



**1 Municipal Plaza
Oakland, NJ 07436
Phone (201) 337-8104 ~ Ext. 3022
Fax (201) 405-7723
E-Mail: shadetree@oakland-nj.org**

Meeting Minutes ~ November 2, 2020

1. The meeting was called to order at 7:39pm.
2. Meeting Announcement: This meeting is being held in accordance with the Open Public Meeting Law, duly announced and posted, in the Municipal Building.
3. Roll Call – Via zoom Peter Kikot, Joe Laterra, Ed Clark, Nancy Krause, and Councilman Van Eck were present. Ray Carroll was excused.
4. Open to the Public/Close to the Public: no public was present.
5. Motion was made by Joe Laterra, seconded by Ed Clark to approve the September meeting minutes as written.
6. Membership Review ~ Two Member Positions Available
7. Update on Ordinance ~ Revisions to be approved by Borough Attorney.
8. 2020 RFQ for trees to be installed. Award now on 2020 budget to be planted in the spring to max out money. Great Oak Park – Dog Park Tree Order- The STC committed to donating 46 trees. We will order now at the lowest bid of \$5150 and receive order in spring for planting. We have budget of \$7900 plus \$8250 (from Shade Tree officer) for dog park tree planting, tree guards, and we have money left for 5 street trees with left over money for this year. Street trees to bid to supply, install, water and guarantee.
Motion made for the purchase of 46 dog park trees, tree guards, 5 street trees, and 8 restoration trees for Roosevelt and Saratoga. Secure now, for delivery in March 2021. Joe Laterra motioned, Nancy Krause seconded, all were in favor. That will give Oakland 64 trees in the ground this year.
9. Review Landmark Tree Registry List. To be posted in Borough Hall as per the ordinance. Trees were added, as the ordinance is listed now, and it needs to be submitted to the building department. Mr. Kikot gave list to Michael Carelli. Posted in municipal building.
10. Need to prepare a new RFQ for the newest emergency tree removal/pruning list. Tree removal, \$21,950 in budget. New list being finalized by Mr. Clark. Planning to have RFQ out by November 15, give a month to get bids. Information for RFQ will be available on the Borough



**1 Municipal Plaza
Oakland, NJ 07436
Phone (201) 337-8104 ~ Ext. 3022
Fax (201) 405-7723
E-Mail: shadetree@oakland-nj.org**

website. The STC will have a special meeting to open bids in Dec 15. Mr. Kikot will set meeting date with Michael Carelli.

11. Confirm that the new job description for part-time Shade Tree Officer was presented to the Council. Grant reports, that the job description was accepted. We are starting to look for candidates. Franklin Lakes forester is not available.
12. 2021 Meeting dates and time shall be at 7:30 pm via Zoom, on the first Monday of the Month, except for July and September which will be on 7/12 and 9/13.
13. Meeting adjournment at 8:20pm