

**BOROUGH COUNCIL
REORGANIZATION MEETING**

January 4, 2023

Municipal Court/Council Chambers
10 Lawlor Drive
Oakland, N.J. 07436
7:00 P.M.



***BOROUGH OF OAKLAND
NEW JERSEY***



Phone: (201) 337-8111
Website: www.oakland-nj.org

BOROUGH OF OAKLAND

Borough Council Reorganization Meeting

FINAL AGENDA

Municipal Court/Council Chambers
10 Lawlor Drive
Oakland, N.J. 07436

MAYOR:
Linda H. Schwager

BOROUGH COUNCIL:
Eric Kulmala
John McCann
Pat Pignatelli
Steven Saliani
Kevin Slasinski
Russell Talamini

January 4, 2023 - 7:00 p.m.

CALL TO ORDER

Mayor Linda H. Schwager Presiding

- Statement of Compliance with Open Public Meetings Act:
 - This Meeting is being held in accordance with the Open Public Meetings Law, duly announced, advertised, and posted in the Municipal Building. The meeting will adjourn at 10:00 p.m. unless a majority of the Councilmembers that are present vote to extend the time.
- Pledge of Allegiance to the Flag & Moment of Silence

INVOCATION

OATHS OF OFFICE/COMMENTS

Mayor Danielle DePaola, Borough of Emerson

- Councilman John McCann / 3 Year Term
- Councilman Kevin Slasinski / 3 Year Term

ROLL CALL:

Roll Call: Mayor Linda H. Schwager, Councilmembers Kulmala, McCann, Pignatelli, Saliani, Slasinski, Talamini

MAYOR'S ADDRESS

Mayor Linda H. Schwager

- 2023 Address

OATHS OF OFFICE OAKLAND FIRE DEPARTMENT

Mayor Linda H. Schwager

- 2023 Oakland Fire Department Officers

ELECTION OF COUNCIL PRESIDENT

Borough Council

APPOINTMENT OF COUNCIL LIAISONS/COMMITTEES

Council President

OPEN PUBLIC COMMENT

General Public

Open public comment for members of the public not to exceed 3 minutes per person. Session not to exceed 30 minutes.

APPROVAL OF MINUTES

Borough Council

- December 21, 2022
- December 21, 2022 Executive Session

- Appointment(s) of Borough Professionals for 2023
 - Borough Attorney
 - Borough Engineer
 - Water & Sewer Engineer
 - Labor Attorney
 - Borough Auditor
 - Bond Counsel
 - Borough Planner
 - Risk Manager – Liability/Property
 - Risk Manager – Health Benefits
 - Borough Prosecutor
 - Alternate Borough Prosecutor
 - Public Defender
 - Alternate Public Defender
- Appointment(s) to Arts Committee
- Appointment(s) to Environmental Commission
- Appointment to Flood Commission
- Appointment(s) to Public Events Committee
- Appointment(s) to Zoning Board of Adjustment
- Appointment(s) to Board of Health
- Appointment(s) to Communications Commission

MAYOR'S APPOINTMENTS***Mayor Linda H. Schwager***

- Mayor's Appointment(s) of Access for All Committee Members
- Mayor's Appointment(s) of Emergency Management Members
- Mayor's Appointment(s) of Library Board of Trustees Members
- Mayor's Appointment(s) of Municipal Alliance Committee Members
- Mayor's Appointment(s) of Planning Board Members
- Mayor's Appointment of Recreation Commission Member
- Mayor's Appointment(s) of Shade Tree Commission Members
- Mayor's Appointment(s) of Sustainable Oakland Green Team Members

RESOLUTIONS **Borough Council**

All Resolutions listed shall be acted upon by a single motion unless a member of the Governing Body requests specific items be pulled from the Consent Agenda for separate action.

- 23-01:** Resolution Authorizing Annual Schedule of Borough Council Meetings for 2023
- 23-02:** Resolution Adopting Official Borough Newspaper for 2023
- 23-03 to 30:** Adopt Annual Consent Agenda
- 23-31:** Adopt 2023 Temporary Budget
- 23-32:** Authorize Staff Appointment(s)
- 23-33:** Authorize Police Department Appointment(s)
- 23-34:** Authorize Bergen County Mutual Aid Plan and Rapid Deployment Force
- 23-35:** Reestablish Sustainable Oakland Green Team
- 23-36:** Authorize Contract with Insurance Design Administrators for Claims Administration Services
- 23-37:** Authorize Participation in LESO Program
- 23-38:** Appoint Municipal 911 Coordinator
- 23-39:** Authorize Non-Union Salaries
- 23-40:** Appoint Police Department Records Custodian
- 23-41:** Appoint Registered Municipal Clerk
- 23-42:** Authorize Shared Services Agreement with Borough of Waldwick for Well Baby Clinic Services
- 23-43:** Authorize Contract with Phoenix Advisors, LLC. for Continuing Disclosure Agent Services
- 23-44:** Appoint Municipal Court Judge
- 23-45:** Authorize Contract with The Land Conservancy of New Jersey for Open Space Preservation Services
- 23-46:** Adopting Form Required to be Used for the Filing of Notices of Tort Claims Against the Borough of Oakland in Accordance with the Provisions of the New Jersey Tort Claims Act, N.J.S.A. 59: 8-6
- 23-47:** Authorize Temporary Budget Emergency for Safe Routes to Schools Final Design Services
- 23-48:** Amend Contract with WSP, USA, Inc. for Safe Routes to Schools Final Design Services
- 23-49:** Appoint Acting Fire Sub Code Official

ORDINANCES **Borough Council**

Introduction:

- 23-Capital-900:** Capital Ordinance Authorizing the Making of Various Public Improvements and Acquisitions Appropriating the Sum of \$110,000.00 and Providing That Such Sum So Appropriated Shall be Raised from the Snow Removal Trust \$60,000.00

WORK SESSION

NEW BUSINESS	
OLD BUSINESS	
BOROUGH COUNCIL COMMITTEE/LIAISON REPORTS	<i>Borough Council</i>
OPEN PUBLIC COMMENT	<i>General Public</i>
<i>Open public comment for members of the public not to exceed 3 minutes per person. Session not to exceed 30 minutes.</i>	
BENEDICTION	
BILLS TO BE PAID	<i>Borough Council</i>
ADJOURNMENT	

The next Borough Council Meeting will be held on Wednesday January 25, 2023 at 7:00 p.m. at the Borough of Oakland Municipal Court/Council Chambers, 10 Lawlor Drive, Oakland, N.J. 07436



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-01

TITLE:

AUTHORIZING ANNUAL SCHEDULE OF BOROUGH COUNCIL MEETINGS FOR 2023

BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Oakland, County of Bergen, State of New Jersey, shall meet on the following dates at the Borough of Oakland Municipal Court/Council Chambers, 10 Lawlor Drive, Oakland, N.J. 07436, as set forth herein:

REGULAR MEETINGS:

January 4, 2023	Wednesday	June 28, 2023	Wednesday
January 25, 2023	Wednesday	July 19, 2023	Wednesday
February 8, 2023	Wednesday	August 16, 2023	Wednesday
February 22, 2023	Wednesday	September 13, 2023	Wednesday
March 8, 2023	Wednesday	September 27, 2023	Wednesday
March 22, 2023	Wednesday	October 11, 2023	Wednesday
April 12, 2023	Wednesday	October 25, 2023	Wednesday
April 26, 2023	Wednesday	November 8, 2023	Wednesday
May 10, 2023	Wednesday	November 21, 2023	Tuesday
May 24, 2023	Wednesday	December 6, 2023	Wednesday
June 14, 2023	Wednesday	December 20, 2023	Wednesday

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-02

TITLE:

RESOLUTION AUTHORIZING OFFICIAL BOROUGH NEWSPAPER FOR 2023

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Oakland, County of Bergen, State of New Jersey, that the **OFFICIAL NEWSPAPER** for the Borough of Oakland shall be **THE BERGEN RECORD** for the year 2023.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

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BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-03

TITLE:

RESOLUTION SETTING INTEREST AND PENALTIES UNDER R.S. 54:4-67

WHEREAS, R.S. 54:4-67 et seq., permits the Governing Body to fix the rate of interest to be charged for the nonpayment of taxes, assessments, or other municipal charges.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Oakland that the rate of interest on unpaid taxes shall be eight percent per annum on the first One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and 18 percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) Dollars to be calculated from the date the tax was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable; and

BE IT FURTHER RESOLVED that the rate of interest on unpaid water and sewer bills shall be eight percent per annum up to One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and 18 percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) Dollars to be calculated from the date the bill was payable until the date of actual payment, provided that no interest shall be charged if payment of any bill is made within thirty (30) calendar days following the billing date; and

BE IT FURTHER RESOLVED that in addition to the interest provided above, on all delinquencies in excess of Ten Thousand (\$10,000.00) Dollars and which are not paid prior to the end of the fiscal year, the Tax Collector shall also collect a penalty of six (6) percent of the amount of the delinquency in excess of Ten Thousand (\$10,000.00) Dollars.

BE IT FURTHER RESOLVED that the Municipal Clerk provide a certified copy of this resolution to the Tax Collector.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

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BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-04

TITLE:

PETTY CASH FUNDS

BE IT RESOLVED, that David Young, Treasurer, be and he is hereby authorized to draw a check in the amount of Two Hundred Dollars (\$200.00) for the Petty Cash Fund for the Borough Clerk for the year 2023, and

BE IT RESOLVED, that David Young, Treasurer, be and he is hereby authorized to draw a check in the amount of Two Hundred Dollars (\$200.00) for the Petty Cash Fund for the Department of Public Works for the year 2023, and

BE IT RESOLVED, that David Young, Treasurer, be and he is hereby authorized to draw a check in the amount of Two Hundred Dollars (\$200.00) for the Petty Cash Fund for the Police Department for the year 2023, and

BE IT RESOLVED, that David Young, Treasurer be and he is hereby authorized to draw a check in the amount of Two Hundred Dollars (\$200.00) for the Petty Cash Fund of the Senior Citizen Department for the year 2023, and

BE IT FURTHER RESOLVED, that said moneys are to be returned to their respective accounts at the end of 2023.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

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BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-05

TITLE:

AUTHORIZE SIGNATORIES FOR PAYROLL ACCOUNTS

BE IT RESOLVED, that the Signatories of the Borough of Oakland Payroll and Payroll Agency Accounts are the Treasurer or Borough Administrator and the Borough Clerk or the Deputy Borough Clerk.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

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BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-06

TITLE:

OFFICIAL DEPOSITORY FOR MUNICIPAL COURT ACCOUNT

BE IT RESOLVED, that TD Bank be designated as the Official Depository of this Borough for its accounts known as:

THE MUNICIPAL COURT ACCOUNT AND MUNICIPAL COURT BAIL ACCOUNT; and

BE IT ALSO RESOLVED, that the Municipal Court Judge and the Municipal Court Administrator be and they are hereby designated the custodians of said accounts, that money be drawn from said accounts only upon check of the Borough under two signatures of the Municipal Court Judge or the Municipal Court Administrator.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

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BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-07

TITLE:

AUTHORIZATION TO INVEST BOROUGH FUNDS

BE IT RESOLVED, by the Mayor and Borough Council that the Treasurer of the Borough of Oakland is hereby authorized to invest Borough Funds, from time to time during the year 2023 in authorized investments as per the approved cash management plan, or with approved depositories for Borough funds, whenever it shall appear that such funds are available for investment.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-08

TITLE:

AUTHORIZE SIGNATORIES FOR BOROUGH BANK ACCOUNTS

BE IT RESOLVED, that the Treasurer or the Borough Administrator, Borough Clerk or the Deputy Borough Clerk, Mayor, or Council President are hereby designated as the signatories of the following Bank Accounts of the Borough of Oakland;

- | | |
|--|---|
| CURRENT CHECKING
WATER CHECKING
CAPITAL CHECKING
WATER CAPITAL CHECKING
SEWER CHECKING
TRUST CHECKING
ANIMAL CONTROL CHECKING
HEALTH BENEFITS CHECKING
SANITARY LANDFILL CHECKING
SEWER CAPITAL CHECKING
ACCUMULATED ABSENCE LIABILITY
BOARD OF ADJUSTMENT ESCROW
PLANNING BOARD ESCROW
BOROUGH OF OAKLAND COMMUNITY PASS | FEDERAL/STATE GRANTS
OPEN SPACE TRUST
PAYROLL AGENCY
PAYROLL ACCOUNT
AFFORDABLE HOUSING TRUST
UNEMPLOYMENT TRUST
MUNICIPAL COURT REFUND
CLAIMS ACCOUNT |
|--|---|

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-09

TITLE:

AUTHORIZE CASH MANAGEMENT PLAN AND INTEREST BEARING ACCOUNTS

BE IT RESOLVED, that the Mayor and Borough Council approve the Cash Management Plan for 2023 (copy attached after Resolutions); and

BE IT FURTHER RESOLVED, that the following banks and savings loan associations be designated as the Official Depositories of this Borough for interest bearing accounts:

- VALLEY NATIONAL BANK, OAKLAND, NEW JERSEY;**
- CHASE BANK., OAKLAND, NEW JERSEY;**
- BANK OF AMERICA, OAKLAND, NEW JERSEY;**
- M & T, OAKLAND, NEW JERSEY;**
- TD BANK, OAKLAND, NEW JERSEY;**
- STATE OF NEW JERSEY CASH MANAGEMENT FUND;**
- COLUMBIA SAVINGS, OAKLAND, NEW JERSEY;**
- UNION CENTER NATIONAL BANK, OAKLAND, NEW JERSEY;**
- LAKELAND BANK, OAK RIDGE, NEW JERSEY;**

BE IT FURTHER RESOLVED, that monies be withdrawn from said accounts either upon the presentation of a withdrawal slip of the Borough under the signatures of the Mayor or President of the Council, Borough Clerk or the Deputy Borough Clerk, the Treasurer or the Borough Administrator.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.

**CASH MANAGEMENT PLAN
BOROUGH OF OAKLAND
BERGEN COUNTY, NEW JERSEY**

I. STATEMENT OF PURPOSE

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A:4-14 in order to set forth the basis for the deposits (Deposits”) and investment (“Permitted Investments”) of certain public funds of the Borough of Oakland, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Borough of Oakland.

ALL FUNDS AND ACCOUNTS

It is understood that this Plan is not intended to cover certain funds and accounts of the Borough of Oakland, specifically:

DEVELOPERS’ ESCROW ACCOUNT

III. DESIGNATION OF OFFICIALS OF THE BOROUGH OF OAKLAND AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer of the Borough of Oakland and the Assistant Treasurer (the “Designated Officials”) are hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Borough of Oakland are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit, which are not otherwise invested in Permitted Investments as provided for in this Plan:

SEE RESOLUTION #23-08

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official (s) referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the designated official (s) of the Borough of Oakland referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official (s) referred to in Section III above.

SEE RESOLUTION #23-08

VI. AUTHORIZED INVESTMENTS

Except as otherwise specifically provide for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Government money market mutual funds;
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within the school district is located;
5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;

6. Local government investment pools;
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
8. Agreements for the repurchase of fully collateralized securities if:
 - a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - b. the custody of collateral is transferred to a third party;
 - c. the maturity of the agreement is not more than 30 days;
 - d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, C 236 (c.17:9-41); and
 - e. a master repurchase agreement providing for the custody of collateral is executed.

For purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- a. which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
 - i.
- b. the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government Securities; and
- c. which has:
 - a. attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - b. retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- a. which is managed in accordance with 17 C.F.R. sec.270.2a-7;
- b. which is rated in the highest category by a nationally recognized statistical rating organization.
- c. which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities.
- d. which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments.
- e. which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- f. which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

NONE

SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN:

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Oakland, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Oakland to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a “delivery versus payment” method to ensure that such

Permitted Investments are either received by the Borough of Oakland or by a third party custodian prior to or upon the release of the Borough's funds.

To assure that all parties with whom the Borough deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official (s).

REPORTING REQUIREMENTS:

On the first day of each month during which this Plan is in effect, the Designated Official (s) referred to in Section III hereof shall supply to the governing body of the Borough of Oakland a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- a. The name of any institution holding funds of the Borough of Oakland as a Deposit or a Permitted Investment.
- b. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- c. The class or type of securities or Deposits made.
- d. The book value of such Deposits or Permitted Investments.
- e. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- f. The fees incurred to undertake such Deposits or Permitted Investments.
- g. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- h. All other information which may be deemed reasonable from time to time by the governing body of the Borough of Oakland.

TERM OF PLAN:

This Plan shall be in effect from January 1, 2023 to December 31, 2023. Attached to this Plan is a resolution of the governing body of the Borough of Oakland approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Council, the Designated Official is directed to supply copies of the amendments to all the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-10

TITLE:

DESIGNATE OFFICIAL DEPOSITORIES

BE IT RESOLVED, that the TD Bank, Oakland Office, be designated as the Official Depository of this Borough for its account known as:

LIEN REDEMPTION ACCOUNT; and

BE IT FURTHER RESOLVED that Debra Benigno, Tax Collector, is the Custodian of said account and the signatures of the CFO, Tax Collector and Borough Clerk be filed with the Bank for the signing of checks.

BE IT FURTHER RESOLVED, that the TD Bank, Oakland Office, be designated as the Official Depository of this Borough for its accounts known as:

THE ANIMAL CONTROL ACCOUNT
THE WATER CAPITAL ACCOUNT
THE CAPITAL ACCOUNT
TRUST CHECKING
THE WATER OPERATING ACCOUNT
THE CURRENT ACCOUNT
THE SEWER OPERATING ACCOUNT
LANDFILL CLOSURE ACCOUNT
COMMUNITY DEVELOPMENT BLOCK GRANT ACCOUNT
PAYROLL ACCOUNT
PAYROLL AGENCY ACCOUNT
STATE UNEMPLOYMENT INSURANCE ACCOUNT
SEWER CAPITAL ACCOUNT
FEDERAL/STATE GRANTS ACCOUNT
FLEXIBLE SPENDING
UNEMPLOYMENT TRUST
OPEN SPACE TRUST
AFFORDABLE HOUSING
DPW PETTY CASH
MUNICIPAL CLERK PETTY CASH
POLICE PETTY CASH
SENIOR CENTER PETTY CASH
CLAIMS ACCOUNT
ACCUMULATED ABSENCE LIABILITY
BOARD OF ADJUSTMENT ESCROW
PLANNING BOARD ESCROW
BOROUGH OF OAKLAND COMMUNITY PASS

BE IT FURTHER RESOLVED, that the treasurer be and he is hereby designated as the custodian of all the aforementioned accounts;

BE IT FURTHER RESOLVED, that TD Bank, Oakland office, be designated as the Official Depositories of this Borough for the account known as;

HEALTH BENEFITS CLAIMS ACCOUNT; and

BE IT RESOLVED, the Borough Treasurer, be and he is designated the custodian of said account, and that money be withdrawn from said account only upon the check of the Borough under the two signatures of the Borough Clerk and the Treasurer, and

BE IT RESOLVED, that TD Bank, Oakland Office, be designated as the Official Depository of this Borough for its account known as:

THE ANIMAL CONTROL ACCOUNT; and

BE IT RESOLVED, that Michael E. Carelli be and he is hereby designated custodian of said account, and that the money be withdrawn from said account to the order of the Borough of Oakland Dog Account, and the State Department of Health, upon the check of the Borough, under the signature of the Borough Clerk or the Deputy Borough Clerk and the CFO.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-11

TITLE:

APPOINTING CERTIFYING OFFICERS

BE IT RESOLVED, that the following were appointed certifying officers for the year 2023:

TAX SEARCH OFFICER, DEBRA BENIGNO
 ASSESSMENT SEARCH OFFICER, MICHAEL E. CARELLI
 CERTIFYING AGENT FOR CIVIL SERVICE, RICHARD KUNZE
 DEPUTY CERTIFYING AGENT FOR CIVIL SERVICE, KATHLYN GURNEY

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-12

TITLE:

APPOINTING CERTIFYING OFFICIALS FOR RAFFLES AND BINGOS

BE IT RESOLVED, the Borough Clerk be and he is hereby designated verifying official for raffles and bingo, and

BE IT FURTHER RESOLVED, that the Borough Clerk be given temporary authority to act as official to approve the applications for bingo and raffles if and when there is a long time lapse between Borough Council meetings, and

BE IT FURTHER RESOLVED, that prior to actual drawing, the Borough Council must approve or disapprove such temporary action at a Borough Council meeting.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-13

TITLE:

AUTHORIZING PARTICIPATION IN COUNTY COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Borough of Oakland is desirous of participating in the Cooperative Purchasing Program of the County of Bergen, and

WHEREAS, the County of Bergen requires that a resolution be adopted authorizing said participation;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Oakland that the Qualified Purchasing Agent of the Borough of Oakland is hereby authorized to purchase materials, supplies, services and equipment in accordance with bids accepted by the County of Bergen and made available to municipalities through the New Jersey Cooperative Purchasing Alliance.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-14

TITLE:

AUTHORIZATION TO WIRE SCHOOL AND COUNTY TAXES

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Oakland that the Chief Financial Officer is hereby authorized to perform all matters necessary to enable the payment of the local school taxes, regional school taxes and county taxes by wire transfer.

BE IT FURTHER RESOLVED, that the Chief Financial Officer is directed to include a report of all such wire transfers made as part of his monthly report to the governing body as directed by the Borough of Oakland Cash Management Plan.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-15

TITLE:

APPOINT JOINT INSURANCE FUND COMMISSIONER

BE IT RESOLVED, that Borough Administrator Richard S. Kunze be appointed Joint Insurance Fund Commissioner for the year 2023.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-16

TITLE:

APPOINT JOINT INSURANCE FUND ALTERNATE COMMISSIONER

BE IT RESOLVED, that Municipal Clerk Michael E. Carelli be appointed Joint Insurance Fund Alternate Commissioner for the year 2023.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-17

TITLE:

APPOINT JOINT INSURANCE FUND SAFETY DELEGATE

BE IT RESOLVED, that Jason Duncan be appointed as Joint Insurance Fund Safety Delegate for the year 2023.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-18

TITLE:

APPOINT JOINT INSURANCE FUND ALTERNATE SAFETY DELEGATE

BE IT RESOLVED, that Michael E. Carelli be appointed as Joint Insurance Fund Alternate Safety Delegate for the year 2023.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-19

TITLE:

ESTABLISH BOROUGH PETTY CASH POLICY

WHEREAS, in order to establish a uniform method of accounting for petty cash funds, which purpose is to pay for small incidental costs not associated with the normal processes for the acquisition of materials and services.

WHEREAS, petty cash funds are not provided for the purpose of circumventing the regular acquisition processes.

WHEREAS, purchase order procedures can be utilized with most vendors when making frequent purchases.

NOW, THEREFORE, BE IT RESOLVED, that no single payment from the petty cash fund shall exceed \$60.00. Each disbursement shall be evidenced by an appropriate receipt. The petty cash fund shall be subject to approved accounting procedures and shall be closed out at the end of each fiscal year for audit.

BE IT FURTHER RESOLVED, that particulars of the activity for which the petty cash funds are to be used must be identified and should accompany a purchase requisition. Expenditures for refreshments and/or paper goods for meetings should clearly indicate the date of the activity, participants and reason for activity.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-20

TITLE:

PROCESSING OF TAX REFUNDS

WHEREAS, N.J.S.A. 40A:5-17.1 provides that a municipality may authorize the processing of tax refunds of less than Ten Dollars (\$10.00) and the cancellation of tax delinquencies of less than Ten Dollars (\$10.00).

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Oakland that the Tax Collector is hereby authorized to process, without any further action on the part of the governing body, any property tax refund of less than Ten Dollars (\$10.00); and,

BE IT FURTHER RESOLVED, that the Tax Collector is hereby authorized to process, without further action on the part of the governing body, the cancellation of any tax delinquency of less than Ten Dollars (\$10.00); and,

BE IT FURTHER RESOLVED, that a Certified Copy of this Resolution be provided by the Municipal Clerk to the Tax Collector and the Chief Financial Officer.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-21

TITLE:

AUTHORIZE ACCELERATED TAX SALE

BE IT RESOLVED, that the Collector of Taxes for the Borough of Oakland is hereby authorized to conduct an Accelerated Tax Sale for delinquent taxes for the calendar year 2023.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-22

TITLE:

LICENSING OF BOROUGH PROPERTY

WHEREAS, the Borough of Oakland is the owner of certain lands and premises within the Borough of Oakland; and

WHEREAS, the Mayor and Borough Council of the Borough of Oakland have determined that certain properties that have been acquired are not necessary for public use; and

WHEREAS, the Borough of Oakland desires to make available for license certain properties adjacent property owners; and

WHEREAS, the Mayor and Borough Council wish to establish a policy for the licensing of such properties.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Oakland, as follows:

1. The Borough will hereby permit requests to license various properties within the Borough of Oakland currently owned by the Borough of Oakland by adjacent property owners.
2. A written request is to be made to license such property to the Borough Clerk which request will be reviewed by the Borough Administrator, Superintendent of the Department of Public Works and Borough Engineer and a report delivered to the Mayor and Council in order to appropriately evaluate the request to license the property.
3. The Mayor and Borough Council, in its sole discretion, shall determine whether to license the property to the adjoining property owner.
4. The license shall be for a period of a calendar year and shall be in the amount of One Dollar (\$1.00).
5. The licensee shall be required to enter into a written license agreement which will require the execution of a Hold Harmless Agreement, an appropriate Certificate of Insurance, and in accordance with the Rules and Regulations for such licensed property, attached hereto.
6. The licensee shall comply with all rules and regulations as follows:
 - a. The maintenance of the property, including appropriate landscaping and snow removal;
 - b. Maintaining the property in a clean fashion and free of all debris;
 - c. No permanent structures;
 - d. No parking of vehicles, recreational vehicles or boats;
 - e. No fencing shall be place on the property;
 - f. No paving of the property;
 - g. The property owner shall be current on taxes and have no outstanding violations for property maintenance, zoning or health;
 - h. Any additional regulations that the Mayor and Borough Council may impose on a case by case basis, at its discretion.

RECORD OF COUNCIL VOTE:

Motion - by Councilman: _____ Second - by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				

MAYOR (Tie-Break Vote): Yes No

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-23

TITLE:

APPOINT PUBLIC AGENCY COMPLIANCE OFFICIAL

WHEREAS, in accordance with N.J.A.C. 17:27-3.5-Designation of Public Agency Compliance Official (P.A.C.O.), each public agency must annually designate an officer or employee to serve as its public agency compliance officer;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council hereby appoints Borough Administrator Richard S. Kunze to serve as its public agency compliance officer for the year 2023.

BE IT FURTHER RESOLVED, that a certified copy of said Resolution be sent to the State of New Jersey.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-24

TITLE:

ESTABLISH POLICY REGARDING GOVERNING BODY TRAINING

WHEREAS, the Mayor and Borough Council of the Borough of Oakland are desirous of implementing a policy which will require members of the Mayor and Borough Council to attend, if feasible, on an annual basis at least one course covering the responsibilities and obligations of elected officials;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Oakland, County of Bergen, State of New Jersey, that members of the Mayor and Borough Council shall attend, if feasible, on an annual basis at least one course offered by the Rutgers University Center for Government Services (or a similar education provider such as the New Jersey League of Municipalities) covering the responsibilities and obligations of elected officials (for example: ethics, municipal finance, labor relations, capital planning, shared services).

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-25

TITLE:

RESOLUTION SETTING RETIREE INSURANCE RATES

BE IT RESOLVED, that the following monthly premiums are to be charged retirees who participate in the Borough's Health Benefits program, in accordance with the various prior and current labor agreements, effective January 1, 2023:

Borough of Oakland									
Monthly Retiree Insurance Rates									
2023									
	Medical Traditional	Medical PPO	Medical Direct 10	Rx \$1	Rx \$3/\$5	Rx \$5/\$10	Rx \$10/\$25/\$40	Dental	Vision
Single, No Medicare	1,549	1,360	1,248	363	356	259	211	61.00	14
P/C, No Medicare	2,169	1,903	1,746	509	498	363	292	118.00	20
H/W, No Medicare	3,374	2,960	2,719	792	780	566	457	112.00	30
Family, No Medicare	3,837	3,370	3,091	900	885	643	522	190.00	37
Medicare Advantage Rates									
	Medical Without Rx	Medical w/ \$1/\$1 card	Medical w/ \$6/\$12/\$24 card	Rx \$1	Rx \$3/\$5				
Single, Medicare 1	502	895	672	372	333				
Borough of Oakland									
Annual Retiree Insurance Rates									
2023									
	Medical Traditional	Medical PPO	Medical Direct 10	Rx \$1	Rx \$3/\$5	Rx \$5/\$10	Rx \$10/\$25/\$40	Dental	Vision
Single, No Medicare	18,588	16,320	14,976	4,356	4,272	3,108	2,532	732	165
P/C, No Medicare	26,028	22,836	20,952	6,108	5,976	4,356	3,504	1,416	241
H/W, No Medicare	40,488	35,520	32,628	9,504	9,360	6,792	5,484	1,344	363
Family, No Medicare	46,044	40,440	37,092	10,800	10,620	7,716	6,264	2,280	439
Medicare Advantage Rates									
	Medical Without Rx	Medical w/ \$1/\$1 card	Medical w/ \$6/\$12/\$24 card	Rx \$1	Rx \$3/\$5				
Single, Medicare 1	6,024	10,740	8,064	4,464	3,996				

RESOLUTION #23-25 PAGE #2

BE IT FURTHER RESOLVED, that copies be forwarded to the Borough Administrator and all employee Labor Unions.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-26

TITLE:

APPOINT BMED COMMISSIONERS

WHEREAS, the Borough of Oakland joined the Bergen Municipal Employee Benefits Fund, a self insured health fund, as of February 1, 2012, and

WHEREAS, the Bylaws of the Bergen Municipal Employee Benefits Fund require that each Member appoint a Fund Commissioner.

NOW, THEREFORE BE IT RESOLVED, that Richard Kunze be and is hereby appointed as Fund Commissioner to the Bergen Municipal Employee Benefits Fund, effective January 1, 2023 to represent the Borough of Oakland; and

BE IT FURTHER RESOLVED that David Young be and is appointed as Alternate Fund Commissioner to the Bergen Municipal Employee Benefits Fund effective January 1, 2023.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND

BERGEN COUNTY, NEW JERSEY



Resolution No: 23-27

TITLE:

REESTABLISH RECREATION FACILITY USE POLICY

WHEREAS, the Borough of Oakland, by its Mayor and Borough Council, believes that it is important to have standards and policies with respect to the usage of the Borough's recreation facilities; and

WHEREAS, in order to balance the needs of the community and various groups, and in consideration of the sometimes-limited availability of the recreation facilities, rules and regulations are necessary; it is now

NOW, THEREFORE, BE IT RESOLVED, that the following constitutes the Borough of Oakland Recreation Facility Use Policy:

A. PRIORITY USE:

1. Athletic and other Recreation programs run by the Borough of Oakland. This includes in-season recreation and travel programs, summer camp and public events.
2. Other Borough departments, agencies, boards and commissions.
3. Oakland Board of Education and Ramapo Indian Hills Regional High School District.
4. Other educational institutions located within the Borough.
5. Oakland based non-profit athletic organizations where a majority of participants are Oakland residents.
6. Other Oakland based non-profit organizations serving the Oakland community.
7. Oakland based business.
8. Non-profit organizations of any type, whether educational, athletic, charitable or service, that do not serve the Oakland community and/or where the majority of participants are not from Oakland.
9. Businesses located outside of Oakland.

B. FACTORS:

In the event two or more groups at the same priority level request the use of the facility at the same time, a decision shall be made based on the following:

1. For items 3, 4, 5, 6 and 8 under Letter A above: priority shall be given to those groups that have used the facilities for the greatest number of prior years and have a history of good behavior.
2. For items 7 and 9 under Letter A above: priority shall first be given to those businesses that offer athletics or recreation services to the public. Secondary priority shall be based on the amount of revenue that will be generated for the Borough.

B. CONFLICT:

1. In the event of a debate or conflict between entities in the interpretation of the above, the in-season Commissioner will submit his/her recommendation to the borough Administrator and a final decision will subsequently be rendered.

2. In the event of special cases or circumstances (such as decisions on “last minute” completed applications with no time to go through the process described in #1 above), the in-season Commissioner will use his/her best discretion for field use, and have the support of the Administration and Governing Body.
3. Decisions to rest or place fields or other facilities out of service in an effort to maintain their safety and integrity shall be made by the Department of Public Works and adhered to by all parties.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-28

TITLE:

REESTABLISH BOROUGH ATTENDANCE POLICY

WHEREAS, the Governor has established a checklist for municipalities with respect to eligibility for State aid; and

WHEREAS, as part of that checklist, an attendance policy is required for the Governing Body and Boards and Commissions established in the municipality; and

WHEREAS, various statutes governing municipalities and Boards and Commissions specify attendance requirements that if not adhered to requires that certain offices be deemed vacant; and

WHEREAS, N.J.S.A. 40A:16-3 establishes the requirements for the Mayor or a member of the Governing Body and N.J.S.A. 40A:9-12.1 governs person appointed to any Board, Committee, Commission, authority or other agency; and

WHEREAS, the Mayor and Borough Council of the Borough of Oakland have determined that an attendance policy should be established consistent with the statutory requirements of N.J.S.A.40A:16-3 and 40A:9-12.1; and

WHEREAS, the Mayor and Borough Council of the Borough of Oakland recognize that most, if not all, of the positions established within the Borough are without compensation and recognize the value of this volunteer service.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Oakland as follows:

Consistent with the provisions of N.J.S.A. 40A:16-3 and 40A:9-12.1, the office of the Mayor or the member of Borough Council or any person appointed to any Board, Committee, Commission, authority or other agency shall be deemed vacant if such individual fails to attend and participate at meetings of such body for a period of eight (8) consecutive weeks or for four (4) consecutive regular meetings, whichever shall be of longer duration without being excused by a majority of the authorized members of such body.

The Mayor and Borough Council and all Boards, Committees, Commissions, authorities and agencies shall consider, but not be limited to the following in order to determine an excused absence:

- Illness
- Vacation
- Business obligations

The Mayor and Borough Council and members of any Board, Committee, Commission, authority or other agency shall notify, as soon as practical, the Board secretary or clerk for such Board, Committee, Commission, authority or agency of such absence and the Council, Board, Committee, Commission, authority or agency shall act on such requested absence.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be provided to all members of all Borough Boards, Committees, Commissions, authorities or agencies.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-29

TITLE:

REESTABLISH BOROUGH SURPLUS POLICY

WHEREAS, the Mayor and Borough Council of the Borough of Oakland desires to set a policy for the unreserved, undesignated fund balance; and

WHEREAS, after careful consideration the Mayor and Borough Council has determined that the fund balance on January 1 of any given year should be between 15 percent and 20 percent of the previous year's operating budget net of non-cap operations, grants, capital, debt service, deferred charges and the reserve for uncollected taxes; and

WHEREAS, the Borough of Oakland desires to establish an appropriate strategy if the fund balance drops below the 15 percent minimum or exceeds the 20 percent maximum.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Oakland that the policy for the reserved, undesignated fund balance ("Fund Balance") shall be as follows:

1. The fund balance on January 1 of any given year should be between 15 percent and 20 percent of the previous year's operating budget net of non-cap operations, grants, capital, debt service, deferred charges and the reserve for uncollected taxes;
2. If the fund balance drops below the 15 percent minimum, the Governing Body shall take such action, aided by an economic plan developed by the Chief Financial Officer and Borough Administrator to restore the fund to the acceptable level within two (2) years.
3. The Chief Financial Officer and Borough Administrator shall devise an economic plan to be submitted to the Finance Committee from a mixture of the following elements designed to restore the fund balance:
 - a. Decrease the amount of surplus anticipated in the current and/or succeeding year's budget;
 - b. Increase the amount appropriated for the reserve for uncollected taxes;
 - c. Reduce the amount of appropriation reserves for salaries and wages transferred at year-end to the Accumulated Absence Trust, provided the Trust is at least 50 percent funded;
 - d. Reduce certain items of Miscellaneous Revenue in the current and/or succeeding year's budget;
 - e. Any other step designed to result in a replenishment of surplus regenerated.

4. If the fund balance exceeds the 20 percent maximum of the previous year's operating budget, the

portion over the ceiling limit shall be added to the amount of surplus anticipated in the current fund budget and specifically ear-marked to reduce short-term debt over the amount that would have been appropriated and/or to increase the expenditure for the Capital Improvement Fund over the amount that would have otherwise been appropriated and /or to increase expenditures to various trust and reserve accounts to ensure they are adequately funded.

5. After the Annual Financial Statement has been filed, the Chief Financial Officer shall report to the Borough Administrator and Finance Committee on the status of the fund balance as it relates to this policy, which report shall be considered during budget deliberations.

BE IT FURTHER RESOLVED, that it shall be the policy of the Borough of Oakland to maintain an adequate fund balance at all times, which fund is necessary to provide the cash required to meet the Borough’s obligations and operations during those periods between tax collection cycles.

BE IT FURTHER RESOLVED, it shall be the policy of the Borough of Oakland to maintain a constant adequate balance of surplus for the purposes set forth herein and no amount of the proceeds which exceed the amount regenerated from the previous year shall be specifically designated.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-30

TITLE:

REESTABLISH POLICY GOVERNING EMERGENCY PURCHASES

WHEREAS, section N.J.S.A. 40A:11-6 of the Local Public Contracts Law permits local contracting units to use emergency purchasing procedures, and pursuant to corresponding Local Public Contracts Law rules adopted by the State's Division of Local Government Services on December 4, 2000, the governing body of each contracting unit shall adopt rules to ensure that there are written procedures for determining and confirming the existence of an emergency; and

WHEREAS, according to N.J.A.C. 5:34-6.1(b) such rules or regulations shall include such provisions that ensure that if initially designated individuals are not available, there is a clear chain of command to ensure that there are always appropriate individuals to make such decisions; and

WHEREAS, when an emergency arises requiring certain purchases to be made pursuant to emergency purchasing procedures, the Mayor and Borough Council of the Borough of Oakland has determined that the following procedures shall apply.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Oakland, Bergen County, State of New Jersey that the following is adopted as the emergency purchasing policy for the Borough of Oakland.

POLICY GOVERNING EMERGENCY PURCHASING PROCEDURES:

Contracts, including purchase orders, shall be entered into, and funds committed or expended for an emergency pursuant to N.J.S.A. 40A:11-6 and corresponding rules, N.J.A.C. 5:34-6.1, subject to the following requirements:

An actual or imminent emergency must exist requiring the immediate delivery of the goods or the performance of the service(s);

The emergency must directly affect the public health, safety or welfare, and requires the immediate delivery of goods or the performance of service(s);

Emergency purchasing shall not be used for administrative convenience or for failure to plan. Sound business practices shall be used when an emergency purchase must be made;

The emergency purchasing procedure may not be used unless the need for the goods or performance of the service(s) could not have been reasonably foreseen or the needs for such goods or service(s) has arisen notwithstanding a good faith effort on the part of the Borough of Oakland to plan for the purchase of any required goods or service(s);

The contract shall be of such limited duration as to meet only the immediate needs of the emergency declared;

Under no circumstances shall the emergency purchasing procedures be used to enter into a multi-year contract;

Any emergency condition(s) in which the estimated cost is in excess of the bid threshold shall be approved by the Mayor and Borough Council.

PROCEDURE FOR THE DECLARATION OF AN EMERGENCY:

A department head, or in their absence his/her designee, as soon as reasonably possible, shall notify the Borough Administrator of the need for awarding of a contract or purchase order, the nature of the emergency, the time of its occurrence and the need for invoking the emergency provision of the law;

If the Borough Administrator is satisfied that an emergency exists, he/she shall be authorized to award a contract or contracts for such purposes as may be necessary to respond to the emergent needs;

Within 48 hours of an emergency occurrence, the department head, or in their absence his/her designee, shall submit to the Borough Administrator a written report (Certification of Request for Emergency Purchases) providing the information referenced above;

In the Borough Administrator’s absence, the chain of command for adherence to the requirements shall be:

- Chief Financial Officer
- Municipal Clerk
- Chief of Police
- Superintendent of Public Works
- Borough Attorney

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-31

TITLE:

ADOPT 2023 TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-20 of the Local Budget Law provides that in addition to temporary appropriations necessary for the period prior to the adoption of the budget, the governing body may, by resolution adopted by 2/3 vote of the full membership thereof, make emergency temporary appropriations for any purposes for which appropriations may lawfully be made for the period between the beginning of the current fiscal year and the adoption of the budget.; and

WHEREAS, the total appropriations in the 2022 Budget, less appropriations made for interest and debt redemption charges, capital improvements and public assistance are as follows:

CURRENT FUND	\$18,830,184.00
WATER UTILITY OPERATING FUND	\$1,637,500.00
SEWER UTILITY OPERATING FUND	\$493,500.00

WHEREAS, 26.25% of the total appropriations in the 2022 budget exclusive of any appropriations made for interest and debt redemption charges, capital improvements and public assistance are as follows:

CURRENT FUND	\$4,942,923.00
WATER UTILITY OPERATING FUND	\$429,843.00
SEWER UTILITY OPERATING FUND	\$129,543.00

NOW, THEREFORE, BE IT RESOLVED, that the following temporary 2023 appropriations, which do not exceed 26.25% of the appropriations in the 2022 budget exclusive of any appropriations made for interest and debt redemption charges, capital improvements and public assistance, be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be transmitted to the Director of the Division of local Government Services.

CURRENT	S&W	OE
ADMINISTRATIVE & EXECUTIVE	84,896	2,180
COMMUNICATION COMMISSION	0	3,523
GENERAL SERVICES	263	17,588
MAYOR & COUNCIL	14,100	16,306
MUNICIPAL CLERK	25,988	6,500
ELECTION	564	3,203
FINANCIAL ADMINISTRATION	63,348	9,713
AUDIT	0	0
INFORMATION TECHNOLOGY	0	36,750
TAX COLLECTION	21,564	3,749
TAX ASSESSMENT	27,083	9,894
LEGAL SERVICES	0	48,563
ENGINEERING	0	17,063
PLANNING BOARD	4,331	5,576
BOARD OF ADJUSTMENT	4,331	2,048
UNIFORM CONSTR CODE	64,663	22,654
INSURANCE	0	924,021
POLICE DEPARTMENT	1,268,767	48,294
EMERGENCY MANAGEMENT	2,494	8,167
FLOOD CONTROL COMMITTEE	1,352	394
Contribution to First Aid Squad	0	0
FIRE DEPARTMENT	0	27,300
PROSECUTOR	0	8,505
STREETS & ROADS	143,388	27,903
SHADE TREE	0	20,213
STORMWATER MANAGEMENT	23,415	7,350
GARBAGE & TRASH REMOVAL	19,451	688,925
SNOW REMOVAL	52,625	67,200
BUILDINGS & GROUNDS	62,869	42,131
VEHICLE MAINTENANCE	24,388	27,300
BOARD OF HEALTH	17,374	47,303
SUSTAINABLE OAKLAND	0	394
ENVIRONMENTAL COMMISSION	400	341
RECREATION	7,186	94,810
SENIOR CITIZENS ACTIVITIES	23,499	10,920
PUBLIC LIBRARY	107,966	159,705
ELECTRICITY	0	32,550
STREET LIGHTING	0	39,375
TELEPHONE	0	18,650
NATURAL GAS	0	12,938
GASOLINE	0	20,000
Social Security	0	150,000



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Defined Contribution Plan	0	4,500
MUNICIPAL COURT	40,822	2,993
PUBLIC DEFENDER	0	2,783
Totals	2,107,125	2,700,267
	Total	4,807,393

Account Description	S&W	OE
<u>WATER</u>		
WATER - OPERATIONS	194,906	145,206
WATER - UTILITIES	0	71,400
WATER - Social Security	0	14,700
Totals	194,906	231,306
	Total	426,213

Account Description	S&W	OE
<u>SEWER</u>		
SEWER - OPERATIONS	0	99,884
SEWER - UTILITIES	0	11,813
SEWER - Social Security	0	0
Totals	-	111,696
	Total	111,696

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-32

TITLE:

AUTHORIZE STAFF APPOINTMENT(S)

BE IT RESOLVED, that, in accordance with the applicable State Statutes, the following staff appointments be made for the year 2023:

**WENDI FRANCIS-SEELIN
DAVID YOUNG**

**DEPUTY BOROUGH CLERK
TREASURER**

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-33

TITLE:

AUTHORIZE POLICE DEPARTMENT APPOINTMENT(S)

BE IT RESOLVED, that upon recommendation of Police Chief Keith Sanzari, the following appointments be made for the Police Department for 2023:

<u>CROSSING GUARDS:</u>	
William Bickford	Debra Hill
John Carr	Robert Lynn
Maryann Carroll (sub)	Debra Patterson (sub)
Monica Carson	Richard Pierce
Brenda DeBouter	William Sisti (sub)
Dante Dilella	Kelly Smith
Maria Giminez	Therese Vollmin
John Gray	Robert Weston
Mindy Greenfield	
<u>POLICE MATRONS:</u>	
Lynn VerHage	Monica Carson

BE IT FURTHER RESOLVED, that Ms. Jill Vladick be appointed as a new Crossing Guard for 2023 at the Step 1 hourly rate of \$20.50 effective January 4, 2023.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-34

TITLE:

AUTHORIZE BERGEN COUNTY MUTUAL AID PLAN AND RAPID DEPLOYMENT FORCE

WHEREAS, the Police Departments in Bergen County have a day-to-day responsibility to prove for the security of lives and property and for the maintenance and preservation of the public peace and order; and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for the preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riots, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies; and

WHEREAS, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App.A:9-40.6; and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property; and

WHEREAS, it is also recognized that Police Chief Keith Sanzari, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a Task Force, Rapid Deployment Team, or Regional SWAT team operated in conjunction with the Bergen County Prosecutor's Office; and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Oakland to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Oakland, in the County of Bergen, and State of New Jersey, that the Police Department of the Borough of Oakland, under the direction of the Police Chief, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor and all municipalities in the County of Bergen.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-35

TITLE:

REESTABLISH SUSTAINABLE OAKLAND GREEN TEAM

WHEREAS, the Mayor and Borough Council of the Borough of Oakland recognize the need to take actions to ensure environmental quality, conserve natural resources, foster energy efficiency, promote health and wellness, support and develop the local economy, and reduce costs, all as a way of improving the quality of life for Oakland's residents and ensuring the long term economic, environmental, and social sustainability of the community; and

WHEREAS, Sustainable Jersey is an initiative of the New Jersey State League of Municipalities, Rutgers University, the College of New Jersey, the New Jersey Department of Environmental Protection, the New Jersey Board of Public Utilities, and a coalition of New Jersey non-profits, state agencies, and experts in the field; and

WHEREAS, Sustainable Jersey identifies programs that municipalities can implement and provide guidance to help accomplish these programs; and

WHEREAS, the Borough of Oakland created the Sustainable Oakland Green Team in 2009 and achieved bronze level certification as a 'Sustainable Community' in 2011, 2014, 2017, 2018, and 2019, and silver level certification in 2020, 2021, and 2022.

WHEREAS, the Mayor and Borough Council of the Borough of Oakland adopted Resolution #22-33 on January 12, 2022 to re-establish the Sustainable Oakland Green Team.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Oakland, in the County of Bergen, and State of New Jersey, that it does hereby re-establish the Sustainable Oakland Green Team, that said Committee shall meet at least quarterly and shall consist of at least five members, appointed annually.

NOW THEREFORE BE IT FURTHER RESOLVED, that the membership of the Committee shall comprise of the following:

1. Five Full Voting Members, who shall be residents of the Borough, with one of the members serving as Chair of the Committee.
2. Three Alternate Full Voting Members, who shall be residents of the Borough.
3. Council Liaison, ex-officio.
4. Borough Administrator or his/her designee, ex-officio.
5. Such other ex-officio Associate Members that the Mayor and Council may appoint, including but not limited to representatives from the Environmental Commission, Board of Health, Board of Education, Business Community, Shade Tree Commission, and Planning Board.

NOW THEREFORE BE IT FINALLY RESOLVED, that the purposes of the Sustainable Oakland Green Team are as follows:

1. To generally advise the Mayor and Council on ‘greening’ and sustainability matters.
2. To solicit grants, with Council approval.
3. To research and evaluate, or coordinate the research and evaluation of ‘sustainable’ actions that would be beneficial to the Oakland community.
4. To develop and coordinate the implementation of actions as outlined by Sustainable Jersey that will maintain the Borough’s Silver Level Certification and lead to higher certifications.
5. To that end, the Sustainable Oakland Green Team may establish subcommittees as needed to carry out specific actions or focus on specific areas of interest.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-36

TITLE:

**AUTHORIZE CONTRACT WITH INSURANCE DESIGN ADMINISTRATORS FOR CLAIMS
ADMINISTRATION SERVICES**

WHEREAS, the Borough of Oakland has established, sponsors and funds a self-insured employee welfare benefit plan within the meaning of the Employee Retirement Income Security Act of 1974 (ERISA) and as amended (the "Plan"); and

WHEREAS, this plan is for the purpose of providing certain vision care coverage to eligible employees and retirees as well as a reimbursement program for certain retirees to match the medical coverage they are entitled to under their respective collective bargaining agreement; and

WHEREAS, benefits payable under the Plan constitute liabilities of the Borough of Oakland; and

WHEREAS, the Borough of Oakland is the designated Plan Administrator, as such term is used within the Employee Retirement Income Security Act of 1974 (29 USC 1002(16) (B)), and as amended; and

WHEREAS, the Borough of Oakland, as the designated Plan Administrator of the Plan, desires to contract with an independent third party to perform certain claims administration services with respect to the Plan, as set forth within this Agreement; and

WHEREAS, Insurance Design Administrators is in the business of providing third-party claims administration services to sponsors and administrators of self-insured health benefit plans.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Oakland, in the County of Bergen, and State of New Jersey, hereby awards a contract to Insurance Design Administrators for the administration of the self-insured vision program at a rate of \$6.00 per employee per month not to exceed \$7,500.00 and for the retiree reimbursement program at a rate of \$30.00 per employee not to exceed \$4,000.00.

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that funds are available in Account #3-01-23-220-003, \$ 7,500.00 and Account #3-01-23-220-001 \$4,000.00;

BE IT FURTHER RESOLVED, that the contract award for these services is directly to a company providing insurance services within the meaning of the Borough’s ‘pay to play’ ordinance 12-CODE-669, duly authorized pursuant to N.J.S.A. 40A:11-51, and that IDA has complied with the requirements of said ordinance and may be awarded this contract; and

BE IT FURTHER RESOLVED, that Borough Administrator Richard Kunze is hereby authorized to sign the Agreement on behalf of the Borough of Oakland.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				

MAYOR (Tie-Break Vote): Yes No

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-37

TITLE:

AUTHORIZE PARTICIPATION IN LESO PROGRAM

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEA's); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEA's to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEA's, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Oakland Police Department is hereby authorized to acquire items on non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Oakland Police Department without restriction;

BE IT FURTHER RESOLVED, that the Oakland Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for this resolution authorizes: Armored Security Vehicle, Automobile-Sedan, Automobile-Wagon, Baton-Kinetic Energy, Body Shield, Breach System, Breaching Ram, Breaching System, Capabilities Set Non-Lethal, Car-Armored, Car-Armored Mine Disposal, Carrier-Ambulance, Carrier-Cargo, Carrier-Command Post, Cartridge-12 Gage Shotgun, Cartridge-12 Gage Shotgun Non-Lethal, Cartridge-40 Millimeter, Charge-Diversionary, Club Self-Protection, Commun Equip Soms-B, cutter Head hydraulic Breaching and Extraction Tool, Door Opener hydraulic Breaching and Extraction Tool, Face shield Military Riot Control, Forced Entry and Rescue Equipment Aircraft Crash, Goggles Protection Riot Control, Ground Sensor Surveillance Vehicle, Gun Portable Riot Control, Hatbox Riot Crowd, helmet Police, Helmet Safety, Kit Mechanical Breach, Kit Riot Protection, Light Armored Vehicle, Mine Clearing Vehicle, Mine Detector System Vehicle mounted, Mine

Resistant Vehicle, Munition Crowd Control Modular Non-Lethal, Non-Ballistic Body Shield, Non-Lethal Weapons Capabilities Set, Only Complete Combat Assault Tactical Wheeled Vehicles, Protective Shield T, Ram Battering, Ram Door Mini, Riot Control Shield, Security Vehicle, Shield Personal Protective, Shield Self-protection, Shop Equipment Contact Maintenance, Shop Set Contact Maintenance Truck Mounted (engineer), Shop Set contact Maintenance Truck Mounted (Ordinance), Sight Thermal, Sledge Hammer, Tool Breaker Hinge, Truck Tractor, Truck Ambulance, truck Armored, Truck Bolster, Truck Bomb Service, Truck Cargo, Truck Carryall, Truck Command Reconnaissance, truck Dump, Truck Maintenance, Truck Materials Handling-Container Hoisting, Truck Palletized Loading, Truck Panel, Truck Stake, Truck Tank, Truck Utility, Truck Van, Truck Wrecker, trucks and Trucks Tractors Demil C, Up Armored NTVS, utility Vehicle Off-Road.

BE IT FURTHER RESOLVED, that the Oakland Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and shall be valid to authorize requests to acquire “DEMIL A” property and “DEMIL B through Q” property that may be made available through the 1033 program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year from January 1, 2023 to December 31, 2023.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-38

TITLE:

APPOINT MUNICIPAL 911 COORDINATOR

WHEREAS, the Borough of Oakland (“Borough”) is required pursuant to State law and the regulations of the State Department of Treasury to appoint a coordinator for the Borough’s emergency telephone system (“9-1-1 System”); and

WHEREAS, the municipal coordinator of the 9-1-1 System is responsible for maintaining a plan for enhanced emergency services throughout the Borough and for developing such revisions to the plan as may be necessary for review by the Mayor and Council of the Borough; and

WHEREAS, the Borough is empowered by law to appoint and employ professionals, technical advisors and experts as the Borough may determine to be necessary for its efficient operation; and

WHEREAS, the Borough has received a written recommendation from Chief Keith Sanzari of the Oakland Police Department, requesting the appointment of Keith Docwra as the municipal coordinator of the 9-1-1 System; and

WHEREAS, the Mayor and Borough Council of the Borough are desirous of appointing Keith Docwra to serve as municipal coordinator for the 9-1-1 System in accordance with the requirements and procedures mandated under N.J.S.A. 52: 17C-1 et. seq., and N.J.A.C. 17:24-5.1 et. seq.;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Oakland, in the County of Bergen, and State of New Jersey, as follows:

1. That Keith Docwra of the Oakland Police Department is hereby appointed to serve as the municipal coordinator for the Borough’s 9-1-1 System;
2. That Keith Docwra shall perform all such duties and carry out all of the responsibilities as set forth in the existing plan for enhanced emergency services throughout the Borough and in accordance with the requirements and procedures mandated under N.J.S.A. 52: 17C-1 et. seq., and N.J.A.C. 17:24-5.1 et. seq.;
3. That no further action of the Borough shall be required.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-39

TITLE:

AUTHORIZE NON UNION SALARIES

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Oakland, in the County of Bergen, and State of New Jersey that the following salaries for non-union employees are effective January 1, 2023:

<u>NAME:</u>	<u>TITLE:</u>	<u>2022 SALARY</u>	<u>2023 SALARY</u>	<u>NOTES:</u>
Baron, Dawn	Court Administrator	\$74,039.00	\$75,939.00	
Bauberger, Roy	OEM Coordinator	\$9,392.00	\$9,627.00	Stipend
Bauberger, Roy	Flood Control Commissioner	\$3,908.00	\$4,006.00	Stipend
Benigno, Debra	Tax Collector	\$75,000.00	\$76,900.00	
Buonocore, Tom	Municipal Judge	\$27,659.00	\$28,351.00	Part-Time
Carelli, Michael	Municipal Clerk	\$70,000.00	\$78,925.00	
Carelli, Michael	Assistant to Administrator	\$7,000.00	\$7,175.00	Stipend
Carelli, Michael	Deputy Borough Registrar	\$2,128.00	\$2,181.00	Stipend
Clark, Timothy	Senior Center Bus Driver	\$20.00	\$21.04	PT Hourly
Dalessio, Michael	Building Inspector	\$33.52	\$34.56	PT Hourly
Davis, Christine	Confidential Secretary - Police	\$58,262.00	\$60,162.00	
Dies, Vincent	Code Enforcement Officer	\$26.02	\$27.06	PT Hourly
Duncan, Jason	Safety Coordinator	\$3,191.00	\$3,271.00	Stipend
Farley, Terry	Right to Know Coordinator	\$4,255.00	\$4,362.00	Stipend
Henry, Debbie	Program Aide – Senior Cent.	\$15.34	\$16.38	PT Hourly
Holzauer, Scott	Tax Assessor	\$57,136.00	\$58,564.00	Part-Time
Gurney, Kathlyn	Confidential Secretary – Admin.	\$65,233.00	\$67,133.00	
Gurney, Kathlyn	Planning/Zoning Secretary	\$349.31	\$358.05	Per Meeting
Gurney, Kathlyn	Municipal Housing Liaison	\$1,564.00	\$1,604.00	Stipend
Greco, Susan	Program Aide – Senior Cent.	\$20.92	\$21.96	PT Hourly
Knubel, Denny	Acting Fire Official	\$40.00	\$41.04	PT Hourly
Kunze, Richard	Borough Administrator	\$181,263.00	\$185,794.00	
Marcucilli, Anthony	DPW Superintendent	\$127,837.00	\$131,033.00	
Martin, Thomas	Fire Inspector	\$25.00	\$26.04	PT Hourly
Pellegrini, Vincent	Plumbing Sub Code Official	\$21,276.00	\$21,808.00	Part-Time
Piercy, Mark	Municipal Alliance Coordin.	\$1,534.00	\$1,572.00	Stipend
Pokoj, Darius	Acting Construction Official Acting Fire Sub Code Official Building Sub Code Official	\$45.00	\$55.00	PT Hourly
Preciado, Arielle	Director of Senior Services	\$62,100.00	\$64,000.00	
Sanzari, Keith	Chief of Police	\$182,516.00	\$187,079.00	
Young, David	Chief Financial Officer	\$135,737.00	\$139,130.00	
Various	Crossing Guards – Step 1	\$19.46	\$20.50	PT Hourly
	Crossing Guards – Step 2	\$21.55	\$22.59	PT Hourly
Various	Per Diem Dispatchers – Step 1	\$22.35	\$23.39	PT Hourly

	Per Diem Dispatchers – Step 2	\$27.68	\$28.72	PT Hourly
Various	Police Matrons	\$27.03	\$28.07	PT Hourly
Various	Secretary – Boards/Commission	\$1,200.00	\$1,200.00	Stipend
Firefighters	Fire Chief	\$3,875.00	\$3,875.00	Stipend
	Assistant Chiefs	\$3,125.00	\$3,125.00	Stipend
	Captains	\$2,313.00	\$2,313.00	Stipend
	Lieutenants	\$1,563.00	\$1,563.00	Stipend
	Secretary – Boards/Commission	\$1,550.00	\$1,550.00	Stipend
	Fire Mechanic	\$1,156.00	\$1,156.00	Stipend

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-40

TITLE:

APPOINT POLICE DEPARTMENT RECORDS CUSTODIAN

WHEREAS, the Open Public Records Act requires the designation of the Custodian of Records; and

WHEREAS, the Municipal Clerk is the Custodian of Records for the Borough of Oakland; and

WHEREAS, it has been determined that a Custodian of Records should be appointed for the Oakland Police Department; and

WHEREAS, Police Chief Keith Sanzari has recommended that Timothy Keenan be appointed as Custodian of Records for the Oakland Police Department;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Oakland, that Timothy Keenan is hereby designated as the Custodian of Records for the Oakland Police Department.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-41

TITLE:

APPOINT REGISTERED MUNICIPAL CLERK

WHEREAS, N.J.S.A. 40A: 9-133 requires every municipality to have a Municipal Clerk appointed to a three (3) year term by the governing body of the municipality; and

WHEREAS, Michael E. Carelli has received certification from the New Jersey Department of Community Affairs Division of Local Government Services as a State of New Jersey Registered Municipal Clerk as of December 16, 2022;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Oakland, in the County of Bergen, State of New Jersey, that Michael E. Carelli, Registered Municipal Clerk, be hereby appointed to the office of Registered Municipal Clerk for the Borough of Oakland, for a three (3) year term at an annual salary of \$78,925.00, effective January 1, 2023, in accordance with N.J.S.A. 40A: 9-133 et. seq.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-42

TITLE:

AUTHORIZE SHARED SERVICES AGREEMENT WITH THE BOROUGH OF WALDWICK FOR WELL BABY CLINIC SERVICES

WHEREAS, N.J.S.A. 40A:8A-1, known as the “Interlocal Services Act”, authorizes agreements between local units for any services which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Borough of Oakland and Waldwick and their respective Boards of Health have determined that it is in their best interests to enter into an Interlocal Service Agreement for providing certain services to infants and pre-school children that reside in Oakland through the Waldwick Well-Baby Clinic as mandated by the Public Health Council of the State of New Jersey; and

WHEREAS, in consideration of the services to be performed herein, Oakland shall be assessed a one-time administrative fee of \$125.00, payable upon execution of the contract, and a \$35.00 per child fee for examinations and a \$20.00 per child fee for immunizations only, to be billed directly by the medical provider; and

WHEREAS, the Chief Financial Officer has determined that funds are available in Account # 3-01-27-330-150;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and the Borough Clerk are hereby authorized to execute the agreement for Interlocal Services with the Borough of Waldwick for services with the Waldwick Well-Baby Clinic effective until December 31, 2023.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-43

TITLE:

**AUTHORIZE CONTRACT WITH PHOENIX ADVISORS, LLC. FOR CONTINUING DISCLOSURE
AGENT SERVICES**

WHEREAS, SEC Rule 15c:2-12 requires municipalities to file financial and statistical information as well as notices of “material events” affecting the Borough; and

WHEREAS, Phoenix Advisors LLC has submitted a proposal to provide services as a Continuing Disclosures Agent in the amount of \$1,600.00; and

WHEREAS, Phoenix Advisors LLC has submitted all necessary paperwork to comply with the Borough’s Pay-to-Play requirements; and

WHEREAS, this contract is for a professional service which does not require public bidding; and

WHEREAS, the Chief Financial Officer has certified that funds are available in Account #3-01-20-130-028

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council, in the County of Bergen, and State of New Jersey, hereby authorize a contract with Phoenix Advisors LLC in an amount not to exceed \$1,600.00 for services as Continuing Disclosures Agent for the Borough of Oakland; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are authorized to execute the agreement on behalf of the Borough.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-44

TITLE:

APPOINT MUNICIPAL COURT JUDGE

BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Oakland, in the County of Bergen, and State of New Jersey appoint Mr. Thomas Buonocore as Municipal Court Judge for a three-year term effective January 4, 2023 through December 31, 2025.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-45

TITLE:

**AUTHORIZE CONTRACT WITH THE LAND CONSERVANCY OF NEW JERSEY FOR OPEN SPACE
PRESERVATION SERVICES**

WHEREAS, there is a need for Advisory Services and the preparation of grant applications pertaining to open space within the Borough of Oakland; and

WHEREAS, The Land Conservancy of New Jersey has submitted a proposal which includes a form of agreement for Advisory Services including the preparation of grant applications with respect to open space for an amount not to exceed the sum of \$12,000.00; and

WHEREAS, the Chief Financial Officer of the Borough of Oakland has certified that funds are available from Account No. T-18-56-286-000 for such purposes; and

WHEREAS, this contract is for professional services for which no public bidding is required.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Oakland, in the County of Bergen, and State of New Jersey, as follows:

- The Land Conservancy of New Jersey is authorized to perform Advisory Services and the preparation of grant applications with respect to open space within the Borough of Oakland as outlined in their proposal.
- The Mayor and Borough Clerk are hereby authorized to execute a contract with The Land Conservancy of New Jersey in the form annexed to this resolution.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-46

TITLE:

ADOPTING FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT CLAIMS AGAINST THE BOROUGH OF OAKLAND IN ACCORDANCE THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6

WHEREAS, the New Jersey Tort Claims Act, N.J.S.A. 59: 8-6, provides that a public entity may adopt a form to be completed by claimants seeking to file a notice of tort claim against the public entity; and

WHEREAS, the Borough of Oakland is a public entity covered by the provisions of the New Jersey Tort Claims Act; and

WHEREAS, the Borough of Oakland deems it advisable, necessary, and in the public interests to adopt a Notice of Tort Claim form in the form attached hereto and made a part hereof;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Oakland, in the County of Bergen, State of New Jersey, that the attached Notice of Tort Claim Form be and hereby adopted as the official Notice of Tort Claim Form for the Borough of Oakland; and

BE IT FURTHER RESOLVED, that all persons making claims against the Borough of Oakland, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1, et. seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-47

TITLE:

AUTHORIZE TEMPORARY BUDGET EMERGENCY FOR SAFE ROUTES TO SCHOOLS FINAL DESIGN SERVICES

WHEREAS, N.J.S.A. 40A:4-20 of the Local Budget Law provides that in addition to temporary appropriations necessary for the period prior to the adoption of the budget, the governing body may, by resolution adopted by 2/3 vote of the full membership thereof, make emergency temporary appropriations for any purposes for which appropriations may lawfully be made for the period between the beginning of the current fiscal year and the adoption of the budget, and;

WHEREAS, the need exists to expend such funds prior to the adoption of the budget, and;

WHEREAS, the emergency temporary appropriations will be included in its entirety in the final adopted budget;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Oakland, in the County of Bergen, and State of New Jersey, that based on the recommendation of the Chief Financial Officer, that the following emergency temporary appropriations be made and that a certified copy of this resolution be filed with the Director of the Division of Local Government Services:

CURRENT FUND:

SRTS Design Supplemental \$43,914.80

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-48

TITLE:

AMEND CONTRACT WITH WSP, USA, INC. FOR SAFE ROUTES TO SCHOOLS FINAL DESIGN SERVICES

WHEREAS, the Mayor and Borough Council of the Borough of Oakland adopted Resolution #21-239 authorizing a contract with WSP, USA, Inc. for preliminary design services for the Safe Routes to Schools Project; and

WHEREAS, the Mayor and Borough Council adopted Resolution #22-323 to modify the existing grant agreement with the New Jersey Department of Transportation to include funding for final design services; and

WHEREAS, WSP, USA, Inc., 2000 Lenox Drive, 3rd Floor, Lawrenceville, N.J. 08648, submitted a cost proposal for the services required in an amount not to exceed \$43,564.77; and

WHEREAS, WSP, USA, Inc. has submitted all necessary documentation to comply with the Borough of Oakland's Pay to Play Requirements; and

WHEREAS, this contract is for professional services for which no public bidding is required; and

WHEREAS, the Chief Financial Officer has certified funds are available in account #G-02-21-773-001; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Oakland, in the County of Bergen, and State of New Jersey hereby amend the contract with WSP, USA, Inc. in an amount not to exceed \$43,564.77 for a new contract total of \$113,116.80 for the Safe Routes to Schools Design Assistance Program; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute the agreement on behalf of the Borough of Oakland.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: 23-49

TITLE:

APPOINT ACTING FIRE SUB CODE OFFICIAL

WHEREAS, there presently exists a vacancy in the position of Fire Sub Code Official; and

WHEREAS, the current Building Sub Code Official and Acting Construction Official, Dariusz Pokoj, meets the qualifications for the title and holds the requisite Fire Sub Code Protection License; and

WHEREAS, N.J.A.C. 4A:4-1.7 allows for the appointment of officials on a temporary basis;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Oakland, that Dariusz Pokoj be appointed as the part time Acting Fire Sub Code Official and his hourly rate for all three (3) positions be \$55.00 per hour, effective January 1, 2023.

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



ORDINANCE NO. 23-CAPITAL-900

**CAPITAL ORDINANCE OF THE BOROUGH OF OAKLAND, IN THE COUNTY OF BERGEN, NEW JERSEY
AUTHORIZING THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND ACQUISITIONS IN, BY AND
FOR THE BOROUGH, APPROPRIATING THEREFOR THE SUM OF \$110,000.00 AND PROVIDING THAT
SUCH SUM SO APPROPRIATED SHALL BE RAISED FROM THE CAPITAL IMPROVEMENT FUND OF THE
BOROUGH - \$50,000.00 AND FROM THE SNOW REMOVAL TRUST - \$60,000.00**

BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Oakland, in the County of Bergen, New Jersey, as follows:

Section 1. The Borough of Oakland, in the County of Bergen, New Jersey (the "Borough") is hereby authorized to make the following public improvements and acquisitions in, by and for the Borough, including all work, materials and appurtenances necessary and suitable therefor:

(A) Fire Department

Purchase of various pieces of equipment, including, but not limited to:

Turn Out Gear \$ 50,000.00

Estimated Cost Total: \$ 50,000.00

(B) Department of Public Works

Pick-up Trucks - Replacement \$ 60,000.00

Estimated Cost Total: \$ 60,000.00

Section 2. The sum of \$110,000.00 is hereby appropriated to the payment of the cost of the improvements and acquisitions authorized and described in Section 1 hereof (hereinafter referred to as "purpose"). Said appropriation shall be raised from the Capital Improvement Fund and the Snow Removal Trust. The sum of \$50,000.00 is hereby appropriated from the Capital Improvement Fund of the Borough and \$60,000.00 is hereby appropriated from the Snow Removal Trust Fund of the Borough to the payment of the cost of said purpose.

Section 3. Said improvements are lawful capital improvements of the Borough having a period of usefulness of at least five (5) years. Said improvements and acquisitions shall be made as general improvements, no part of the cost of which shall be assessed against property specially benefited.

Section 4. The capital budget is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 5. This ordinance shall take effect at the time and in the manner provided by law.

Adopted this ___ day of
_____, 2022.

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk



BOROUGH OF OAKLAND BERGEN COUNTY, NEW JERSEY



Resolution No: (1-4-2023)

TITLE:

BILLS RESOLUTION

BILLS ALREADY PAID:

Payroll	\$224,052.03
Payroll Agency	\$106,287.24
Current	\$7,296.90
Water	\$0.00
Grant	\$5,445.53
Sewer	\$0.00
Trust	\$485.53
Capital	\$0.00
TOTAL BILLS ALREADY PAID:	<u>\$4,691,619.65</u>

BILLS TO BE PAID:

Current Fund	\$79,944.13
Water Operating	\$2,680.11
Sewer	\$13,060.44
General Capital	\$28,635.25
Water Capital	\$13,395.25
Sewer Capital	\$13,682.25
Grant	\$1,100.00
Animal Control	\$180.00
Other Trusts	\$22,573.85
TOTAL BILLS TO BE PAID:	<u>\$175,251.28</u>

RECORD OF COUNCIL VOTE:

Motion – by Councilman: _____ Second – by Councilman: _____

COUNCIL	Yes	No	Absent	Abstain	COUNCIL	Yes	No	Absent	Abstain
Kulmala					Saliani				
McCann					Slasinski				
Pignatelli					Talamini				
MAYOR (Tie-Break Vote): Yes <input type="checkbox"/> No <input type="checkbox"/>									

Date of Adoption: January 4, 2023

Linda H. Schwager, Mayor

Michael E. Carelli, Borough Clerk

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.