION COMMISSION

Mayor Schwager reappointed Andrew Haas and Robert Scalabrini to five-year terms on the Recreation Commission due to expire on December 31, 2018.

PARK COMMITTEE:

Mayor Schwager brought forth the nomination of Michael Guadagnino, Lee Haymon, Nancy Larkin, Mark Ostapczuk and Steve Saliani, to one-year appointments on the Park Committee.

Motion to Consent:

On motion of Councilman Pignatelli, seconded by Councilman Visconti, the Council consented to the appointments to the Park Committee.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

COMMUNICATIONS COMMISSION

Mayor Schwager brought forth the nomination of Timothy Contrini and Peter Tuohy for three-year terms on the Communications Commission.

Motion to Consent:

On motion of Councilman Pignatelli, seconded by Councilman Jensen, the Council consented to the appointment of Timothy Contrini and Peter Tuohy for three-year terms to expire December 31, 2016.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

LIBRARY BOARD

Mayor Schwager appointed Sadie Quinlan to a one-year term as Mayor's Alternate and Jennifer Matts to a five-year term to expire December 31, 2018.

FLOOD COMMISSION

Mayor Schwager brought forth the nomination of Gina Steele and Lewis Levy for reappointment to three-year terms on the Flood Commission.

Motion to Consent:

On motion of Councilman Pignatelli, seconded by Councilman Jensen, the Council consented to the reappointment of Lewis Levy and Gina Steele for three-year terms due to expire December 31, 2016.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

ENVIRONMENTAL COMMISSION

Mayor Schwager brought forth the nomination of Nancy Krause and Peter Tuohy for appointment to three-year terms on the Environmental Commission.

Motion to Consent:

On motion of Councilman Jensen, seconded by Councilwoman Coira, the Council consented to the appointment of Nancy Krause and Peter Tuohy for three-year terms due to expire December 31, 2016.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

SHADE TREE COMMISSION

Mayor Schwager brought forth the nomination of Richard Gillmore to appointment for a five-year term on the Shade Tree Commission.

Motion to Consent:

On motion of Councilman Pignatelli, seconded by Councilwoman Coira, the Council consented to the appointment of Richard Gillmore for a five-year term due to expire December 31, 2018.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

PUBLIC EVENTS COMMITTEE

Mayor Schwager brought forth the nomination of Linda Dale to fill an unexpired term on the Public Events Committee.

Motion to Consent:

On motion of Councilman Jensen, seconded by Councilman Pignatelli, the Council consented to the appointment of Linda Dale to an unexpired term due to expire December 31, 2014.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

APPROVE RAFFLE LICENSE RL1027

On motion of Councilman Visconti, seconded by Councilman Pignatelli, approval be granted for Raffle License RL1027 for Gerard Berman Day School to hold an off-premise raffle for merchandise on March 5, 2014.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

CONSENT AGENDA RESOLUTIONS 14-01 TO 14-24

On motion of Councilman Visconti, seconded by Councilman Jensen, the following resolutions be introduced, adopted and duly passed by roll call vote:

WHEREAS, in an effort to expeditiously conduct certain Borough matters, the Mayor and Council of the Borough of Oakland are desirous of adopting a Consent Agenda of Resolutions numbered 001 through 024, which are attached by title hereto and made a part hereof; and

WHEREAS, said Resolutions No. 001 through 024 inclusive have been distributed to the Mayor and all Councilmembers and all having approved and consented to their adoption in this form.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Oakland that they hereby unanimously adopt Resolutions No. 001 through 024, as set forth and attached hereto as if said Resolutions were singularly read and voted upon by the Mayor and Council.

RESOLUTIONS

- NUMBER 1 - RATE OF INTEREST ON DELINQUENT MUNICIPAL CHARGES
- NUMBER 2 - PETTY CASH FUNDS
- NUMBER 3 - SIGNATORIES - PAYROLL ACCOUNTS
- NUMBER 4 - OFFICIAL DEPOSITORY - MUNICIPAL COURT ACCOUNT
- NUMBER 5 - AUTHORIZATION INVEST BOROUGH FUNDS

NUMBER 6 - SIGNATORIES - BANK ACCOUNTS
NUMBER 7 - CASH MANAGEMENT PLAN AND INTEREST BEARING ACCOUNTS
DEPOSITORIES
NUMBER 8 - OFFICIAL DEPOSITORIES DESIGNATED
NUMBER 9- APPOINTING CERTIFYING OFFICERS
NUMBER 10- CERTIFYING OFFICIAL - RAFFLES AND BINGO
NUMBER 11- COUNTY COOPERATIVE PURCHASING PROGRAM
NUMBER 12- AUTHORIZATION TO WIRE SCHOOL & COUNTY TAXES
NUMBER 13- JOINT INSURANCE FUND COMMISSIONER
NUMBER 14- JOINT INSURANCE FUND ALTERNATE COMMISSIONER -CFO
NUMBER 15- JOINT INSURANCE FUND SAFETY DELEGATE – EDWARD KASPER
NUMBER 16- JOINT INSURANCE FUND ALTERNATE SAFETY DELEGATE – JASON
DUNCAN
NUMBER 17-PETTY CASH
NUMBER 18-TAX REFUNDS
NUMBER 19-ACCELERATED TAX SALE
NUMBER 20 -LICENSE BOROUGH PROPERTY
NUMBER 21- PUBLIC AGENCY COMPLIANCE OFFICIAL
NUMBER 22-POLICY REGARDING GOVERNING BODY TRAINING
NUMBER 23-RETIREE INSURANCE RATES
NUMBER 24-APPOINT BMED COMMISSIONER

RESOLUTION NO. 1
RESOLUTION SETTING INTEREST AND PENALTIES
UNDER R.S. 54:4-67

WHEREAS, R.S. 54:4-67 et seq., permits the Governing Body to fix the rate of interest to be charged for the nonpayment of taxes, assessments, or other municipal charges.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Oakland that the rate of interest on unpaid taxes shall be eight percent per annum on the first One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and 18 percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) Dollars to be calculated from the date the tax was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable; and

BE IT FURTHER RESOLVED that the rate of interest on unpaid water and sewer bills shall be eight percent per annum up to One Thousand Five Hundred (\$ 1,500.00) Dollars of delinquency and 18 percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) Dollars to be calculated from the date the bill was payable until the date of actual payment, provided that no interest shall be charged if payment of any bill is made within thirty (30) calendar days following the billing date; and

BE IT FURTHER RESOLVED that in addition to the interest provided above, on all delinquencies in excess of Ten Thousand (\$10,000.00) Dollars and which are not paid prior to the end of the fiscal year, the Tax Collector shall also collect a penalty of six (6) percent of the amount of the delinquency in excess of Ten Thousand (\$10,000.00) Dollars.

BE IT FURTHER RESOLVED that the Municipal Clerk provide a certified copy of this resolution to the Tax Collector.

RESOLUTION NO. 2 PETTY CASH FUNDS:

BE IT RESOLVED that James Mangin, Treasurer, be and he is hereby authorized to draw a check in the amount of Two Hundred Dollars (\$200.00) for the Petty Cash Fund for the Borough Clerk for the year 2014, and

BE IT RESOLVED that James Mangin, Treasurer, be and he is hereby authorized to draw a check in the amount of Two Hundred Dollars (\$200.00) for the Petty Cash Fund for the Department of Public Works for the year 2014, and

BE IT RESOLVED that James Mangin, Treasurer, be and he is hereby authorized to draw a check in the amount of Two Hundred Dollars (\$200.00) for the Petty Cash Fund for the Police Department for the year 2014, and

BE IT RESOLVED that James Mangin, Treasurer be and he is hereby authorized to draw a check in the amount of Two Hundred Dollars (\$200.00) for the Petty Cash Fund of the Senior Citizen Department for the year 2014, and

BE IT RESOLVED that James Mangin, Treasurer be and he is hereby authorized to draw a check in the amount of Two Hundred Dollars (\$200.00) for the Petty Cash Fund of the Fire Department for the year 2014, and

BE IT FURTHER RESOLVED that said moneys are to be returned to their respective accounts at the end of 2014.

RESOLUTION NO. 3

BE IT RESOLVED that the Signatories of the Borough of Oakland Payroll and Payroll Agency Accounts are the Treasurer or Borough Administrator and the Borough Clerk or the Deputy Borough Clerk.

RESOLUTION NO. 4

BE IT RESOLVED that TD Bank be designated as the Official Depository of this Borough for its accounts known as:

THE MUNICIPAL COURT ACCOUNT AND MUNICIPAL COURT BAIL ACCOUNT
and

BE IT ALSO RESOLVED that the Municipal Court Judge and the Municipal Court Administrator be and they are hereby designated the custodians of said accounts, that money be drawn from said accounts only upon check of the Borough under one signature of the Municipal Court Judge or the Municipal Court Administrator.

RESOLUTION NO. 5

BE IT RESOLVED by the Mayor and Council that the Treasurer of the Borough of Oakland is hereby authorized to invest Borough Funds, from time to time during the year 2014 in authorized investments as per the approved cash management plan, or with approved depositories for Borough funds, whenever it shall appear that such funds are available for investment.

RESOLUTION NO. 6

BE IT RESOLVED that the Treasurer or the Borough Administrator, Borough Clerk or the Deputy Borough Clerk, Mayor, or Council President are hereby designated as the signatories of the following Bank Accounts of the Borough of Oakland;

CURRENT CHECKING
WATER CHECKING
CAPITAL CHECKING
WATER CAPITAL CHECKING
SEWER CHECKING
TRUST CHECKING
ANIMAL CONTROL CHECKING
HEALTH BENEFITS CHECKING
SANITARY LANDFILL CHECKING
SEWER CAPITAL CHECKING
FEDERAL/STATE GRANTS

RESOLUTION NO. 7

CASH MANAGEMENT PLAN AND
INTEREST BEARING ACCOUNTS:

BE IT RESOLVED that the Mayor and Council approve the Cash Management Plan for 2014 (copy attached after Resolutions) and:

BE IT FURTHER RESOLVED that the following banks and savings loan associations be designated as the Official Depositories of this Borough for interest bearing accounts:

VALLEY NATIONAL BANK, OAKLAND, NEW JERSEY
CHASE BANK., OAKLAND, NEW JERSEY
BANK OF AMERICA, OAKLAND, NEW JERSEY
HUDSON CITY SAVINGS BANK, OAKLAND, NEW JERSEY
TD BANK, OAKLAND, NEW JERSEY
STATE OF NEW JERSEY CASH MANAGEMENT FUND
COLUMBIA SAVINGS, OAKLAND, NEW JERSEY
UNION CENTER NATIONAL BANK, OAKLAND, NEW JERSEY
and

BE IT FURTHER RESOLVED that monies be withdrawn from said accounts either upon the presentation of a withdrawal slip of the Borough under the signatures of the Mayor or President of the Council, Borough Clerk or the Deputy Borough Clerk, the Treasurer or the Borough Administrator.

RESOLUTION NO. 8

BE IT RESOLVED that the TD Bank., Oakland Office, be designated as the Official Depository of this Borough for its account known as:

LIEN REDEMPTION ACCOUNT and

BE IT FURTHER RESOLVED that Ellen Amorino, Tax Collector, is the Custodian of said account and the signatures of the Mayor, Tax Collector and Borough Clerk be filed with the Bank for the signing of checks.

BE IT FURTHER RESOLVED that the TD Bank, Oakland Office, be designated as the Official Depository of this Borough for its accounts known as:

THE ANIMAL CONTROL ACCOUNT
THE WATER CAPITAL ACCOUNT
THE CAPITAL ACCOUNT
TRUST CHECKING
THE WATER OPERATING ACCOUNT
THE CURRENT ACCOUNT
THE SEWER OPERATING ACCOUNT
LANDFILL CLOSURE ACCOUNT
COMMUNITY DEVELOPMENT BLOCK GRANT ACCOUNT
PAYROLL ACCOUNT
PAYROLL AGENCY ACCOUNT
STATE UNEMPLOYMENT INSURANCE ACCOUNT
SEWER CAPITAL ACCOUNT
FEDERAL/STATE GRANTS ACCOUNT

BE IT FURTHER RESOLVED that the treasurer be and he is hereby designated as the custodian of all the aforementioned accounts.

BE IT FURTHER RESOLVED that TD Bank, Oakland office, be designated as the Official Depositories of this Borough for the account known as

HEALTH BENEFITS CLAIMS ACCOUNT; and

The Borough Treasurer, be and he is designated the custodian of said account, and that money be withdrawn from said account only upon the check of the Borough under the two signatures of the Borough Clerk and the Treasurer, and

BE IT RESOLVED that TD Bank, Oakland Office, be designated as the Official Depository of this Borough for its account known as:

THE ANIMAL CONTROL ACCOUNT

and, that Lisa M. Duncan be and she is hereby designated custodian of said account, and that the money be withdrawn from said account to the order of the Borough of Oakland Dog Account, and the State Department of Health, upon the check of the Borough, under the signature of the Borough Clerk or the Deputy Borough Clerk.

RESOLUTION NO. 9

APPOINTING CERTIFYING OFFICERS:

BE IT RESOLVED, that the following were appointed certifying officers for the year 2014:

TAX SEARCH OFFICER, ELLEN AMORINO
ASSESSMENT SEARCH OFFICER, LISA DUNCAN
CERTIFYING AGENT FOR CIVIL SERVICE, BOROUGH ADMINISTRATOR
DEPUTY CERTIFYING AGENT FOR CIVIL SERVICE, DEBBIE KREBS

RESOLUTION NO. 10
CERTIFYING OFFICIAL - RAFFLES AND BINGO:

BE IT RESOLVED the Borough Clerk be and she is hereby designated verifying official for raffles and bingo, and

BE IT FURTHER RESOLVED that the Borough Clerk be given temporary authority to act as official to approve the applications for bingo and raffles if and when there is a long time lapse between Council meetings, and

BE IT FURTHER RESOLVED that prior to actual drawing, the Borough Council must approve or disapprove such temporary action at a Council meeting.

RESOLUTION NO. 11
COUNTY COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Borough of Oakland is desirous of participating in the Cooperative Purchasing Program of the County of Bergen, and

WHEREAS, the County of Bergen requires that a resolution be adopted authorizing said participation,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Oakland that the Purchasing Agent of the Borough of Oakland is hereby authorized to purchase materials, supplies, services and equipment in accordance with bids accepted by the County of Bergen and made available to municipalities through the Bergen County Cooperative Purchasing Program.

RESOLUTION NO. 12

BE IT RESOLVED by the Mayor and Council of the Borough of Oakland that the Chief Financial Officer is hereby authorized to perform all matters necessary to enable the payment of the local school taxes, regional school taxes and county taxes by wire transfer.

BE IT FURTHER RESOLVED that the Chief Financial Officer is directed to include a report of all such wire transfers made as part of his monthly report to the governing body as directed by the Borough of Oakland Cash Management Plan.

RESOLUTION NO. 13
JOINT INSURANCE FUND COMMISSIONER.

BE IT RESOLVED that the Borough Administrator be appointed Joint Insurance Fund Commissioner for the year 2014.

RESOLUTION NO. 14
JOINT INSURANCE FUND ALTERNATE COMMISSIONER

BE IT RESOLVED that the Chief Financial Officer be appointed Joint Insurance Fund Alternate Commissioner for the year 2014.

RESOLUTION NO. 15

JOINT INSURANCE FUND SAFETY DELEGATE – CHIEF EDWARD KASPER

BE IT RESOLVED that Chief Edward Kasper be appointed as Joint Insurance Fund Safety Delegate for the year 2014.

RESOLUTION NO. 16

JOINT INSURANCE FUND ALTERNATE SAFETY DELEGATE – JASON DUNCAN

BE IT RESOLVED that Jason Duncan be appointed as Joint Insurance Fund Alternate Safety Delegate for the year 2014.

RESOLUTION 17

BOROUGH OF OAKLAND
PETTY CASH POLICY

WHEREAS, in order to establish a uniform method of accounting for petty cash funds, which purpose is to pay for small incidental costs not associated with the normal processes for the acquisition of materials and services.

WHEREAS, petty cash funds are not provided for the purpose of circumventing the regular acquisition processes.

WHEREAS, purchase order procedures can be utilized with most vendors when making frequent purchases.

NOW, THEREFORE, BE IT RESOLVED, that no single payment from the petty cash fund shall exceed \$60.00. Each disbursement shall be evidenced by an appropriate receipt. The petty cash fund shall be subject to approved accounting procedures and shall be closed out at the end of each fiscal year for audit.

BE IT FURTHER RESOLVED that particulars of the activity for which the petty cash funds are to be used must be identified and should accompany a purchase requisition. Expenditures for refreshments and/or paper goods for meetings should clearly indicate the date of the activity, participants and reason for activity.

CASH MANAGEMENT PLAN OF THE BOROUGH OF OAKLAND,
IN THE COUNTY OF BERGEN, NEW JERSEY

I. STATEMENT OF PURPOSE

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A:4-14 in order to set forth the basis for the deposits (Deposits”) and investment (“Permitted Investments”) of certain public funds of the Borough of Oakland, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment

matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.

- A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Borough of Oakland.

All Funds and Accounts

- B. It is understood that this Plan is not intended to cover certain funds and accounts of the Borough of Oakland, specifically:

Developers' Escrow Account

III. DESIGNATION OF OFFICIALS OF THE BOROUGH OF OAKLAND AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer of the Borough of Oakland and the Assistant Treasurer (the "Designated Officials") are hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Borough of Oakland are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

See Resolution 8 of Consent Agenda

of the first Council meeting of 2014.

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official (s) referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated official (s) of the Borough of Oakland referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official (s) referred to in Section III above.

See Resolution 8 of Consent Agenda
of the first Council Meeting of 2014

VI. AUTHORIZED INVESTMENTS.

A. Except as otherwise specifically provide for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- 1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- 2) Government money market mutual funds;
- 3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- 4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within the school district is located;
- 5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- 6) Local government investment pools;
- 7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- 8) Agreements for the repurchase of fully collateralized securities if:
 - a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - b) the custody of collateral is transferred to a third party;
 - c) the maturity of the agreement is not more than 30 days;
 - d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, C 236 (c.17:9-41); and
 - e) a master repurchase agreement providing for the custody of collateral is executed.

For purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- a) which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government Securities; and
- c) which has:
 - I. attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - II. retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- a) which is managed in accordance with 17 C.F.R. sec.270.2a-7;
- b) which is rated in the highest category by a nationally recognized statistical rating organization.
- c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities.
- d) which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments.
- e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

- B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

None

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Oakland, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Oakland to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a “delivery versus payment” method to ensure that such Permitted Investments are either received by the Borough of Oakland or by a third party custodian prior to or upon the release of the Borough’s funds.

To assure that all parties with whom the Borough deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official (s).

VIII. REPORTING REQUIREMENTS

On the first day of each month during which this Plan is in effect, the Designated Official (s) referred to in Section III hereof shall supply to the governing body of the Borough of Oakland a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of Oakland as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough of Oakland.

IX. TERM OF PLAN

This Plan shall be in effect from January 1, 2014 to December 31, 2014. Attached to this Plan is a resolution of the governing body of the Borough of Oakland approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Council, the Designated Official is directed to supply copies of the amendments to all the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

RESOLUTION 18:

PROCESSING OF TAX REFUNDS

WHEREAS, NJSA 40A:5-17.1 provides that a municipality may authorize the processing of tax refunds of less than Ten Dollars (\$10.00) and the cancellation of tax delinquencies of less than Ten Dollars (\$10.00).

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Oakland that the Tax Collector is hereby authorized to process, without any further action on the part of the governing body, any property tax refund of less than Ten Dollars (\$10.00); and,

BE IT FURTHER RESOLVED, that the Tax Collector is hereby authorized to process, without further action on the part of the governing body, the cancellation of any tax delinquency of less than Ten Dollars (\$10.00); and,

BE IT FURTHER RESOLVED, that a Certified Copy of this Resolution be provided by the Municipal Clerk to the Tax Collector and the Chief Financial Officer.

RESOLUTION 19:

ACCELERATED TAX SALE

BE IT RESOLVED that the Collector of Taxes for the Borough of Oakland is hereby authorized to conduct an Accelerated Tax Sale for delinquent taxes for the calendar year 2014.

RESOLUTION 20:

LICENSE BOROUGH PROPERTY

WHEREAS, the Borough of Oakland is the owner of certain lands and premises within the Borough of Oakland; and

WHEREAS, the Mayor and Council of the Borough of Oakland have determined that certain properties that have been acquired are not necessary for public use; and

WHEREAS, the Borough of Oakland desires to make available for license certain properties adjacent property owners; and

WHEREAS, the Mayor and Council wish to establish a policy for the licensing of such properties.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Oakland as follows:

1. The Borough will hereby permit requests to license various properties within the Borough of Oakland currently owned by the Borough of Oakland by adjacent property owners.
2. A written request is to be made to license such property to the Borough Clerk which request will be reviewed by the Borough Administrator, Superintendent of the Department of Public Works and Borough Engineer and a report delivered to the Mayor and Council in order to appropriately evaluate the request to license the property.
3. The Mayor and Council, in its sole discretion, shall determine whether to license the property to the adjoining property owner.
4. The license shall be for a period of a calendar year and shall be in the amount of One Dollar (\$1.00).
5. The licensee shall be required to enter into a written license agreement which will require the execution of a Hold Harmless Agreement, an appropriate Certificate of Insurance, and in accordance with the Rules and Regulations for such licensed property, attached hereto.
6. The licensee shall comply with all rules and regulations as follows:
 - The maintenance of the property which will include appropriate landscaping, snow removal;
 - Maintaining the property in a clean fashion and free of all debris;
 - No permanent structures;
 - No parking of vehicles, recreational vehicles or boats;
 - No fencing shall be place on the property;
 - No paving of the property;
 - The property owner shall be current on taxes and have no outstanding violations for property maintenance, zoning or health;
 - Any additional regulations that the Mayor and Council may impose on a case by case basis, at its discretion.

RESOLUTION NO. 21

APPOINT PUBLIC AGENCY COMPLIANCE OFFICIAL

WHEREAS, in accordance with N.J.A.C. 17:27-3.5-Designation of Public Agency Compliance Official (P.A.C.O.), each public agency must annually designate an officer or employee to serve as its public agency compliance officer;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council hereby appoints Borough Administrator Richard S. Kunze to serve as its public agency compliance officer for the year 2014.

BE IT FURTHER RESOLVED that a certified copy of said Resolution be sent to the State of New Jersey, Department of the Treasury, Division of Contract Compliance and EEO in Public Contracts.

RESOLUTION 22

POLICY REGARDING GOVERNING BODY TRAINING

WHEREAS, the Mayor and Council of the Borough of Oakland are desirous of implementing a policy which will require members of the Mayor and Council to attend, if feasible, on an annual basis at least one course covering the responsibilities and obligations of elected officials;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Oakland, County of Bergen, State of New Jersey, that members of the Mayor and Council shall attend, if feasible, on an annual basis at least one course offered by the Rutgers University Center for Government Services (or a similar education provider such as the New Jersey League of Municipalities) covering the responsibilities and obligations of elected officials (for example: ethics, municipal finance, labor relations, capital planning, shared services).

RESOLUTION 23

RETIREE INSURANCE RATES

BE IT RESOLVED that the following monthly premiums are to be charged retirees who participate in the Borough's Health Benefits program, in accordance with the various prior and current labor agreements, effective January 1, 2014:

	Medical Traditional	Medical PPO	Medical Direct 10	Rx \$1	Rx \$3/\$5	Rx \$5/\$10	Rx PPO \$10/\$20	Rx Traditional \$10/\$20	Rx \$10/\$25/ \$40	Dental	Vision
Single, No Medicare	1,130	992	910	329	322	234	219	293	190	72.09	13.75
Single, Medicare 1	571	502	459	166	162	119	111	148	97	72.09	13.75
P/C, No Medicare	1,581	1,388	1,273	461	452	329	308	412	266	136.96	20.06
P/C, Medicare 1	1,117	981	902	331	326	237	222	296	189	136.96	20.06
H/W, No Medicare	2,462	2,160	1,983	717	705	512	479	642	415	129.77	30.23
H/W, Medicare 1	1,701	1,497	1,369	495	487	354	331	443	287	129.77	30.23
H/W, Medicare 2	1,142	1002	920	333	327	237	223	297	192	129.77	30.23
Family, No Medicare	2,800	2,457	2,225	815	801	582	545	729	472	219.88	36.58
Family, Medicare 1	2,039	1,788	1,641	594	584	424	397	531	344	219.88	36.58
Family, Medicare 2	1,353	1,165	1,240	657	651	477	457	610	260	219.88	36.58

Medicare Advantage Rates

	Medical			Rx \$1	Rx \$3/\$5			Rx \$10/\$20	Rx \$10/\$25/ \$40
Single, Medicare 1	468			329	322			188	162

BE IT FURTHER RESOLVED that copies be forwarded to the Borough Administrator and all employee Labor Unions.

RESOLUTION 24

APPOINT BMED COMMISSIONER

WHEREAS, the Borough of Oakland joined the Bergen Municipal Employee Benefits Fund, a self insured health fund, as of February 1, 2012, and

WHEREAS, the Bylaws of the Bergen Municipal Employee Benefits Fund require that each Member appoint a Fund Commissioner.

NOW, THEREFORE BE IT RESOLVED, that Richard Kunze be and is hereby appointed as Fund Commissioner to the Bergen Municipal Employee Benefits Fund, effective January 1, 2014, to represent the Borough of Oakland; and

BE IT FURTHER RESOLVED that James Mangin be and is appointed as Alternate Fund Commissioner to the Bergen Municipal Employee Benefits Fund effective January 1, 2014.

RESOLUTION 04-25 TEMPORARY BUDGET

On motion of Councilman Jensen, seconded by Councilman Pignatelli, the following resolution be introduced, adopted and duly passed by roll call vote:

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contracts, commitments or payments are to be made prior to the adoption of the budget, temporary appropriations should be made for the purposes and in the amount required, and in the manner and time therein specified; and

WHEREAS, the date of this resolution is within the first thirty days of calendar year 2014; and

WHEREAS, the total of the following 2014 temporary appropriations do not exceed 26.25% of the total appropriations in the 2013 budget exclusive of any appropriations made for interest and debt redemption charges, capital improvements and public assistance.

NOW, THEREFORE, BE IT RESOLVED, that the following temporary 2014 appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

Current Fund

	Salaries & Wages	Other Expenses
Administration	\$ 49,925	\$ 1,875
Communication Committee		\$ 3,750
General Services		\$ 15,500
Mayor & Council	\$ 11,519	\$ 7,500
Municipal Clerk	\$ 18,881	\$ 5,100
Elections	\$ 575	\$ 3,125
Finance	\$ 50,075	\$ 5,500
Audit		\$ 9,250
Information & Technology		\$ 11,000
Tax Collection	\$ 22,562	\$ 4,113
Tax Assessment	\$ 29,400	\$ 4,031
Legal Services		\$ 48,750
Engineering		\$ 8,750
Planning Board	\$ 7,625	\$ 4,338
Board of Adjustment	\$ 3,950	\$ 1,950
Uniform Construction Code	\$ 60,025	\$ 1,650
Insurance		\$133,000

Health Benefits		\$400,000
Police Dept.	\$ 800,000	\$ 35,938
911 System		\$ 3,200
Emergency Management	\$ 1,925	\$ 2,625
Flood Control	\$ 1,100	\$ 375
Contribution to First Aid Squad		\$ 30,000
Fire Dept.		\$ 20,000
Prosecutor		\$ 5,750
Streets & Roads	\$121,500	\$ 29,913
Shade Tree		\$ 5,000
Stormwater Management	\$ 13,175	\$ 7,750
Garbage & Trash Removal	\$ 18,375	\$265,000
Snow Removal	\$ 11,250	\$ 22,875
Buildings & Grounds	\$ 51,850	\$ 33,250
Vehicle Maintenance	\$ 16,100	\$ 20,625
Board of Health	\$ 15,800	\$ 36,750
Environmental Comm.	\$ 300	\$ 175
Recreation	\$ 8,000	\$ 75,600
Senior Citizens	\$ 15,713	\$ 8,388
Public Library	\$105,500	\$ 40,000
Electricity		\$ 28,750
Street Lighting		\$ 37,500
Telephone		\$ 24,250
Natural Gas		\$ 6,250
Gasoline		\$ 20,000
PERS Pension		\$369,241
PFRS Pension		\$746,279
Social Security		\$115,500
Defined Contribution Plan		\$ 188
NJ Motor Vehicle Services	\$ 23,500	
Municipal Court	\$ 34,606	\$ 2,163
Public Defender		\$ 2,500
Note Interest		\$ 98,388
Total	\$1,493,231	\$2,763,405
Current Fund Total		\$4,256,636

Water Utility

	Salaries & Wages	Other Expenses
Water Operations	\$ 146,000	\$ 59,950
Utilities		\$ 64,375
Social Security		\$ 11,000
Note Interest		\$ 20,750
Total	\$ 146,000	\$156,075
Water Fund Total		\$302,075

Sewer Utility

Salaries & Wages	Other Expenses
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Sewer Operations	\$ 25,788	\$ 34,500
Utilities		\$ 8,150
Social Security		\$ 2,000
Note Principle		\$ 10,000
Note Interest		\$ 3,400
Total	\$ 25,788	\$ 58,050
Sewer Fund Total		\$ 83,838

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

RESOLUTION 14-26 STAFF APPOINTMENTS

On motion of Councilman Pignatelli, seconded by Councilman Jensen, the following resolution be introduced, adopted and duly passed by roll call vote:

BE IT RESOLVED that, in accordance with the applicable State Statutes, the following staff appointments be made for the year 2014:

Deborah Krebs	Deputy Borough Clerk
Patricia Burns	Deputy Tax Collector
James A. Mangin	Treasurer

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

RESOLUTION 14-27 POLICE DEPARTMENT APPOINTMENTS

On motion of Councilman Pignatelli, seconded by Councilman Jensen, the following resolution be introduced, adopted and duly passed by roll call vote:

BE IT RESOLVED that, upon recommendation of Police Chief Kasper, the following appointments be made for the Police Department for 2014:

CROSSING GUARDS

Edward Ackerly	Brenda DeBouter	
Klaus Angermueller	Debra DeYoung	Richard Pierce
Kenneth Axtell	Marilyn Dockery	Kelly Smith
William Bickford	Mindy Greenfield	John Gray (sub)
	Debra Hill	Ronald Santaniello (sub)
John Carr	Debra Patterson	
Maryann Carroll	Cosimo Pelle	

POLICE MATRON

Lynn Ver Hage

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

RESOLUTION 14-28 APPROVE AGREEMENT-LAND CONSERVANCY

On motion of Councilman Jensen, seconded by Councilman Visconti, the following resolution be introduced, adopted and duly passed by roll call vote:

WHEREAS, there is a need for Advisory Services and the preparation of grant applications pertaining to open space within the Borough of Oakland; and

WHEREAS, The Land Conservancy of New Jersey has submitted a proposal which includes a form of agreement dated October 15, 2013 for Advisory Services including the preparation of grant applications with respect to open space for an amount not to exceed the sum of \$12,000.00; and

WHEREAS, the Chief Financial Officer of the Borough of Oakland has certified that funds are available from Account No. 4-01-55-999-021 for such purposes; and

WHEREAS, this contract is for professional services for which no public bidding is required.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Oakland as follows:

1. The Land Conservancy of New Jersey is authorized to perform Advisory Services and the preparation of grant applications with respect to open space within the Borough of Oakland as outlined in their proposal dated October 15, 2013.
2. The Mayor and Borough Clerk are hereby authorized to execute a contract with The Land Conservancy of New Jersey in the form annexed to this resolution.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

RESOLUTION 14-29 AUTHORIZE GRANT AGREEMENT VAN ALLEN HOUSE RESTORATION DESIGN

On motion of Councilman Jensen, seconded by Councilman Pignatelli, the following resolution be introduced, adopted and duly passed by roll call vote:

BE IT RESOLVED, that the Mayor and Council of the Borough of Oakland wish to enter into a grant agreement with the County of Bergen for the purpose of using a \$16,200.00 grant award from the 2013 Funding Round of the Bergen County Open Space, Recreation, Farmland & Historic Preservation Trust Fund ("Trust Fund") for Project Number 13-00347 entitled Van Allen House Historic Preservation Restoration Design;

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Mayor Linda H. Schwager to be a signatory to the aforesaid grant agreement; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Borough Administrator Richard Kunze to sign all County of Bergen Payment Vouchers submitted in conjunction with the aforesaid project; and

BE IT FURTHER RESOLVED, that the Mayor and Council recognize that the Borough of Oakland is liable for a dollar for dollar match for any funds awarded in accordance with the Trust Fund's requirements;

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

RESOLUTION 14-30 ESTABLISH GREEN TEAM

On motion of Councilman Pignatelli, seconded by Councilman Visconti, the following resolution be introduced, adopted and duly passed by roll call vote:

WHEREAS, the Mayor and Council of the Borough of Oakland recognize the need to take actions to ensure environmental quality, conserve natural resources, foster energy efficiency, promote health and wellness, support and develop the local economy, and reduce costs, all as a way of improving the quality of life for Oakland's residents and ensuring the long term economic, environmental and social sustainability of the community; and

WHEREAS, Sustainable Jersey is an initiative of the New Jersey State League of Municipalities, Rutgers University, the College of New Jersey, the NJ Department of Environmental Protection, the New Jersey Board of Public Utilities, and a coalition of NJ non-profits, state agencies, and experts in the field; and

WHEREAS, Sustainable Jersey identifies programs that municipalities can implement and provides guidance to help accomplish these programs; and

WHEREAS, the Borough of Oakland created the Green Team in 2009 and achieved bronze level certification as a 'Sustainable Community' in 2011; and

WHEREAS, there is a continuing need for the Green Team to help the Borough focus on sustainability issues.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough Oakland that it does hereby re-establish the Oakland Green Team, that said committee shall meet at least quarterly and shall consist of at least fifteen members, appointed annually.

NOW THEREFORE BE IT FURTHER RESOLVED, that the membership of the Committee shall be comprised of the following:

Mayor
2 Council Members
Borough Administrator
Superintendent of Public Works
2 Representatives of the Environmental Commission
Representative of the Board of Health
Representative of the Board of Education
Representative of the Business Community
Representative of the Shade Tree Commission
Representative of the Planning Board
At least 3 Citizen Members

NOW THEREFORE BE IT FINALLY RESOLVED, that the purposes of the Oakland Green Team are as follows:

1. To generally advise the Mayor and Council on 'greening' and sustainability matters
2. To solicit grants, with Council approval
3. To research and evaluate, or coordinate the research and evaluation of 'sustainable' actions that would be beneficial to the Oakland Community
4. To develop and coordinate the implementation of actions as outlined by Sustainable Jersey that will maintain the Borough's bronze level certification and lead to silver level certification. To that end, the Green Team may establish subcommittees as needed to carry out specific actions or focus on specific areas of interest.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

RESOLUTION 14-31 TAX APPEAL SETTLEMENT-8 THORNTON ROAD

On motion of Councilman Visconti, seconded by Councilman Jensen, the following resolution be introduced, adopted and duly passed by roll call vote:

WHEREAS, 8 Thornton Road, LLC is the owner of property known as Block 3201, Lot 4, located at 8 Thornton Road, and has appealed the 2009, 2010, 2011, 2012 and 2013 real property tax assessments; and

WHEREAS, the Borough Assessor, Borough Appraiser and Tax Appeal Attorney have recommended a settlement of the litigation, which is in the best interests of the Municipality;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Oakland, that the Tax Appeal Attorney be and he is hereby authorized and directed to execute any and all documents necessary in order to effectuate a settlement of the appeals entitled 8 Thornton Road, LLC vs Borough of Oakland, whereby the 2009 complaint will be withdrawn, and the assessment of \$5,636,600 will remain intact; the 2010 complaint will be withdrawn, and the assessment of \$5,636,600 will remain intact; the 2011 complaint will be withdrawn, and the assessment of \$5,473,300 will remain intact; the 2012 assessment of \$5,473,300 will be reduced to \$4,925,000, resulting in a total refund of \$27,873;

AND, BE IT FURTHER RESOLVED, that the aforesaid settlement is predicated upon waiver of payment of interest on any refund.

ROLL CALL: Yeas, Councilmembers Coira, Jensen, Kulmala, Visconti.
Abstain, Councilman Pignatelli.

**RESOLUTION 14-32 AUTHORIZE GRANT AGREEMENT VAN ALLEN HOUSE
HISTORIC PRESERVATION STABILIZATION**

On motion of Councilman Jensen, seconded by Councilwoman Coira, the following resolution be introduced, adopted and duly passed by roll call vote:

BE IT RESOLVED, that the Mayor and Council of the Borough of Oakland wish to enter into a grant agreement with the County of Bergen for the purpose of using a \$28,400.00 grant award from the 2013 Funding Round of the Bergen County Open Space, Recreation, Farmland & Historic Preservation Trust Fund ("Trust Fund") for Project Number 13-00348 entitled Van Allen House Historic Preservation Stabilization; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Mayor Linda H. Schwager to be a signatory to the aforesaid grant agreement; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Borough Administrator Richard Kunze to sign all County of Bergen Payment Vouchers submitted in conjunction with the aforesaid project; and

BE IT FURTHER RESOLVED, that the Mayor and Council recognize that the Borough of Oakland is liable for a dollar for dollar match for any funds awarded in accordance with the Trust Fund's requirements;

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

NEW BUSINESS:

Councilman Visconti advised there was a comment in last year's audit about timely paying of bills. Two years ago the Council revamped the system of approval of vouchers and Purchase Orders. This has created a backlog. He would like to revisit this issue at the next meeting. He feels that signing every voucher has not created greater oversight. Formerly, all vouchers over \$1,000 had to be signed by Council. Councilman Visconti advised that the Council needs to fix this in order to comply with the audit recommendation. Mayor Schwager advised that she signs every check by hand. She does not understand why a Councilperson cannot come in to sign in a timely manner. She would think that Council people would want to know what is happening in the Borough. Councilman Visconti commented that the Council authorizes payment when a contract is issued and a Purchase Order is issued. He feels the Mayor is confusing approval and oversight. He advised that the Council reviews the bills list which is every check that is being issued. He advised that the Council needs to come up with an alternative system. This item will be listed for work session on January 22nd.

COUNCIL REPORTS:

Councilwoman Coira: Recreation baseball and softball signups begin on January 14th.

Councilman Jensen: The Public Events Committee will meet Monday at 7:30 pm at the Senior Center. The Committee could use more members. Mayor Schwager advised that the Holiday Lighting Ceremony was outstanding.

Councilman Pignatelli: On Friday January 3rd, the Volunteer Fire Department, Police Department, OEM, and First Aid Squad were involved with the rescue of a man who fell through the ice. He commended all who participated.

Councilman Visconti: The Park Committee will meet on January 14th at 8:00 pm.

Councilman Kulmala: He looks forward to working with all committees. The Planning Board will hold a meeting tomorrow.

OPENED FOR PUBLIC DISCUSSION:

On motion of Councilman Pignatelli, seconded by Councilwoman Coira, this portion of the meeting be opened for public discussion.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

No comments made.

CLOSED FOR PUBLIC DISCUSSION:

On motion of Councilman Visconti, seconded by Councilman Pignatelli, this portion of the meeting be closed to public discussion.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

BILLS TO BE PAID:

On motion of Councilman Jensen, seconded by Councilman Pignatelli, the following bills be submitted for payment:

(see following pages)

BE IT RESOLVED that the foregoing bills be paid and charged to their respective accounts when the funds are available.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

MEETING ADJOURNED:

On motion of Councilman Visconti, seconded by Councilwoman Coira, the meeting be adjourned at 8:18 pm.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Kulmala, Pignatelli, Visconti.

Lisa M. Duncan, Borough Clerk
January 22, 2014

Mayor Linda H. Schwager

Date Approved