



1 Municipal Plaza
Oakland, NJ 07436
(201) 337-8104 ~ Ext. 3022
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shadetree@oakland-nj.org

PRIMARY RESIDENT APPLICATION FOR TREE REMOVAL PERMIT

~ PLEASE PRINT OR TYPE ~

Name of Applicant: _____ Date: _____

Address where tree(s) to be removed: _____

Applicant Email: _____ Phone # (____) _____

Tree(s) to be removed by: ☐ Property Owner; or ☐ New Jersey licensed tree service provider:

Name of Tree Service _____

Business Registration Number (NJTC#) _____

Has the above premise been the subject of any current or prior application to the Zoning Board of Adjustment or Planning Board? ☐ Yes ☐ No

If yes, please state the date: _____ Board Resolution # (if any): _____

Is this related to a septic project? ☐ Yes ☐ No Is this related to a building permit? ☐ Yes ☐ No

PERMIT APPLICATION MUST BE RECEIVED AT LEAST TEN (10) BUSINESS DAYS

PRIOR TO PROPOSED REMOVAL DATE

☐ Yes ☐ No All trees proposed for removal MUST be marked with YELLOW TAPE ONLY around trunk.
DO NOT MARK TREES PERMANENTLY WITH PAINT

Proposed date of tree removal: _____ Total number of trees proposed for removal: _____

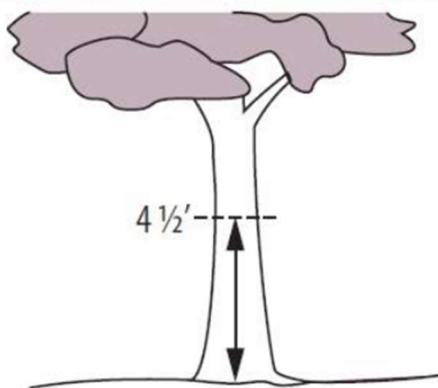
#	Trunk Diameter	Reason for removal	Forester Comments
1			
2			
3			
4			
5			

#	Trunk Diameter	Reason for removal	Forester Comments
6			
7			
8			
9			
10			

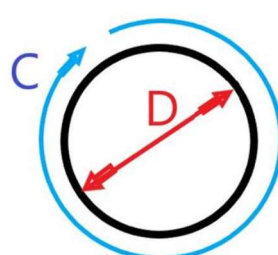
NOTE: Please list additional trees on a separate sheet if necessary.

*** Trunk Diameter = Diameter at Breast Height, measured at 4.5ft high) ***

Measuring Tree Size for Existing Trees



Finding the Diameter



$$D = \frac{C}{\pi} \quad (3.14)$$

Take the circumference of the circle, divide it by π to get the diameter

Image of how to calculate diameter with circumference measurement

Figure 1 <https://www.portland.gov/trees/tree-care-and-resources/how-measure-tree#toc-finding-the-diameter>

- Permit application does not constitute approval; do not schedule tree removal until a permit has been approved by the Borough.
- A copy of the applicant's property survey (preferred) or a hand drawn map with the trees to be removed clearly located is required for this application to be considered.
- The submittal of a tree replacement plan may be required and is indicated below.
- Minimum required size of replacement trees: Deciduous replacements are required to be no less than 2.0" in caliper. Coniferous replacements are required to be 6' - 8' in height. Deciduous replacements due to septic and additions are required to be no less than 1.0" in caliper.

(See List of Approved Replacement Species on page 4)

- No substitutions of replacement tree varieties permitted without prior Borough written approval.
- Approved permits are valid for twelve (12) months, beginning on the authorization date written below.
- The fee for processing this permit is \$50; unless greater than 5 trees, then the cost is \$10 per tree.

***** DO NOT WRITE BELOW THIS LINE*****

Permit Fee \$ _____ ☐ Cash; ☐ Check # _____

Received by staff member: _____

Tree Replacement Plan: ☐ Not Required; ☐ Required by Date: ____/____/____

☐ Previously Filed Planting of replacement tree(s); ☐ Not Required; ☐ Required, see Table: 1 and/or 2

Table 1: Primary Homeowner Applicant - Tree Mitigation Schedule

Qty of trees to be removed at each size category	Size Category (Diameter of Tree to Removed)	Qty of <u>2" min. caliper</u> replacement trees required	Total number of replacement trees (Column A x Column C)
	Dead or Ash	0	
	6"-12"	1	
	12"-24"	2	
	24"-36"	3	
	36" or greater	4	
Total			

Table 2: Primary Homeowner Applicant -Tree Mitigation due to septic or additions*

Qty of trees to be removed at each size category	Size Category (Diameter of Tree to Removed)	Qty of <u>1" min. caliper</u> replacement trees required	Total number of replacement trees (Column A x Column C)
	Dead or Ash	0	
	6"-12"	1	
	12"-24"	2	
	24"-36"	3	
	36" or greater	4	
Total			

*A mitigation plan is not required on existing primary residential lots for the first 36" of tree caliper located within the building footprint of a proposed new principal building, additions to a principal building, driveway, walkway, patio, septic systems or new accessory structure. This exemption does not include pools.

Replacement Schedule and Mitigation Requirement

As a condition to any permit to remove any live tree, the Shade Tree Commission shall require that the applicant plant, at the applicant's expense, another tree(s) in the place of the one(s) removed. In cases where the planting of a new shade tree(s) in place of the one(s) removed would, in the judgment of the Property Owner or the Shade Tree Commission, not be feasible; the applicant shall be required to pay to the Borough of Oakland an amount equal to two hundred fifty (\$250.00) dollars per tree for all residential applications less than thirty-six inches (36") in diameter of trees removed and three hundred fifty (\$350.00) dollars per tree greater than thirty-six inches (36")

of trees removed. The Shade Tree Commission will then release the applicant from the requirement of planting a new tree on that site.

Tree Removal Permit: ☐ APPROVED

Notes: _____

Authorization of Borough Representative: _____ Date: _____

----- * * DO NOT WRITE ABOVE THIS LINE * * -----

By signing the application below, you are acknowledging the conditions described above for any required replacements.

Signature of Applicant: _____

Approved replacement trees

- Acer rubrum (Red Maple)
- Acer x freemanii (Armstrong Maple)
- Acer saccharum (Sugar Maple)
- Celtis (Hackberry)
- Ginkgo
- Gleditsia (Honey Locust)
- Gymnocladus (Kentucky Coffee Tree)
- Koelreuteria (Goldenrain Tree)
- Liquidambar (Sweet Gum)
- Liriodendron (Tulip Tree)
- Metasequoia (Dawn Redwood)
- Nyssa (Black Gum)
- Ostrya (Hophornbeam)
- Picea abies (Norway Spruce)
- Pinus strobus (White Pine)
- Platnus (Planetree)
- Quercus (Oak)
- Saphora (Pagodatree)
- Tillia (Linden)
- Taxodium (Bald Cypress)
- Ulmus (Elm)
- Zelkova

Not approved for use as replacement trees

- Acer palamatum (Japanese Maple)
- Acer platanoides (Norway Maple)
- Acer saccharinum (Silver Maple)
- Betula sp. (Birch)
- Carpinus (Hornbeam)
- Cornus (Dogwood)
- Fraxinus (Ash)
- Magnolia
- Malus (Crabapple)
- Prunus (Cherry,Plum)
- Pyrus (Pear)
- Salix (Willow)
- Thuja (Arborvitae)
- Tsuga (Hemlock) (due to invasive insect)
- Fagus (Beech) (Due to disease)