



Oakland Communications

Chairman: Ryan Schwertfeger

Vice Chairwoman: Elizabeth Llorente

Secretary: Vacant

Commissioners: Jim Barry, Michael Gambatese,
Andrea Levy, Alex McVeigh, William Sisti

Alternates: Patricia Carrera, Salma Chiu

Council Liaison: TBD

Junior Member: Benjamin Good

Oakland Communications Commission Agenda: 5/2/2022

MEETING CALLED TO ORDER: 7:30 P.M.

FLAG SALUTE & MOMENT OF SILENCE

THIS MEETING IS BEING HELD IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, DULY ANNOUNCED AND POSTED IN THE OAKLAND MUNICIPAL BUILDING.

DECISION ON ACTING SECRETARY FOR THE MEETING

The November 2021 and January 2022 meetings which do not have minutes taken and were done on ZOOM will have their recordings saved to be turned into minutes at a later date. There was no quorum for the March 2022 meeting so no minutes were taken. In-person only meetings will need minutes taken during the meeting as there is no recording. If nobody wants to be Secretary, an audio recording should be taken of the meeting so minutes can be created at a later date.

ROLL CALL

ALL COMMISSIONERS PRESENT UNLESS NAME LISTED BELOW. IF LATE, WHAT TIME ARRIVED.

CHAIRMAN'S REPORT

- Welcome Back In-Person!
- Welcome to New Volunteers!
- Board of Education Meetings Airing Live and on Schedule - Volunteers for TV Committee Meeting Needed to Assist
- Special Programs on DVD Conversion Process Completed, Mayor & Council Meeting Conversions About to be Underway
- New Council Liaison Coming
- Sponsorship Program Approved by Borough Council - OCC Needs to Approve Form and Fees

OPEN TO PUBLIC DISCUSSION, ONLY IF PUBLIC PRESENT

LIMIT OF 3 MINUTES PER PERSON WITH OPEN SESSION NOT TO EXCEED 15 MINUTES UNLESS EXTENDED BY MAJORITY VOTE OF THE COMMISSION.

APPROVAL OF MINUTES

- November 2021 - No minutes created
- January 2022 - No minutes created
- March 2022 - No minutes or meeting due to lack of quorum

THE BOROUGH REPORT

BOROUGH ADMINISTRATOR ASSISTANT & BOROUGH COUNCIL LIAISON

- OCC Secretary Update - Michael Carelli
- Potential Altice Donation Towards Senior Center Camera Project Update - Michael Carelli
- Television & Newsletter Committee Members ID Project - Headshots Needed of TV & Newsletter Committee Members - Michael Carelli
- Senior Center A/V Upgrades & Senior Center Camera Project Grant Submitted – Michael Carelli
- Fiber Loop Completion Update - Michael Carelli & Council Liaison
- Oakland Public Schools Cooperation and Partnership
- Small Town Volunteer of the Year

COMMITTEE REPORTS

- **Television Committee:** *Jim Barry*
 - Live Broadcasting of RIH School Board Meetings in Full Swing, Trying to Work With Oakland BOE
 - Have Received Some New Programs to Air Recently
 - Welcome to New Members & New Volunteers Needed
 - Dave Stellenwerf is New Vice Chairman of TV Committee
 - Awaiting Budget Approval of Phase I of Replacement Video Camera Equipment, Hope to Use Funds from Sponsorship Program to Help Pay for Phase II Replacement of Equipment
 - *Exploring Oakland* Program Update – Benjamin Good
 - Bumpers for Oakland TV – Benjamin Good
 - Work on Intro to *Oakland Archives* Program, Featuring Converted Programs - Benjamin Good
- **Newsletter Committee:** *Elizabeth Llorente*
 - Additional Subscribers to Borough Newsletter via Community Pass - Michael Carelli Update?
 - More Volunteers Are Desperately Needed - Had No March or April Story Because of Lack of Assistance
- **Bulletin Board Committee:** *Salma Chiu*
 - Additional Music Submissions Needed
 - Birthdays, Anniversaries, etc. on Oakland TV Bulletin Board – To Be Announced and Launched Only Once An Additional Member of the Bulletin Board Committee Gets Remote Access/Joins the Committee
- **Welcome, Website & Social Media Committee:** *Mike Gambatese*
 - Meeting Recap?
 - Social Media Adjustments, Additions, and Improvements
 - Welcome Packet Discussions
- **Review & Grants Committee:** *Ryan Schwertfeger*
 - Last Request to Commission members and Committee Chairs - Anyone want to join the committee?
 - Review Committee Reviewed Episode of *Board Buzz*

OLD BUSINESS

- OCC Sponsorship Program - Authorization To Proceed Given by the Borough Council
 - Approve of form? Approve of fees? Make clear what the responsibilities of OCC/TV Committee would be and what the asked responsibility of the Borough will be to make the program work. If/What OCC approves then goes to the Borough Council for final approval.
- Promotional/Identifier Items Discussion
 - Go through each Commissioner's ideas and decide which top 5 options we want to pursue
 - Bring quotes to July OCC meeting for the agreed upon ideas for cost review and approval

NEW BUSINESS/DISCUSSION ITEMS

- Anyone else want to join Review & Grants Committee? (currently at the minimum of 3 members, but if expanded, must be a total of 5 members)

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UPCOMING OCC MEETING DATES, EVENTS, AND DEADLINES

- Memorial Day Parade
- Oakland Town Carnival

MEETING ADJOURNED

**THE NEXT COMMUNICATIONS COMMISSION MEETING WILL BE HELD
ON MONDAY JULY 11, 2022 AT 7:30 PM IN COUNCIL CHAMBERS.**

Commissioner Jim Barry	End of 2024
Commissioner Michael Gambatese	End of 2022
Commissioner Andrea Levy	End of 2022
Commissioner Liz Llorente	End of 2022
Commissioner Alex McVeigh	End of 2023
Commissioner Ryan Schwertfeger	End of 2023
Commissioner William Sisti	End of 2024
Alternate Commissioner 1: Patricia Carrera	End of 2022
Alternate Commissioner 2: Salma Shamy	End of 2023
Junior Member: Benjamin Good	End of 2022