

Minutes

Oakland Shade Tree Committee Meeting

December 9, 2019

1. The meeting was called to order at 7:03 pm.
2. Pledge of Allegiance.
3. Roll Call: Peter Kikot, Ray Carroll, Larry Levine, Kim Bouma, Ed Clark, Terri Casaleggio and Nancy Krause were present. Excused from the meeting was Tony Smid and Councilman Lew Levey.
4. After the meeting announcement the meeting was opened to the public. No public was present; meeting was then closed to the public.
5. At the last council meeting, 12/4, Larry Levine was appointed and Kim Bouma reappointed. The STC membership is now full.
6. Arbor Day is April 24, 2020. Nancy and Terry will plan the event to take place at Manito Elementary School this year. Nancy will order the trees through--- at no cost. Peter Kikot offered to share the PowerPoint presentation that he made.
7. Ordinance change progress update:
 - a. Dec 18 ordinance may be adopted.
 - b. After much discussion it was decided to only require contractors to provide their Tree care operator number on the tree removal request form. The operator number requires that the contractor have a certificate of insurance. Kim Bouma added that every year contractors also have to apply with NJ consumer affairs.
8. Request contractors to Include copy of certificate of insurance one time each year?
9. Adopt-a-tree roll out in 2020 with the new ordinance. Looking for 100 trees per year starting in 2020 – Larry Levine is going to champion this initiative. Trees always planted in the right of way. Adopt a tree for \$50.
10. Peter Kikot is developing a packet for homeowners to give during the inspection that will include adopt a tree information.
11. Nancy Krause agreed to research Grant opportunities for trees.
12. Budget Update: The Shade Tree Trust Fund cannot be kept. Only money will be from permit income and budget. New ordinance will generate income for buying trees. We had 38k in budget this year, only 4 k used so far. Using rest in RFQ to taking down dead trees and the rest of the trust fund for buying trees. Asking for 42-44 K next year.
13. RFQ for removals – 24 trees –
 - a. Added 22 Crosby
 - b. Dec 30 RFQ request are due – Ed is handling this
14. Logo submission – there have been 4 submissions so far. We are hoping for some more.
15. We review planning board submission
16. November minutes were accepted as amended.
17. Received got 3 RFQ's for tree purchase planting
 - a. Green Meadow- \$19,460
 - b. Downes - \$15,990
 - c. DeMartins - \$10,062

- d. Unit pricing given was requested. Ed Clark will review the planting locations before planting.

New Business –

1. Group email contact will be changed to another server such as google
2. Indian Hills HS has had a professional create an Arbor plan for the property after failing to get a permit last year to take down trees. They have since planted 20 trees.
3. Health department rules for septic replacement needs to have tree inspection tied to it. Add final inspection for tree replacement.
4. Kim Bouma brought up the need to trim low and dead branches around town. Want to break down work by snowplow route. Start in College streets due to a large concentration of low trees there.
5. Nancy Krause working on Tree city 2019 application and community forestry management plan report.
6. Meeting adjourned at 8:37 pm.