July 9, 2014

REGULAR MEETING OF THE MAYOR AND COUNCIL HELD AT THE MUNICIPAL COURT /COUNCIL CHAMBERS 10 LAWLOR DRIVE, OAKLAND, NEW JERSEY WEDNESDAY JULY 9, 2014

MOVE TO EXECUTIVE SESSION:

On motion of Councilwoman Coira, seconded by Councilman Pignatelli, the following resolution be introduced, adopted and duly passed on roll call vote:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, (N.J.S.A. 10:4-12) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Oakland, County of Bergen, State of New Jersey, as follows:

- 1. The public shall be excluded from discussion of action upon the hereinafter specified subject matter.
- 2. The general nature of the subject matter to be discussed is as follows: Personnel; Tax Appeal
- 3. The Mayor and Council shall release and disclose to the general public the discussion and actions taken on the subject matter of the above mentioned closed session once the Mayor and Council has arrived at a final decision on the specified subject matter.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Pignatelli, Talamini, Visconti.

No action taken.

CLOSE EXECUTIVE SESSION:

On motion of Councilman Jensen, seconded by Councilman Visconti, the Executive Session be closed.

MEETING CALLED TO ORDER: By Mayor Schwager at 7:32 pm.

SALUTE TO THE FLAG:

MOMENT OF SILENCE:

MEETING ANNOUNCEMENT: Mayor Schwager announced this meeting is being held in accordance with the Open Public Meetings Law duly announced and included in the schedule of regular meetings.

ADMINISTER OATH OF OFFICE:

Borough Attorney Chewcaskie administered the Oath of Office to new Councilman Russell Talamini.

ROLL CALL: Mayor Schwager called the meeting to order and the Clerk called the roll. Present: Mayor Schwager, Councilmembers Coira, Jensen, Pignatelli, Talamini, Visconti.

Absent: Councilman Kulmala. Also Present: Lisa M. Duncan, Borough Clerk; Richard Kunze, Borough Administrator; Brian Chewcaskie, Borough Attorney.

MOTION TO EXCUSE ABSENCE:

On motion of Councilman Visconti, seconded by Councilman Pignatelli, the absence of Councilman Kulmala be excused.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Pignatelli, Talamini, Visconti.

RESOLUTION 14-171 CONFIRM APPOINTMENT OF COUNCILMAN TALAMINI On motion of Councilman Jensen, seconded by Councilman Pignatelli, the following resolution be introduced, adopted and duly passed by roll call vote:

WHEREAS, Councilwoman, Betsy Stagg, submitted a letter of resignation to the Mayor and Council on May 31, 2014; and

WHEREAS, in accordance with *N.J.S.A.*40A:16-11, the Borough Council of the Borough of Oakland is permitted to appoint a successor within 30 days after the occurrence of the vacancy provided that the municipal committee of the political party of which the incumbent was a nominee shall, no later than 15 days after the occurrence of the vacancy, present to the governing body the names of three nominees for the selection of a successor to fill the vacancy; and

WHEREAS, the Republican Municipal Committee submitted three names within the 15 day period; and

WHEREAS, the Borough Council, on June 25, 2014, selected Russell Talamini to serve the unexpired term created by the vacancy;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Oakland that the appointment Russell Talamini as Councilman for the Borough of Oakland is hereby confirmed commencing June 25, 2014 for a term to expire on December 31, 2014.

July 9, 2014

MAYOR'S REPORT:

She thanked Chopper Russo and the Public Events Committee for a fantastic carnival and fireworks show. She thanked the Green Team for their hard work to keep us certified as a Sustainable community. The Oakland Cares organization needs volunteers. Bergen County is having a weekly Farmers Market at the Courthouse. Mayor Schwager advised she received an email asking why the homes on Roosevelt Boulevard were picked for the flood buyouts. She explained that certain criteria had to be met and then the properties were studied for public benefit. Removing these homes on Roosevelt Boulevard will help alleviate flooding and the Borough hopes to make it a riverfront park so it will have a public benefit. Mayor Schwager spoke about the work the Flood Commission is doing with the Community Rating System process to help homeowners with their flood insurance. This is a tedious and expensive process. The Borough has paid a consultant to help with this process. The documents have been submitted to FEMA and the State for comments.

OPENED FOR PUBLIC DISCUSSION:

On motion of Councilman Pignatelli, seconded by Councilman Jensen, this portion of the meeting be opened for public discussion.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Pignatelli, Talamini, Visconti.

Mike Guadagnino, 24 Hopper Street, congratulated Councilman Talamini. He commented that every year, the carnival gets better. Oakland has the best fireworks. He advised that the Recreation Commission is working with the Fathers Club to put up a new scoreboard on Field 2. He thanked the Fathers Club. Mayor Schwager thanked Mr. Guadagnino for all he does for Oakland.

Ryan Schwertzfeger, 186 Hiawatha Blvd, is asking the status on work on the Van Allen House. Mr. Kunze advised that we are working with the architect to get the vendor started. They want to start on Friday.

Jeanne Barfoot, 18 Lenape Lane, is pleased that Oakland is getting money for flood relief. She commented that there are other areas that flood just as much as Roosevelt such as River Road, Lakeshore Drive and Lenape Lane. She asked if other areas are being considered for Phase 2. She asked if the grant money is to be used for flood relief or to erect a park. Mr. Kunze responded that as the project was envisioned with the Land Conservancy, Phase 2 of the project would continue on Roosevelt. However, the Council will have to discuss this before the next grant application is due. He explained that the grant from Bergen County was to fund 75% of the acquisition cost. Green Acres would fund the rest of the acquisition. The Land Conservancy is giving us money to pay for soft costs such as surveys, appraisals, etc. The Borough is responsible for taking down the houses. The money the Borough is receiving has nothing to do with putting up a park. Councilman Visconti commented that the concept of acquiring the land was to take homes out of harms way. The Borough paid the Land Conservancy to be a consultant on the project. One reason these properties were picked was that they are adjacent lots and they were willing sellers. The Council felt that it was better to buy contiguous lots than to buy one property here and another property there. Going forward, the Borough will try to get additional funding for buyouts but will have to make that decision when the time comes. He explained that the Flood Commission is taking on the concept of the Borough being a facilitator to help residents with raising homes instead of buyouts. He inquired about using COAH money to help families with raising homes. The Flood Commission is trying to determine eligibility but this may be a more effective way to deal with flooding. Mayor Schwager encouraged people to attend the

Flood Commission meeting. Mr. Kunze explained that certain grants with FEMA look at repetitive loss. This program for buyouts was actually pursued through an open space grant. Councilman Visconti advised that there are two homeowners in Oakland that did pursue buyouts through FEMA. Ms. Barfoot wants to know when and if Lenape Lane is going to be considered because the area floods constantly. Councilman Visconti advised that it may be included as more money becomes available.

Jerri Angermueller, 24 Lakeview Terrace, advised she had her house elevated 20 years ago and it has worked well. The Environmental Commission is gathering information about the Pilgrim Pipeline. They are talking with other towns to see what those towns are doing about the pipeline. Ms. Angermueller advised that there will be a concert by the North Jersey Concert Band on Sunday at the Van Allen House. They will be taking donations to help the Ramapough Conservancy fund.

William Woolford, 162 Lakeshore Drive, commented on an article in The Record about a resolution supporting de-silting and de-snagging. Mr. Kunze responded that Councilman Jensen asked for a resolution to be put on the next meeting agenda.

Laura Ernest, 160 Lakeshore Drive, applauds the town for their commitment on buyouts. She commented that things have been done in the town to help alleviate flooding but the residents can't get a discount on insurance. She advised that the town needs to get in touch with FEMA to help residents get a discount. She has been complaining about this issue for years and asked why the town is delaying on this. She asked the criteria used for buyouts and advised she had 7 floods. Mr. Kunze responded that the Flood Commission started the Community Rating System program last year. We hired Agnoli Engineering to help get the application together to submit. Mayor Schwager advised that the Flood Commission has spent a lot of time and money to get the CRS program off the ground. They are working hard to help residents who have to pay for flood insurance. Ms. Ernest responded that the town insults her because she has been asking for help since 1995.

Mike Pritchard, 23 Calumet Ave, advised he will contact the Environmental Commission with information on the Pilgrim Pipeline. The Mayor and Council cannot make a decision until they have information. He would be happy to work with the Environmental Commission on this issue.

Nathan Boyce, 10 Ryerson, thanked the Council for their work on the buyout program. He asked how this new park will affect Roosevelt Field. Mr. Kunze explained it will not affect Roosevelt Field.

Mark Barfoot, 18 Lenape Lane, advised he sent a letter to the Mayor and Council and he has not received a response. He wants to know when he will receive a response. Mr. Kunze advised he will get a response out as soon as possible. Mr. Barfoot asked who made the ultimate decision on the properties on Roosevelt. Mayor Schwager explained that the properties were suggested by the Land Conservancy and voted on by the Council. Mr. Barfoot commented that there were 85 houses interested in a buyout. He asked if all 85 were contacted before a decision was made. Councilman Visconti explained that approximately two years ago, the Land Conservancy contacted the Borough about properties to conserve. They had just come off a project where they were able to get funds to purchase contiguous properties. They looked at all 85 properties and made a recommendation to the Council. Mr. Barfoot asked if the Land Conservancy went to each homeowner and asked how long they lived there. It is not fair that someone who has lived in their house for only six months is being bought out instead of someone who has lived in their house for 45 years. He asked how the Council could make a decision until they went to the 85

people and asked how long they lived there and how much they flooded. He asked if any taxpayer money is being used for this project. Mr. Kunze explained that the demolition costs are to be paid by the Borough. Mr. Barfoot commented that the people of Oakland will be paying for the maintenance of the park. Councilwoman Coira advised that the Land Conservancy came to a Council meeting last year and gave a presentation on their recommendation to apply for the Roosevelt Boulevard properties. She suggested Mr. Barfoot read the minutes and listen to audio of that meeting. The Land Conservancy explained the process and why they chose the land. It was based on the land and location, the fact they were contiguous properties and they were located adjacent to Borough-owned property. She commented that it was an excellent presentation. Mr. Barfoot advised he has attended many flood meetings and they never said it had to be adjacent to Borough property. Councilman Visconti responded that Mr. Barfoot is confusing FEMA grants with this grant which was actually an open space grant.

Councilman Jensen commented that no matter what criteria was used, someone is going to feel left out. The Mayor and Council are trying to do the best that we can with the resources allotted to us. The Borough cannot buy out everyone. He advised that we have to get past Phase 1 before we can look at Phase 2.

CLOSED FOR PUBLIC DISCUSSION:

On motion of Councilman Pignatelli, seconded by Councilwoman Coira, this portion of the meeting be closed to public discussion.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Pignatelli, Talamini, Visconti.

APPROVAL OF MINUTES: JUNE 25, 2014

On motion of Councilman Jensen, seconded by Councilman Visconti, the minutes from the Mayor and Council meeting of June 25, 2014 be approved.

ROLL CALL: Yeas, Councilmembers Coira, Jensen, Pignatelli, Visconti. Abstain, Councilman Talamini.

APPROVE SIGN REQUEST:

On motion of Councilman Jensen, seconded by Councilman Visconti, approval be granted to the Family Reach Foundation to post a sign at Bush Plaza advertising their annual Family 5K Run to be held October 12, 2014. The approval is granted for 30 days prior to the event.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Pignatelli, Talamini, Visconti.

RESOLUTION 14-130 AUTHORIZE SENIOR CENTER FACILITY POLICY

On motion of Councilman Jensen, seconded by Councilman Pignatelli, the following resolution be introduced, adopted and duly passed by roll call vote:

WHEREAS, there is a need to adopt a policy for the use of the Senior Center building;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Oakland hereby authorizes adoption of the Senior Center Facility Use Policy attached to this resolution.

RESOLUTION 14-168 AUTHORIZE CONTRACT-GRANT FOR WALKING PATH On motion of Councilman Jensen, seconded by Councilman Pignatelli, the following resolution be introduced, adopted and duly passed by roll call vote:

BE IT RESOLVED, that the Mayor and Council of the Borough of Oakland wish to enter into a Bergen County Trust fund Project Contract ("Contract") with the County of Bergen for the purpose of using a \$28,619.00 matching grant award from the 2013 Funding Round of the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund ("Trust Fund") for the municipal park project entitled Oakland Recreation Complex Walking Path located in Alexander Potash Recreation Complex on Lawlor Drive in Block 1901, Lot 1 on the tax maps of the Borough of Oakland;

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Mayor Linda H. Schwager to be a signatory to the aforesaid Contract; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby acknowledge that, in general, the use of this Trust fund grant towards this approved park project must be completed by or about December 4, 2015; and

BE IT FURTHER RESOLVED, that the Mayor and Council acknowledge that the grant will be disbursed to the municipality as a reimbursement upon submittal of certified Trust Fund payment and project completion documents and municipal vouchers, invoices, proofs of payment, and other such documents as may be required by the County in accordance with the Trust Fund's requirements; and

BE IT FURTHER RESOLVED, that the Mayor and Council acknowledge that the grant disbursement to the municipality will be equivalent to fifty (50) percent of the eligible costs incurred (not to exceed total grant award) applied towards only the approved park improvements identified in the aforesaid Contract in accordance with the Trust Fund's requirements.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Pignatelli, Talamini, Visconti.

RESOLUTION 14-169 AUTHORIZE CONTRACT-GRANT FOR DE-SNAGGING/DE-SILTING

On motion of Councilman Jensen, seconded by Councilman Pignatelli, the following resolution be introduced, adopted and duly passed by roll call vote:

WHEREAS, the governing body of the Borough of Oakland desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of \$100,000 to fund the following project:

De-silting and De-snagging of Ramapo River

THEREFORE, the governing body resolved that Linda H. Schwager or the successor to the office of Mayor is authorized (a) to make application for such a grant, (b) if awarded, to execute a grant agreement with the State for a grant in an amount not less than \$100,000 and not more than \$100,000.

and (c) to execute any amendments thereto, any amendments thereto which do not increase the Grantee's obligations.

The Grantee agrees to comply with all applicable federal, State and municipal laws, rules and regulations in its performance pursuant to the agreement.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Pignatelli, Talamini, Visconti.

RESOLUTION 14-170 RECREATION FEE REFUNDS

On motion of Councilman Jensen, seconded by Councilman Pignatelli, the following resolution be introduced, adopted and duly passed by roll call vote:

WHEREAS, the Borough of Oakland has received a request for a refund of Recreation Fees in the amount of \$408.00; and

WHEREAS, N.J.S.A. 40A:5-17 requires governing body approval for said refunds;

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of the Borough of Oakland hereby authorize refunds to:

Debbie Dauth, 39 Andrew Ave. Oakland, NJ 07436 Soccer refund due \$70.00 Jean Michel, 72 Monhegan Ave, Oakland, NJ 07436 Soccer refund due \$70.00 Jill Verbrugge, 35 Roth Ave, Oakland, NJ 07436 Baseball refund due \$108.00 Jennifer Super, 66 Oneida Ave, Oakland, NJ 07436 Summer Camp refund due \$160.00

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Pignatelli, Talamini, Visconti.

RESOLUTION 14-172 REFUND DUPLICATE TAX PAYMENT BLOCK 4905, LOT 10 On motion of Councilman Jensen, seconded by Councilman Pignatelli, the following resolution be introduced, adopted and duly passed by roll call vote:

WHEREAS, the Borough of Oakland has received a request from Ocean Bank for a refund of a 2014 duplicate payment; and

WHEREAS, N.J.S.A. 40A:5-17 requires governing body approval for said refund.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Oakland, upon the advice of the Tax Collector, does hereby authorize a refund as follows:

Block/Lot Owner Amount 4905/10 Costello, Alan & Rina \$ 2,730.71

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Pignatelli, Talamini, Visconti.

RESOLUTION 14-173 HIRE SUMMER CAMP COUNSELOR

On motion of Councilman Jensen, seconded by Councilman Pignatelli, the following resolution be introduced, adopted and duly passed by roll call vote:

BE IT RESOLVED that the Mayor and Council authorize the hiring of Luke Backman as Junior Camp Counselor at a rate of \$5.00 per hour effective June 30, 2013.

WORK SESSION:

PROPOSED PARKING SPACE ORDINANCE

Mr. Kunze advised that the Planning Board has considered this issue of inconsistent language regarding parking spaces in our code. This ordinance would make the language consistent. Councilman Pignatelli thought that the parking space requirement was 10' x 20' and asked why this ordinance is reducing the size of the space. Mr. Chewcaskie responded that this ordinance would govern all developments. The State standards say that a 9' x 18' parking space is acceptable space. Mayor Schwager advised that the Planner gave an in-depth presentation to the Planning Board on this issue. There is too much ambiguity in our ordinance book. This ordinance will be listed for introduction at the next meeting.

RECREATION FEE ORDINANCE

Councilwoman Coira explained that there was a new wrestling program for the summer. The Recreation fee ordinance needs to be amended to include this new fee. Also, last year, Franklin Lakes rescinded their \$ 10 fee that they were charging Oakland residents. The Recreation Commission would like to rescind that \$ 10 fee that we were charging Franklin Lakes residents. Mr. Kunze explained that for the other new programs the Recreation Commission established, the Council did a resolution authorizing the fees. Mr. Kunze advised that the Recreation Commission may be amending fees in the fall. Mr. Chewcaskie advised he would prefer the fees to be established by ordinance. However, if the Recreation Commission is going to amend fees in another two months, this new fee can be established by resolution and the ordinance can be done at the time the other fees are amended.

MOTION TO AMEND FEES:

On motion of Councilwoman Coira, seconded by Councilman Jensen, approval be granted to add the fee for the new Recreation Wrestling summer program and to rescind the \$10 fee being charged to out-of-town residents.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Pignatelli, Talamini, Visconti.

2014 CAPITAL:

Mr. Kunze advised that these figures do not include the buyout program. The total requests are \$3,031,071 and the amount of debt would be \$2,284,275. Councilman Jensen commented that the Council has been trying to keep costs down but there are some items that have to be taken care of and some of the items are expensive. Mr. Kunze advised that the projection is done as part of the capital budget process. These are gross costs not net costs because they do not reflect project cancellations and grants. After this year, we are projecting to stabilize the capital budget at around the \$ 2.4 million mark. Mr. Kunze is still working with the CFO to get that dollar amount down. In terms of this year, a lot of the requests are for recurring items. One of the capital projects proposed is to help restore the river. Councilman Pignatelli commented that this is another program to try to alleviate flooding. Mr. Kunze advised that the Borough received a grant in the amount of \$100,000 for de-snagging and de-silting the river. The full cost of the project will be \$600,000. The Council put aside \$120,000 last year for work on the river. This year, we were already proposing to put in another \$120,000. However, an additional \$360,000 is required to complete the project. Mr. Kunze explained that we received an additional road resurfacing grant so we need to do that project because there is a deadline to use the grant money. The cost of that project is included in this capital budget.

Councilman Pignatelli advised the public that the Council discussed most of these capital requests already during the budget meetings when the Departments came before the Council. There are some items that have been included that have come up since those meetings. Councilman Pignatelli advised that in five years, the ladder truck goes out of service. He explained that the

Council is trying to put money away each year so that we are not hit with a big expenditure in five years. Councilman Jensen advised that in this capital budget, \$ 220,000 is being set aside towards that truck. Councilman Pignatelli advised that the Borough has tried to pay cash for any items under \$100,000 so that we don't indebt future generations.

Councilwoman Coira commented that the road program last year was \$600,000. This year it is \$1.2 million. Is the increase due to the grant. Mr. Kunze responded that this year, the road program amount was increased by the amount of the CDBG grant that is going to be utilized next year. However, there is a growing concern that the Borough hasn't been keeping up enough with the road maintenance program.

The consensus of the Council was to move forward with an ordinance introduction at the next meeting.

NEW BUSINESS:

Councilman Visconti brought up the fact that the Borough is spending \$15,000 to take down each of the homes on Roosevelt. He had an idea to contact Habitat for Humanity to see if they were interested in the houses. They are interested in that and in other projects. He would like to discuss this with them to see if it is worthwhile.

COUNCIL REPORTS:

Councilwoman Coira: Football signups are ongoing. There are openings for summer sports camps. She thanked Assemblywoman Schepisi for supporting the Safe Routes to Schools grants.

Councilman Jensen: The Public Events Committee is looking for volunteers. They get a lot done with a few individuals but they need more people. He asked Recreation Commisson to help by not parking at the Senior Center when there is a meeting.

Councilman Pignatelli: A meeting was held on July 1st to discuss snow removal. Last year, there was a big problem with residents not removing snow from around fire hydrants. The Fire Department does not have time to shovel hydrants during a fire. There is an ordinance that requires the residents to who live near the fire hydrants to clear them of snow. At the meeting, discussion also ensued over getting help for Senior Citizens who cannot shovel their sidewalks and fire hydrants. Senior Center Director Rose Burik has been trying to get help for the Seniors. A program will be put in place. Councilman Pignatelli congratulated the First Aid Squad who will be celebrating their 60th anniversary in August. He spoke of the dedication of those who volunteer for the First Aid Squad.

Councilman Visconti: There will be a kickoff meeting with the new Library Architect tomorrow. One of the Scouts is near completion of his project at Great Oak Park. The DPW did additional work on the stream. He thanked everyone who has pitched in to help at Great Oak Park. The Flood Commission has been working on the Community Rating Service program for a year. The data was submitted to FEMA and the State at the end of March. The DEP and FEMA came to do a site evaluation. They pointed out issues and deficiencies that will need to be addressed. For those who say the Flood Commission is not working fast enough, they should volunteer to help.

Councilman Talamini: He thanked the Mayor and Council for selecting him to fill the vacancy on the Council. He is honored to serve. He is looking forward to working with everyone to help make Oakland a better place to live.

July 9, 2014

OPENED FOR PUBLIC DISCUSSION:

On motion of Councilman Jensen, seconded by Councilwoman Coira, this portion of the meeting be opened for public discussion.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Pignatelli, Talamini, Visconti.

Susan Boyce, 10 Ryerson, advised she lives near Dogwood School. There were occasions during the winter when the sidewalks on Dogwood were not cleared and there are children that walk to school. Councilman Pignatelli advised that the Borough can issue summonses to homeowners.

Mike Guadagnino, 34 Hopper Street, advised that if he is made aware of the dates of meetings, the Recreation Commission complies with not parking at the Senior Center.

CLOSED FOR PUBLIC DISCUSSION:

On motion of Councilman Pignatelli, seconded by Councilman Jensen, this portion of the meeting be closed to public discussion.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Pignatelli, Talamini, Visconti.

BILLS TO BE PAID:

On motion of Councilman Jensen, seconded by Councilman Pignatelli, the following bills be submitted for payment:

(see following pages)

BE IT RESOLVED that the foregoing bills be paid and charged to their respective accounts when the funds are available.

ROLL CALL: All yeas, Councilmembers Coira, Jensen, Pignatelli, Talamini, Visconti.

MEETING ADJOURNED:

On motion of Councilman Pignatelli, seconded by Councilman Visconti, the meeting be adjourned at 9:13 pm.

Lisa M. Duncan, Borough Clerk	Mayor Linda H. Schwager
July 23, 2014	
Date Approved	