



Borough of Oakland  
One Municipal Plaza  
Oakland, N.J. 07436

**BOROUGH OF OAKLAND**  
**Environmental Commission**  
**REGULAR MEETING AGENDA**

Phone: (201) 337-8111  
Website: [www.oakland-nj.org](http://www.oakland-nj.org)

**May 3, 2022 – 7:30 p.m.**  
Council Chambers, 10 Lawlor Drive, Oakland, N.J.

**CHAIR:**  
Lee Haymon

**VICE CHAIR:**  
Michael Miner

**COMMISSIONERS:**  
Jerri Angermueller

Erich Kamm  
Matthew Shook  
Karen Lanza  
Tony Bertuna

Councilman Pasquale Pignatelli  
Borough Secretary Michael Carelli

**CALL TO ORDER:**

- Roll Call
- Statement of Compliance w/ Open Public Meetings Act
  - The Regular Meeting of the Borough of Oakland Environmental Commission is being held in accordance with the Open Public Meetings Law, duly announced, submitted to the official Borough newspaper, and advertised more than 48 hours in advance of the meeting and notice posted in the Oakland Borough Hall and on the Borough website.
- Pledge of Allegiance to the Flag

**APPROVAL OF MINUTES:**

- March 1, 2022 – HELD
- April 5, 2022 - HELD

**OPEN PUBLIC COMMENT:**

*General Public*

*Members of the public are invited to comment at this time.*

**COMMITTEE REPORTS:**

- Borough Council – Councilman Pat Pignatelli
- Borough Open Space – Councilman Pat Pignatelli
- Great Oak Park – Lee Haymon
- Sustainable Oakland Green Team – Michael Carelli
- Planning Board/Board of Adjustment – Lee Haymon
  - Plan Review:
    - 63 Grove Street, Oakland, N.J. 07436 (2<sup>nd</sup> Floor Addition and Deck)
    - 135 Hiawatha Boulevard, Oakland, N.J. 07436 (2<sup>nd</sup> Floor Addition and Porch)

**OLD BUSINESS:**

- GIS Mapping Project
- Team up to Clean up Recap
- ANJEC Grant Submission
- Borough Tree Inventory Project Update

**NEW BUSINESS:**

- 2022 Oakland Carnival
- Station Park/Bush Plaza Revitalization Project



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- Electric Vehicle Charging Station Project

**OPEN PUBLIC COMMENT:**

*General Public*

*Members of the public are invited to comment at this time.*

**ADJOURNMENT:**

Additional items may be added to this agenda. This agenda was prepared as of 4/5/2022 with all available information as of this date.

Michael Carelli  
Borough Secretary

The next Environmental Commission Meeting is scheduled for  
Tuesday June 7, 2022 at 7:30 p.m. at the Oakland Municipal Court/Council Chambers, 10 Lawlor Drive.



# Borough of Oakland, New Jersey

Phone: (201) 337-8111  
Fax: (201) 337-1520  
[www.oakland-nj.org](http://www.oakland-nj.org)

April 20, 2022

ANJEC  
P.O. Box 157  
Mendham, N.J. 07945

RE: ANJEC Grants Program  
**Borough of Oakland GIS Mapping Project**

Dear ANJEC,

The Borough of Oakland hereby submits this grant application to the Association of New Jersey Environmental Commissions in the amount of **\$1,500.00** for a Geographical Information System Map for Great Oak Park in the Borough of Oakland. Great Oak Park is currently under significant redevelopment, which includes a new Dog Park, Band Shell, hundreds of Native Riparian Plantings, Bird and Bat Boxes, Monarch Waystations, and much more, and this Geographical Information System would help identify the local resources and markings within the park as it continues to attract residents and visitors. The Borough plans on using most of the funds to hire a professional to create the GIS, and in turn we plan on recruiting the local Boy and Girl Scouts and other local organizations to create an inventory within the park, which will satisfy the 80 labor hour requirement in this grant.

In addition, please be advised that the Oakland Governing Body have endorsed this application via Resolution 22-133. The Borough understands and acknowledges that payment of any additional costs included in the budget will be covered by the Borough of Oakland.

This grant will help advance our sustainability initiatives, as well as create a natural resource inventory for our park. Thank you for your consideration. Please do not hesitate to contact my office with further questions.

Sincerely,

Richard S. Kunze  
Borough Administrator

CC: Lee Haymon, Chair, Environmental Commission, [EC@oakland-nj.org](mailto:EC@oakland-nj.org)



## **2022 ANJEC OPEN SPACE STEWARDSHIP GRANTS FOR ENVIRONMENTAL COMMISSIONS**

### ***Instructions/Requirements for applicants***

ANJEC will provide small grants of up to \$1500 each to environmental commissions to support projects that do **both** of the following:

- advance local open space stewardship, *and*
- help to raise the profile of the environmental commission in the community through publicity and public participation or collaboration with local groups on the project.

**\*\* 2022 Funding includes possibility for projects completed on/near remediated sites.**

The grants will fund environmental commission projects related to open space preservation, management, maintenance, restoration and education. Two-thirds of the grant will be paid to the commission up front, with the balance (1/3) paid when the project is complete.

Commission members and local volunteers must provide and track a minimum of 80 hours of labor toward the project. No cash match is required to apply.

Eligible Applicants: NJ environmental commissions that are established by ordinance

Eligible project locations: Municipal or other parcel(s) that are preserved open space.

Eligible Expenses: materials, speakers, professional services, printing, mailing, advertising. For events, a maximum of \$100 from the grant is allowed toward food.

Ineligible Expenses: travel or labor by local volunteers, officials or municipal staff

Applications due: **4:30pm, Monday, May 2, 2022.**

All applications must use the format/template provided below, and be submitted to [info@anjec.org](mailto:info@anjec.org). Application length is limited, so please be concise but thorough.

Notification of grant selections: ANJEC will notify successful grantees by May 20<sup>th</sup> by email to the commissioner listed as the application contact person.

***In addition to the application questions (template) and responses, applicants must submit a scanned, dated and signed letter from the municipal manager or administrator indicating endorsement of the application and assuring payment of any additional costs that are included in the budget.*** Send the letter as a separate attachment to [info@anjec.org](mailto:info@anjec.org) by the application due date. ANJEC will confirm receipt of your application file and letter file.

EMAIL SUBMISSIONS MUST CONTAIN THE NAME OF THE MUNICIPALITY IN THE SUBJECT LINE.  
(Example: **SUBJECT: Washington Twp 2020 OSS Grant App.**) To submit a grant application, copy and paste the application template below into a Word document, type in your information, and submit the Word file to [info@anjec.org](mailto:info@anjec.org) .

Grant Period & Reporting: grantees have *one year* to complete projects and submit final reports/documentation for reimbursement. Projects running past one year without authorization from ANJEC are subject to forfeit their final 1/3 payment. As the project progresses, grantees are required to submit a minimum of 5 representative photos or other graphics for ANJEC's use in publications and online reports.

Suitable projects include, but are not limited to:

- pollinator gardens
- trail building, signage, maintenance
- printed or online guides, maps, inventories of open space, trails
- open space or trails assessments, plans, maps
- multi-town plans to link open space or trails
- conservation easement inventory, monitoring, outreach, education
- management of invasive species
- habitat enhancement on open lands
- restoration or maintenance of riparian areas within preserved public open space
- educational stormwater management projects on preserved public open space

Applications will be evaluated based on the following:

1. *Completeness* – Does the application include a full description of deliverables, schedule and budget, including who will supervise and/or carry out each major task, when and how?

2. *Budget* - Did the commission research and itemize major costs in preparing the budget and determining the amount requested? An application without an itemized budget will not qualify for a grant. Include all major costs, whether covered by grant funds or other funding sources.

3. *Additional resources* – Does the application list any community partners committed to and/or contributing to the project? Obtain commitment from the partner organizations before listing them.

4. *Environmental commission benefit* - How will the environmental commission use this project to raise its long-term visibility among residents and the governing body? Describe specific outreach tasks.

5. *Impact on the community* - Does the application explain how residents or others will be informed and/or included in the project, and how this will have a positive impact on local open space?

6. *Replicability or follow-up* – Does the application explain the project's ongoing use, and/or how it will be an annual or other regular event? If the proposed activity is a plan, does the application address "next steps" and who will pursue them?

***ANJEC may contact the Environmental Commission Contact Person and Chairman to answer questions about the application, and other municipal representatives or project participants, as needed.***

## ***Application Blank***

*Copy the template below and paste it into a Word document; fill in responses and submit via email.*

### **2022 ANJEC OPEN SPACE GRANTS FOR ENVIRONMENTAL COMMISSIONS APPLICATION**

***Municipality:*** OAKLAND                      ***County:*** BERGEN                      ***Phone:*** (201) 337-8111, x. 2026

***Mailing address of municipality:*** ONE MUNICIPAL PLAZA, OAKLAND, N.J. 07436

***Environmental Commission Contact Person*** (person responsible for application):

***Name:*** MICHAEL CARELLI                      ***e-mail:*** [ASSISTADMIN@OAKLAND-NJ.ORG](mailto:ASSISTADMIN@OAKLAND-NJ.ORG)

***Home address:*** ONE MUNICIPAL PLAZA, OAKLAND, N.J. 07436                      ***Day and cell phones:*** (862) 377-8612

***Environmental Commission Chairman***

***Name:*** LEE HAYMON, CHAIR

***Day or cell phone:*** (201) 337-8111, x. 2026                      ***e-mail:*** [LHAYMON88@GMAIL.COM](mailto:LHAYMON88@GMAIL.COM)

***Municipal Manager/Administrator***

***Name:*** RICHARD S. KUNZE                      ***e-mail:*** [BOROADMIN@OAKLAND-NJ.ORG](mailto:BOROADMIN@OAKLAND-NJ.ORG)                      ***phone:*** (201) 337-8111 x. 2005

***Year Environmental Commission was established by ordinance:*** 1967

***Is your Commission a member of ANJEC? Yes / No***

***Is this project site on/near remediated site: Yes/No***

***Title of Project:*** GREAT OAK PARK MAPPING

**PROJECT**

***Amount being requested from ANJEC:*** \$1,500.00

**Project description (Limit 900 words):** THE OAKLAND ENVIRONMENTAL COMMISSION IS HEREBY SUBMITTING THIS GRANT TO HELP FUND PROFESSIONAL SERVICES FOR A GIS SOFTWARE APPLICATION FOR GREAT OAK PARK, LOCATED AT 23 DOTY ROAD, OAKLAND, N.J. 07436. THE GIS SOFTWARE APPLICATION WILL RESULT IN AN ELECTRONIC MAP OF THE FEATURES LOCATED WITHIN GREAT OAK PARK, WHICH INCLUDE TRAILS, DESIGNATED USE AREAS, ENVIRONMENTAL FEATURES, ETC. THAT WILL BE SHARED WITH RESIDENTS AND VISITORS. THE DATA COLLECTION FOR THIS PROJECT WILL BE COMPLETED BY VOLUNTEERS.

**Project budget (Limit one page):** THE BOROUGH'S BUDGET FOR THIS PROJECT WILL BE \$1,500.00 FROM THIS AFOREMENTIONED GRANT. THE FUNDS WILL BE USED TO DEVELOP THE MAP USING A PROFESSIONAL SERVICE, WITH THE ACTUAL DATA COLLECTION BEING COMPLETED BY VOLUNTEERS. THE FULL \$1,500.00 WILL BE USED TO HIRE A CONSULTANT TO COMPLETE MOST OF THE INVENTORY.

***\*\*\*In addition to the application, applicants must submit a scanned, dated and signed letter from the municipal manager or administrator indicating endorsement of the application and assuring payment of any additional costs that are included in the budget.***

***\*\*\*Send the letter as a separate attachment to [info@anjec.org](mailto:info@anjec.org) by the application due date, Monday, May 2, 2022. ANJEC will confirm receipt of your application file and letter file.***



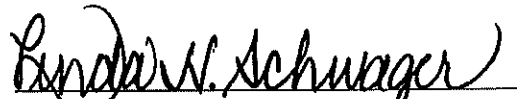
Borough of Oakland  
Bergen County, New Jersey

**Resolution 22-133**

Authorize Grant Application to Association of New Jersey Environmental Commissioners for Great Oak Park GIS Mapping Project

WHEREAS, the Borough of Oakland wishes to make application for the Association of New Jersey Environmental Commissions Grant Program in the amount of \$1,500.00 to help fund a Geographical Information Systems Map for Great Oak Park.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Oakland, County of Bergen, State of New Jersey, hereby authorize the submittal of a grant application in the amount of \$1,500.00 to help fund a Geographical Information Systems Map for Great Oak Park.

  
LINDA H. SCHWAGER, MAYOR

ATTEST:

  
LISA M. DUNCAN, BOROUGH CLERK

April 27, 2022  
Date Adopted

	Motion	Second	Ayes	Nays	Abstain	Absent
Kulmala			✓			
Pignatelli		✓	✓			
Saltani		✓	✓			
Slasinski			✓			
Talamini			✓			
Van Eck	✓		✓			
Mayor Schwager						

## Michael Carelli

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**From:** Richard Kunze  
**Sent:** Wednesday, April 27, 2022 10:39 AM  
**To:** Michael Carelli  
**Subject:** FW: Highlands Interactive ERI Training Registration OPEN!

Mike,

Please share this with the Environmental Commission.

Rich

Richard Kunze  
Borough Administrator  
Borough of Oakland  
201-337-8111 ext. 2005  
[boroadmin@oakland-nj.org](mailto:boroadmin@oakland-nj.org)  
[www.oakland-nj.org](http://www.oakland-nj.org)

**From:** Tagliareni, Annette [HIGHLANDS] <Annette.Tagliareni@highlands.nj.gov> **On Behalf Of** Plevin, Lisa [HIGHLANDS]  
**Sent:** Wednesday, April 27, 2022 10:33 AM  
**To:** Tagliareni, Annette [HIGHLANDS] <Annette.Tagliareni@highlands.nj.gov>  
**Subject:** Highlands Interactive ERI Training Registration OPEN!

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

The Highlands Council is thrilled to announce the launch of the eagerly anticipated Interactive Environmental Resource Inventory (ERI) application.

Please join us on Wednesday, May 18 at 1:30 p.m. *or* Tuesday, May 24 at 10 a.m. for a 1-hour introduction to this powerful new tool for exploring natural and built environmental resources at the region, county, municipal, watershed or parcel level.

### Who should attend

- ✓ Members of Environmental Commissions, Planning or Land Use Boards, or Open Space Committees.
- ✓ Anyone involved in the development of an ERI.
- ✓ Any other interested party.

### Training Session Highlights

- Overview of application content and features
- Introduction to navigation and tools
- Live demonstration of how to use the application to develop an ERI
- Opportunity for hands-on exploration
- Q&A

### When



Wednesday, May 18 at 1:30 p.m.

*or*

Tuesday, May 24 at 10 a.m.

**Where**

Online. Training sessions will be held on the Microsoft Teams platform. You do not need Microsoft Teams installed to participate.

**Timing**

The training session will last 1 hour, with the option of staying longer to continue hands-on exploration of the application.

**Deadline to Register**

Friday, May 13.

**Register now!**

<https://forms.office.com/g/61v90XFrCT>

**Questions/More Information**

Jocelyn van den Akker, GIS Specialist and Interactive ERI Project Lead

**Lisa J. Plevin**

**Executive Director**

**New Jersey Highlands Council**

100 North Road (Route 513)

Chester, NJ 07930-2322

(908) 879-6737 ext. 101

(908) 879-4205 Fax

[lisa.plevin@highlands.nj.gov](mailto:lisa.plevin@highlands.nj.gov)

[www.nj.gov/njhighlands/](http://www.nj.gov/njhighlands/)

*Please consider the environment before printing this e-mail*

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## Michael Carelli

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**From:** Alison Fleeson <alison.fleeson@gmail.com>  
**Sent:** Wednesday, April 27, 2022 8:25 PM  
**To:** Environmental Commission; Michael Carelli  
**Subject:** Fwd: Carnival

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Forwarding to the ec email account so hopefully someone answers.

Begin forwarded message:

**From:** Alison Fleeson <alison.fleeson@gmail.com>  
**Date:** April 25, 2022 at 10:11:24 AM EDT  
**To:** Peter Kikot <peterjkikot@gmail.com>, Lee Haymon <vivaone@aol.com>, Lew Levy <lew@burlco.us>  
**Subject:** Carnival

Hi Peter/Lee/Lew, Is the STC or EC or FC going to be doing the Carnival this year? I know we typically have had one booth for the three groups in the past, wanted to see if we wanted to do that again.. The SOGT would like to, but IDK if we have enough people to man it and I'm not sure what we need to cover besides what's on our plate. We have been working on the bag ban and want to give out back bags. I'm pretty sure Boswell mentioned that there is education we should be doing at the carnival and other community opportunities, from the stormwater management plan, etc. Let me know your thoughts. Thanks!

Ali

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