

Sustainable Oakland Green Team

Meeting Minutes: March 26, 2019

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7:15PM

Boro Hall

Meeting Called to Order – 7:17pm by Vice Chair, Ali Fleeson

Meeting Announcement: This meeting is being held in accordance with the Open Public Meeting Law, duly announced, advertised and posted in the municipal building.

Open to Public – no public present

Administrative (30 min.)

- MOTION to approve Nancy as a board member
 - Seconded and passed
- February meeting minutes
 - Approval of minutes tabled until next meeting for all to review prior to meeting
 - ACTION FOR ALL MEMBERS: Review [February minutes](#)
- Present
 - Quorum present (David, Nancy, Ali)
 - Ali Fleeson – Vice Chair
 - David Blanke
 - Peter Kikot
 - Dylan Warner
 - Zuzanna Fahey
 - Pat Pignatelli
 - Chopper Russo
 - Nancy Krause
 - Michael Carelli – Assistant to the Borough Administrator
- Absent
 - Dana Andro
 - Marisol Kozlowski
 - Carol Peterson

Proceedings

- Volunteer Hours Google Sheet
 - Zuzanna to create a spreadsheet
 - All to keep track of hours within spreadsheet
- Google Calendar Events
 - April 6 – vine cleaning – open to the public
 - April 27 – Town-wide clean up
 - April 28 – Styrofoam collection
 - May 4/5 – tree planting @ Great Oak
- Community Garden Resolution

- o MOTION to accept resolution
 - Seconded and passed
- o Next steps
 - Submit to council – Michael will submit to administrator and town clerk
- o Additional notes
 - 71 Roosevelt Blvd
 - #7 1st Street is in foreclosure sale – Chopper brought up possibility of NJ Conservancy to help acquire it (with a grant)
- Town Signs Chopper
 - o Proposed locations:
 - Long Hill Rd & Breakneck
 - 202 & Glen Grey
 - Franklin Ave & Delta station
 - Terhune & 202 (Hansel's)
 - Top of Skyline Dr.
 - o Michael will send Chopper the approved verbiage and logo from Sustainable Jersey
 - o Chopper will submit for approval to town council
- Graphic Contest
 - o Contest for a logo for the Green Team
 - o Marisol will be working on this
- April Green Fair
 - o Carol is looking for others to host a table with her at Fair Lawn Green Fair on 4/10
- Brief Training How to complete an action
 - o Sustainable Jersey site has PDFs that explain all of the action steps
 - Important to have all supporting documentation
 - Tip: Save after each step because it tends to disappear if you move on
 - You can review what other towns have done and submitted as supporting documentation

New Business (20 min.)

- Michael will be working on a handbook for new volunteers (new few months)
- Carol has been contacted by Second Chance Toys
 - Organization collects and redistributes toys, and has asked us to hold a toy drive
 - Could possibly coordinate with the town-wide garage sale
 - Collect un-sold toy items
 - The date may be too close to do this successfully
 - Conflicts with tree planting event
 - Other date options
 - September 22 – American Pride Car Show
- Complete Streets Action was reviewed
 - Applied for PSE&G grant for \$2000, but our grant from 2017 was still open because the bike racks were not installed. The installation was completed and our grant has been closed.
 - Complete Streets action points will not apply
- Cut It and Leave It (for grass clippings)
 - Was posted on town FB page – 5 points

- Budget approval (Pat)
 - Introduced 3/27
 - Next round of review is next Tuesday
 - Will not be approved until May/June
- Butterfly Garden lecture
 - June 11, 7pm, Library

Action Progress (35 min.)

- See appendix for reference
- Seed Bank
- Roots to Rivers
 - o Sign up for planting is low (5/4-5/5)
- Styrofoam
 - o Need green team members to help
 - o 4/28 by library
- Green Team TV – waiting for the grant
- Trex box is now at the library – bring in all plastic bags
- EV Charging Stations for electric vehicles
 - o Michael and Nancy are working on this
 - o Fairly easy grant application
 - Grant amount would not cover the cost of the charging station
 - o Need to determine a final location (proposed: Town Hall parking lot)
 - Municipal property would cover 100% of cost
 - o Need to understand the future costs for maintenance

New Action Packets (20 min.)

- ACTION FOR MEMBERS: Review possible actions on Sustainable Jersey site in preparation for next meeting with ideas to achieve points.
- [Animals in the Community Education](#)
- [Pledge Supporting NJ Wildlife Action Plan](#)
 - o Ordinance 11-152
- [Community Forestry Plan and Tree Cover Goal](#)
- [Water Conservation Education Program](#)
- [Green Grounds & Maint. Policy](#)
- [Climate Adaptation Flood Risk](#)

Meeting Close – 8:27pm

Meeting minutes submitted by: Zuzanna Fahey

Appendix

Action Progress (160 Possible Points)

- Ready Set Go! 5 pts Fire Department
- EV Charging Station NK 30pts
- Waste Management NK Prescription Drug Safety & Disposal 10pts *updated letter*
- Monarch Waystation CP & DV Community Education & Outreach 10pts *
- Community Garden DB 10pts
- Antildol AF 10pts
- Crayon Recycling AF Non Mandated Recycling 5pts
- Marker Recycling ZF Non Mandated Recycling 5pts
- Instrument String Recycling SC Non Mandated Recycling 5pts
- Community Education & Outreach 10 pts currently, 20 available
- Seed Bank CP Innovative 10 Points
- Roots for Rivers Grant Innovative 10 pts
- Styrofoam Program Non Mandated Recycling 5pts
- Green Meetings Innovative 10 pts
- Trex Non Mandated Recycling plastic 10 pts
- Buy Electricity from a Renewable Source 10pts
- Construction Demolition Waste Recycling 5pts

Expired Actions to Update (65 Points Lost)

- Community Partnership & Outreach CP Community Education & Outreach 10pts *
- Green Design MC Energy Buy Electricity from a Renewable Source 10pts
- Innovative & Demonstration Projects Community Project 2 10pt
- Natural Resources CP & MC Environmental Commission 10pts
- Public Information & Engagement Online Municipal Public Service System 10pts
- Waste Management NK Prescription Drug Safety & Disposal 10pts *updated letter* •
Recycling Grass Cut It & Leave It Program 5pts

Future Projects (45 Possible Points)

- Natural Resource Water Conservation Education 10 pts
- Green Challenges 10 Pts
- Green Business Program 20pts
- Clothing Swap Recycling Event
- Battery Recycling Non Mandated Recycling 5pts Pending Funding
- Fishing Line / Monofilament Recycling
- Pen Recycling Non Mandated

Completed Actions 2019 Submission (50 Points Completed)

- Plastic Bag Education 5pts
- Backyard Composting Program Update sold count before submission 10pts
- Community Paper Shredding Day 5pts
- Community Partnership & Outreach Create Green Team 10pts
- Municipal Communication Strategy 10pts
- Community Education and Outreach 10pts (20 available)

Points Standing

Current Points	155
Point Loss 2019	<u>80</u>
2019 Points	75

Completed Actions 50
Points for 6/19 Cert. 125

Expired Actions	65
Actions in Progress	160
Future Projects	<u>45</u>

June Goal	395
Less Long Tail	<u>50</u>

Actions

6/19 Possible Points 345

350 Needed for Silver

