

## Public Events Meeting Minutes

Monday, November 11, 2013  
7:30 PM at the Senior Citizen Center

**1. Call to order:**

- a. Flag salute
- b. Attendance

**2. Open to the Public**

**3. Old business (Reviews/Discussions/Approvals)**

- a. Meeting minutes review and approval 10-14-13 – Approved as they are.

**4. Current business**

- a. Halloween parade Update (October 26)
  - i. Customized thank you notes sent to Shoprite, Starbucks, Fudgie, SAO, DPW, Rising Phoenix.
- b. Great comments from everyone.
  - i. For next year line up at 9:45 and start the parade at 10 am.
  - ii. We should say it's open to all ages up to 5<sup>th</sup> grade.
  - iii. We did not hear any negative comments from anyone.
  - iv. Pumpkin count (200) and size was great. We ordered Medium.
  - v. Stickers worked out well.
  - vi. Donuts (400) worked
  - vii. Coffee was the right amount (1 lg reg, ½ decaf).
  - viii. Juice (200) a few left over
  - ix. About \$400 spent in total..
  - x. Rec gave us the paint. Find out next year if they have any left over from their Summer Camp from Mark Durando and see if we need to order them if they don't have it.
  - xi. Stickers from Oriental Trading again.
  - xii. Other misc thing we need for next year before the event: Table cloths (10), brushes from Rec, cups for water, scissors. Pumpkin signs.
  - xiii. Contact police ahead of time next year.
  - xiv. Route: Walk through the farmers market, follow the side walk by making a left onto 202, down to veteran's park, back up to the farmer's market area and onto the grass in front of the library.
- c. Holiday Event 2013 Update (Monday December 2, 2013 at 6 PM)
  - i. Menorah lighting start date will differ every year. Erinda spoke to Anthony at DPW and they will make sure to start lighting the candles on Nov. 27<sup>th</sup>, one a day, until our event, then turn all off for the Lighting Ceremony and back to normal after the ceremony.
  - ii. Erinda updated on:
    - 1. VMS form filled out
    - 2. Gerard Berman School choir not available, Clarinet Trio not avail, Ramapo Valley Choir not avail, Senior Center Choir still waiting to hear from, Let's Dance is confirmed, DTNJ confirmed.
    - 3. Jerri will let us know about the HS band.
    - 4. Howard was able to secure Cantor Ilam Mamber after Rabbi Kaplan was not available. He'll be playing guitar and singing his blessing.
    - 5. Three different pastors not avail, but Pastor Busker from Ponds will be very happy to join us. He'll be bringing a soloist.
    - 6. Santa is confirmed
    - 7. Message and e-mail sent to FD for Santa delivery, still waiting to hear

8. DPW is all set for the event.
  9. We still need an MC. Tim/Jerry will MC outside. Michael will reach out to Pat Pignatelli to see if he's available.
  10. Flyer is done, sent to BOE and approved. E-mails will go out to PTOs and hand delivered flyers will make their way to any students that do not belong to the PTO mailing list. Lisa at Borough Hall printed out 80 copies of half size flyers for the kids and 30 full size for store distribution.
  11. Flyer and article about the event sent to: Suburban, Flow journal, Patches, Facebook page, OCC, DPW, DTNJ, Let's Dance, Pastor, Cantor, Mayor, PE members.
- iii. Mike working on the food
    1. He handed out an extensive list of choices, we talked about them, selected what we agreed would be best and Michael will follow up with ordering them.
    2. Erinda will reach out to see if we can get two workers from VMS to help in the kitchen.
  - iv. Michael recapped staff hours for the event.
  - v. Howard will drop off coffee at 5:45 at VMS. 2 lg and 1 decaf.
  - vi. Michael asked Erinda to find out COCs next meeting date for us to discuss some ideas as to how we can work together.

## 5. **New business**

- a. Oakland day
- b. Easter egg hunt (April 12<sup>th</sup>, 2014)
- c. Memorial Day parade (May 25<sup>th</sup>, 1pm 2014)
- d. Carnival update (June 25-28, 2014)
- e. Halloween (Oct 25<sup>th</sup> 2014)
- f. Holiday (Dec 7<sup>th</sup>, 2014)

## 6. **Closing comments /Announcements**

- a. Discuss member re-appointments for the Council December meeting
  - i. Howard is up for re-appointment but will not be coming back as a regular member. He would like to participate as a volunteer for the Carnival event.
- b. Next meeting on December 9, 2013.

## 7. **Adjournment**

Meeting adjourned at 9 pm. Moved, seconded and voted yes unanimously.