



**1 Municipal Plaza  
Oakland, NJ 07436  
Phone (201) 337-8104 ~ Ext. 3022  
Fax (201) 405-7723  
E-Mail: [shadetree@oakland-nj.org](mailto:shadetree@oakland-nj.org)**

## MEETING AGENDA ~ JUNE 1, 2020

1. Meeting Call to Order
2. Meeting Announcement: This meeting is being held in accordance with the Open Public Meeting Law, duly announced and posted, in the Municipal Building.
3. Pledge of Allegiance
4. Roll Call – Via Zoom
5. Open to the Public
6. Review of prior meeting minutes ~ Approve May Minutes
7. Membership Review ~ One Member Position Available
8. Adopt-A-Tree Program ~ Nancy is the new lead on this endeavor
9. Update on Ordinance progress ~ Liaison Lew Levy
10. Discuss the budget for 2020 if available ~ Still not available
11. New business discussion
  - a. Discuss potential suspension/penalties for contractors working without a permit.
  - b. Sample Violation Letter to review (attached)
  - c. Updated Approved Tree List (attached)
  - d. Sample Inspection Denied Letter (attached)
  - e. Should consider adding line to application where owner signs off on acceptance of conditions of approval (replacements) when picking up permit so there are aware of said conditions and there is record of it.
  - f. Discussion with Liaison Lew on the funds being generated from payments to Borough for replacement trees not being planted on property owner's site. Money to go to Adopt-A-Tree instead or to budget to send RPQ for new installations.
  - g. Can we now meet in person at Borough Hall for the July meeting?
12. Other new business not on agenda.
13. Meeting adjournment