



Oakland Communications

Chairman: Ryan Schwertfeger

Vice Chairman: Mike Gambatese

Secretary: Wendi Seelin

Commissioners: Jim Barry, Michael Gambatese, Amy Eilert, Andrea Levy, Kerri Sirinides, William Sisti

Alternates: Patricia Carrera, Salma Chiu

Council Liaison: John McCann

Junior Member: Benjamin Good

Oakland Communications Commission Agenda: 11/7/2022

MEETING CALLED TO ORDER: 7:30 P.M.

FLAG SALUTE & MOMENT OF SILENCE

THIS MEETING IS BEING HELD IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, DULY ANNOUNCED AND POSTED IN THE OAKLAND MUNICIPAL BUILDING.

ROLL CALL

ALL COMMISSIONERS PRESENT UNLESS NAME LISTED BELOW. IF LATE, WHAT TIME COMMISSIONER ARRIVED. IF LEFT EARLY, WHAT TIME COMMISSIONER LEFT THE MEETING.

CHAIRMAN'S REPORT

- Resignation of Alex McVeigh from the Commission
- Welcome to the two new Commission members, Amy Eilert and Kerri Sirinides
- Mayor & Council Meeting Conversions (from DVD to digital file) IS COMPLETED!
- Altice to pilot their HD-PEG broadcasting in Oakland
- OCC & OPL Learning Courses Collaboration
- Email Addresses Created - Committee Head and Vice Chairs should have access

OPEN TO PUBLIC DISCUSSION, ONLY IF PUBLIC PRESENT

LIMIT OF 3 MINUTES PER PERSON WITH OPEN SESSION NOT TO EXCEED 15 MINUTES UNLESS EXTENDED BY MAJORITY VOTE OF THE COMMISSION.

APPROVAL OF MINUTES

- May 2022 Meeting Minutes
- September 2022 Meeting Minutes

THE BOROUGH REPORT

BOROUGH ADMINISTRATOR DESIGNEE, OCC SECRETARY & BOROUGH COUNCIL LIAISON

- Altice & Verizon Donation Request Letter Towards Senior Center Camera Project Update - Michael Carelli
- VHS to Digital File Conversation Phase II Update - Wendi Seelin
- Television & Newsletter Committee Members ID Project Update - Wendi Seelin
- Fiber Loop Completion Update - Council Liaison McCann
- Oakland TV Sponsorship Program Implementation Process- Council Liaison McCann & Michael Carelli

COMMITTEE REPORTS

- **Television Committee:** *Jim Barry*
 - Budget request for new camera and wireless mics review
 - Review of 2021 vs. 2022 stats for viewership-chart attached
 - Update on a class or classes on Adobe Premiere and Final Cut Pro to increase knowledge amongst volunteers about video editing.
 - Anyone on Commission interested in attending and taking part? Debating if it will be a full day class (on a weekend) or a few classes over a period of time (i.e. every Thursday from 7-9pm for 5 weeks)
 - Memorial Day Parade Editing Status - Benjamin Good
 - *Exploring Oakland* Program Update – Benjamin Good
 - Bumpers for Oakland TV – Benjamin Good
 - Work on Intro to *Oakland Archives* Program, Featuring Converted VHS & DVD Programs - Benjamin Good
- **Newsletter Committee:** *Kerri Sirinides*
 - Add Additional Subscribers to Borough Newsletter via Community Pass Mailing List - Wendi
 - More Volunteers Are Desperately Needed - New Volunteer Interest
- **Bulletin Board Committee:** *Salma Chiu*
 - Additional Music Submissions Needed
 - Birthdays, Anniversaries, etc. on Oakland TV Bulletin Board – To Be Announced and Launched Only Once An Additional Member of the Bulletin Board Committee Gets Remote Access/Joins the Committee
- **Welcome, Website & Social Media Committee:** *Mike Gambatese*
 - Welcome Packet: Update on Committee Meeting- Discuss Quotes and Designs for bags (possible vote)
 - Social Media: Discuss with Mike Carelli what the OCC can do to assist him
 - Website: Discuss tasks for new members to work on.
- **Review & Grants Committee:** *Ryan Schwertfeger*
 - Letter sent for donation request to Altice & Verizon and waiting on response
 - Would like to schedule a meeting in January/February 2023 with Council Liason and members of the Review & Grants Committee to make on how to plan to receive OK from Recreation Commission and receive donations towards the project.

OLD BUSINESS

- Promotional/Identifier Items Discussion
 - Status Update? Quotes collected by Patricia for Welcome Committee bags which could serve a dual purpose as identifiers for our Commission, our Committees, and support the committee's aims.

NEW BUSINESS/DISCUSSION ITEMS

- OCC 2023 Budget
- OCC 2023 Capital Budget Request Items

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UPCOMING OCC MEETING DATES, EVENTS, AND DEADLINES

- Holiday Lighting Ceremony - December 4, 2022, 5 PM, Veterans Park

MEETING ADJOURNED:

**THE NEXT COMMUNICATIONS COMMISSION MEETING WILL BE HELD
ON MONDAY, JANUARY 23, 2023 AT 7:30 PM IN COUNCIL CHAMBERS.**

Commissioner Jim Barry	End of 2024
Commissioner Michael Gambatese	End of 2022
Commissioner Andrea Levy	End of 2022
Commissioner Kerri Sirinides	End of 2022
Commissioner Amy Eilert	End of 2023
Commissioner Ryan Schwertfeger	End of 2023
Commissioner William Sisti	End of 2024
Alternate Commissioner 1: Patricia Carrera	End of 2022
Alternate Commissioner 2: Salma Shamy	End of 2023
Junior Member: Benjamin Good	End of 2022