

Public Events Meeting Minutes

Monday October 13, 2014
7:30 PM at the Senior Citizen Center

1. Call to order:

- a. Flag salute
- b. Attendance

2. Open to the Public

3. Old business (Reviews/Discussions/Approvals)

- a. Meeting minutes review and approval from 09-08-2014 Approved as they are

4. Current business

- a. Halloween (Oct 25th 2014) at 10 am
 - i. Press release with Suburban done
 - ii. Flyer done, add 9:30 gathering for the public, we(event staff) gather at 9.
 - iii. FB and Mom's page posting done and continues to be updated with any changes
 - iv. Jerri update: We have stickers, have approval for VMS, have invoice for balloon animals
 - v. Jerry will speak to Tina to get the pumpkins at \$2.50 a piece from Shoprite
 - vi. Jerry will get shopping done from Shoprite: munchkins, water, apples, tangerines, pumpkins,
 - vii. Linda will do the story telling if time allows
 - viii. Mame will bring signs, DPW will bring tables and pumpkins out
 - ix. Start the parade at 10 am, inside VMS if it rains
 - x. Car show, get regular cars if not enough classic cars
 - xi. Have barricades there
 - xii. Order of events: parade, trunk or treat and pumpkin painting/balloon animals.
 - xiii. Chopper will get the coffee from Starbucks.
 - xiv. We have ribbons.
- b. Holiday (Dec 7th, 2014) at 5 pm
 - i. MC – Pat Pignatelli confirmed, Mayor – confirmed, Santa – confirmed, Rabi Kaplan – confirmed, Gerrard Berman School Choir – confirmed, Ramapo Valley Youth Choir – still waiting
 - ii. NJCB - wondering if there is any money in our budget for their performance as they need to cover their cost for operations, including music purchases and insurance. – would prefer to get paid. They will be happy with 200-400. PEC approved \$250 with a 4:45 pm start.
 - iii. DTNJ- check
 - iv. Grinch – Ginny update?
 - v. Erinda will ask DALBS - ask if they want to dance
 - vi. Chopper will get back to me with the DJ
 - vii. Erinda will ask April Masefield's daughter to sing.
 - viii. Food suggestions: Less choices, more quantities of each.
 - ix. Approval to pay \$15/hr for two cafeteria servers for three hours. Done and approved by the group.
 - x. Erinda will ask Smile Station to come help serve like last year.
 - xi. Food money approval – voted and approved by PEC at \$1200 for this event.
 - xii. Mame has table cloths.
 - xiii. Mame will take care of balloon table decorations.

5. New business

- a. Easter egg hunt (April 12th, 2014)
- b. Baseball/Softball parade
- c. Memorial Day parade (May 25th, 1pm 2014)
- d. Carnival (June 25-28, 2014 24-27,2015)
 - i. Waiting for approval from Borough hall on questions we had on picking the company.
 - ii. Mike is checking for date availabilities on some of them.

6. Closing comments /Announcements

- a. Next meeting on November 10, 2014.

7. Adjournment

Meeting adjourned at 8:26 pm. Moved, seconded and voted yes unanimously.