**Chairman:** Ryan Schwertfeger

**Vice Chairman:** Elizabeth Llorente

**Secretary:** Michael Carelli, Asst. to Admin.

**Commissioners:** Jim Barry, Alex McVeigh, Andrea Levy

**Alternates:** Patricia Carrera, Salma Chiu,

**Council Liaison:** Eric Kulmala

Oakland Communications Commission Agenda: *9/9/2019*

**MEETING CALLED TO ORDER: 7:30 P.M.**

**ROLL CALL**

ALL COMMISSIONERS PRESENT UNLESS NAME LISTED BELOW. IF LATE, WHAT TIME ARRIVED.

**FLAG SALUTE & MOMENT OF SILENCE**

THIS MEETING IS BEING HELD IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, DULY ANNOUNCED AND POSTED IN THE OAKLAND MUNICIPAL BUILDING.

**CHAIRMAN’S REPORT**

* ID’s for Volunteers
* 2020 Budget Proposal Vote at November Meeting – All Committee heads need to send Ryan their proposed budget by the end of September so I can fill out the paperwork for us to vote in November on it.
* Town Calendar update from Michael – Any assistance needed? Able to get money for our budget/shared goal of the Borough/OCC?
* Borough App update
* Remote storage/online submittal update
* Candidates forum planning
* Discussion about how to recruit volunteers and the necessity to do that for the TV Committee.
* New upgrades finally made – new chairs, volunteer appreciation items, voice recorder for Newsletter Committee.

**OPEN TO PUBLIC DISCUSSION, ONLY IF PUBLIC PRESENT**

LIMIT OF 3 MINUTES PER PERSON WITH OPEN SESSION NOT TO EXCEED 15 MINUTES UNLESS EXTENDED BY MAJORITY VOTE OF THE COMMISSION.

**APPROVAL OF MINUTES**

* July 8, 2019 Minutes

**BOROUGH REPORT – BOROUGH ADMINISTRATOR ASSISTANT & COUNCIL LIAISON**

* 58th Annual Public Information Contest – Submitted for Website, Social Media pages, and TV.

**COMMITTEE REPORTS**

* **TV Committee:** *Jim Barry*
* Go-Pro Camera Purchase from Amazon
	+ Go-Pro Hero 7 Silver: $328.99
		- [https://www.amazon.com/GoPro-HERO7-Black-Waterproof-Streaming-Stabilization/dp/B07GDGZCCH/ref=sr\_1\_3?keywords=gopro+hero+7+black&qid=1566874991&s=gateway&sr=8-](https://www.amazon.com/GoPro-HERO7-Black-Waterproof-Streaming-Stabilization/dp/B07GDGZCCH/ref%3Dsr_1_3?keywords=gopro+hero+7+black&qid=1566874991&s=gateway&sr=8-)3
	+ Tri-pod Mounts: $7.99 (4 per pack)
		- [https://www.amazon.com/Sametop-Adapter-Compatible-Session-Cameras/dp/B0126KXDN2/ref=sr\_1\_3?keywords=gopro+universal+mount&qid=1566872347&s=gateway&sr=8-](https://www.amazon.com/Sametop-Adapter-Compatible-Session-Cameras/dp/B0126KXDN2/ref%3Dsr_1_3?keywords=gopro+universal+mount&qid=1566872347&s=gateway&sr=8-)3
	+ 3 way battery charger: $11.19
		- [https://www.amazon.com/UGREEN-3-Channel-Charging-AADBD-001-AABAT-001/dp/B0771KHDRL/ref=cm\_cr\_arp\_d\_product\_top?ie=UTF](https://www.amazon.com/UGREEN-3-Channel-Charging-AADBD-001-AABAT-001/dp/B0771KHDRL/ref%3Dcm_cr_arp_d_product_top?ie=UTF)8
	+ Spare Go-Pro Battery: $16.06
		- [https://www.amazon.com/Rechargeable-Battery-GoPro-Official-Accessory/dp/B01LWKCIQN/ref=sr\_1\_4?keywords=gopro+hero+7+battery&qid=1566873177&s=gateway&sr=8-4](https://www.amazon.com/Rechargeable-Battery-GoPro-Official-Accessory/dp/B01LWKCIQN/ref%3Dsr_1_4?keywords=gopro+hero+7+battery&qid=1566873177&s=gateway&sr=8-4)
	+ 1 Micro SD Card: $22.12
		- [https://www.amazon.com/Sandisk-Extreme-MicroSDXC-UHS-I-SDSDQXL-064G-A46A/dp/B00G5R75LE/ref=sr\_1\_12?keywords=sandisk+64gb+extreme+cards&qid=1566873257&s=gateway&sr=8-12](https://www.amazon.com/Sandisk-Extreme-MicroSDXC-UHS-I-SDSDQXL-064G-A46A/dp/B00G5R75LE/ref%3Dsr_1_12?keywords=sandisk+64gb+extreme+cards&qid=1566873257&s=gateway&sr=8-12)
	+ Combo Case SD Card: $23.48
		- [https://www.amazon.com/AmazonBasics-Large-Carrying-GoPro-Accessories/dp/B07HX2ZLKK/ref=sr\_1\_3?keywords=gopro%2Bcarrying%2Bcase&qid=1566874362&s=gateway&sr=8-3&th=1](https://www.amazon.com/AmazonBasics-Large-Carrying-GoPro-Accessories/dp/B07HX2ZLKK/ref%3Dsr_1_3?keywords=gopro%2Bcarrying%2Bcase&qid=1566874362&s=gateway&sr=8-3&th=1)
	+ **TOTAL: $409.83**
	+ ***\*\*\*Please note that Amazon pricing changes daily so this total will most likely change before we actually go ahead and purchase the items\*\*\****
* **Bulletin Board Committee:** *Ryan Schwertfeger*
	+ Update by the Chairman
* **Newsletter Committee:** *Elizabeth Llorente*
* Borough Newsletter Sponsors - can we charge Oakland based businesses to place a monthly ad in the Borough Newsletter - if so, fee?
* **Website/Social Media Committee:** *Alex McVeigh*
* Launch of a Borough App – Can it serve a useful purpose?
* **Review Committee:** *Ryan Schwertfeger*
* Nothing to discuss

**OLD BUSINESS**

* New Bulletin Board Progress Update & Discussion

**NEW BUSINESS/DISCUSSION ITEMS**

* OCC Promotional Materials – how to promote the OCC more?

**UPCOMING OCC MEETING DATES, EVENTS, AND DEADLINES**

* November 4th, next OCC Meetings.
* American Pride Car Show: Sunday September 29, 2019 at Copper Tree Mall Parking Lot.
* Ramapo Indian Hills HS Community Service Fair: Friday October 4th at the HS Cafeteria.
* Oakland Candidates Forum: Late September
* October 1, 2019 deadline for Committee Heads proposed 2020 Budgets

**MEETING ADJOURNED**

**THE NEXT MEETING WILL BE HELD ON *November 4th, 2019* AT *7:30 p.m.* AT *Borough Council Chambers, 10 Lawlor Drive, Oakland, NJ 07436.***

|  |  |
| --- | --- |
| Commissioner Jim Barry | End of 2022 |
| Commissioner Liz Llorente | End of 2020 |
| Commissioner Alex McVeigh | End of 2021 |
| Commissioner Ryan Schwertfeger | End of 2020 |
| Commissioner Andrea Levy | End of 2019 |
| Commissioner -- | End of |
| Alternate Commissioner 1: Patricia Carrera | End of 2020 |
| Alternate Commissioner 2: Salma Chiu | End of 2022 |
| Junior Member | End of 2019 |